



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
3443 NORTH CENTRAL AVENUE, SUITE 1700
PHOENIX, AZ 85012
PHONE: 602.542.1882 FAX: 602-364-0890
Website: www.az.gov
Website: www.azbbhe.us
E-mail address: information@azbbhe.us

JANICE K. BREWER
Governor

DEBRA RINAUDO
Executive Director

COUNSELING CREDENTIALING COMMITTEE MEETING MINUTES
Friday, April 23, 2010

Members Present: Laura de Blank, Paula Artac, Yvonne Fortier, Patrick Goodman
Members Absent: Katherine Bloom
Staff Present: Debra Rinaudo, Doreen Romney, Mary Wilson, Elma Brambila
Staff by telephone: Marc Harris, A.A.G.

1. **Call to Order**

The meeting was called to order on April 23, 2010, at 9:07 a.m., with Ms. de Blank presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Ms. Artac moved, seconded by Mr. Goodman, to approve the general meeting minutes from the March 26, 2010, as submitted. The motion passed unanimously.

4. **Review, consideration and action of complaints and other disciplinary matters**

Pending complaints represent unproven allegations. On investigation, many complaints are found to be without merit or not of sufficient seriousness to merit disciplinary action against the licensee and are dismissed. Action by the committee on all disciplinary matters is a recommendation only. All final decisions are made by the Board.

Ms. de Blank reviewed the procedures for conducting an informal meeting.

A. 2010-0023, Clyta West, LPC-11593

B. 2010-0022, Theresa Seward, LPC-10623

Ms. Rinaudo summarized the results of the Board's investigation.

The complainant was available telephonically for questions.

Both professionals and their attorney, Faren Akins, appeared in person.

Following discussion by members, Ms. de Blank moved, seconded by Mr. Goodman, to recommend to the Board to dismiss both complaints 2010-0022 and 2010-0023. The motion passed unanimously.

C. 2010-0040, Clinton Bartlett, LPC-10644

Ms. Rinaudo summarized information regarding the matter.

The complainant and her sister appeared in person and addressed the committee.

The professional and his attorney, Teresa Sanzio, appeared in person and addressed the committee.

Following discussion by members, Mr. Goodman moved, seconded by Ms. Fortier, to recommend to the Board to dismiss the complaint. The motion carried with Ms. Artac opposed.

D. *Fernando Estrada, LCSW-2273*

Ms. Rinaudo summarized the results of the information received by the Board.

Mr. Goodman moved, seconded by Ms. Artac, to open a complaint for further investigation regarding the information received. The motion passed unanimously.

The committee took a break at 9:55 a.m., reconvening its public meeting at 10:15 a.m.

The committee took a break to review curriculum at 10:17 a.m., reconvening its public meeting at 11:40 a.m.

The committee took a break to review curriculum at 2:12 p.m., reconvening its public meeting at 2:42 p.m.

5. Report from the Chair and items for review, consideration, and possible action

A. *Discussion regarding NAU Health Psychology curriculum*

Larry Stevens, Susan Daiss and Kelly Krietch addressed the committee regarding the Health Psychology program at NAU.

6. Report from the Executive Director and/or staff

A. *General Agency Operations*

No report.

7. Board, committees and subcommittee reports

None

8. National and regional trends and news regarding the profession(s)

None

9. Supervisor exemption requests: review, consideration and action

None

10. Consent agenda: review, consideration and action of requests for inactive status and extension requests

Following review, Ms. Artac moved, seconded by Mr. Goodman, to approve the consent agenda as reviewed by Ms. de Blank, granting 60-day extensions to Cynthia Wilhems and Sophia Erez. The motion passed unanimously.

11. Inactive status extension requests: review, consideration and action

A. *Jane Otstot*

Members reviewed information submitted in support of the request for an extension of inactive status.

Following review and discussion by members, Ms. Artac moved, seconded by Mr. Goodman, to grant the applicant's request for an extension of inactive status based on the professional's good cause. The motion passed unanimously.

12. Applications for renewal: review, consideration and action

None

13. Applications for reassessment: review, consideration and action

None

The committee took a break for lunch at 12:00 p.m., reconvening its public meeting at 1:15 p.m.

14. Applications for licensure: review, consideration and action

Appeals

A. *Michael Rehm*

Members reviewed information submitted regarding the appeal.

The applicant and his instructor, Justin Smith, appeared in person and addressed the committee.

Following review and discussion, members agreed the applicant meets minimum requirements under licensure.

B. Ted Mullen

Members reviewed information submitted regarding the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion by members, Ms. de Blank moved, seconded by Ms. Artac, to accept the work experience and deny the appeal based on continued deficiencies. The motion passed unanimously.

C. Sheila Rud

Members reviewed information submitted regarding the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, members agreed that the applicant meets minimum requirements.

D. Alicia Woodworth

Members reviewed information submitted regarding the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, members agreed that the applicant meets minimum requirements.

E. Dawn Bellingham

Members reviewed information submitted regarding the appeal.

The applicant and her instructor, Justin Smith, appeared in person and addressed the committee.

Following review and discussion, Ms. Artac moved, seconded by Ms. de Blank, to accept 511a and to deny the appeal based on continued curriculum deficiencies. The motion passed unanimously.

The committee went off record to review files at 3:30 p.m., reconvening its public meeting 4:42 p.m.

Ms. Artac moved, seconded by Ms. de Blank, to recommend to the Board to approve the following five applicants as Licensed Associate Counselors upon receipt of the license issuance fee and a passing score on the required exam:

Sheila Rud	Patricia Hynes	Jennifer Price
Michael Rehm	Quoc Luc	

The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. Goodman, to recommend to the Board to approve the following ten applicants as Licensed Associate Counselors upon receipt of the license issuance fee:

Sandra Guilfoyle	Lisa Keller	Cornelia Moore	Sharon Marshall-French
Jennifer Alvarado	Julia Hofman	Branden Mott	Lacy Walther
Virginia Thompson	Mindy Effertz		

The motion passed unanimously.

Ms. Artac moved, seconded by Mr. Goodman, to recommend to the Board to approve the following eight applicants as Licensed Professional Counselors upon receipt of the license issuance fee:

Alicia Woodworth	Anne Walton	Krystal Holz	Lauren Donley
Meghan Cassidy	Stacey Atkins	Nicole Balles	Bonnie Beebe

The motion passed unanimously.

Ms. de Blank moved, seconded by Mr. Goodman, to recommend to the Board to approve the following four applicants as Licensed Associate Counselors upon receipt of the license issuance fee and a favorable fingerprint report:

Lindsay Gold
Cathy Kenna

Sarah Drummond
Danielle Aven

The motion passed unanimously.

Ms. de Blank moved, seconded by Ms. Artac, to recommend to the Board to deny the following three applicants based on their failure to establish that they meet minimum requirements in education and/or supervised work experience:

Cheyenne Pease-Carter Christina Erickson
Roben Hand

The motion passed unanimously.

14. Future agenda items

None

15. Call for public comment

None

16. Establishment of future meeting date(s)

The next meeting is scheduled for Friday, May 28, 2010, at 9:00 a.m., at 3443 North Central Avenue, Room 908.

17. Adjournment

Mr. Goodman moved, seconded by Ms. Artac, to adjourn. The motion passed unanimously and the meeting was adjourned at 4:45 p.m.

Katherine Kramer
Secretary/Treasurer

Date