



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
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JANE DEE HULL  
Governor

DEBRA RINAUDO  
Executive Director

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BOARD OF BEHAVIORAL HEALTH EXAMINERS  
**NOTICE & AGENDA FOR REGULAR SESSION MEETING**  
Scheduled for Friday, October 4, 2002 at 9:00 AM  
1400 West Washington, Room B-2, Phoenix, Arizona

Pursuant to A.R.S. Sec. 38-431.02, notice is hereby given to the general public and to members of the Arizona State Board of Behavioral Health Examiners that the Board will hold a regular meeting open to the public on the date and at the time indicated above. (The meeting room is located in the basement of the building.)

The Board reserves the right to change the order of items on the agenda, except for those matters set for a specific time. Please note that the recommendations listed on the agenda are merely suggested Board actions. Those recommendations do not become final until adopted by the Board. The Board has the authority to accept, reject or modify any recommendation listed on the agenda.

The Board, upon majority vote of a quorum of the members, may hold an Executive Session on any item on the agenda, where applicable, for purposes of reviewing and discussing confidential records, to obtain legal advice and/or to consider its position and instruct its attorneys pursuant to A.R.S. § 38-431.03(A)(2), (3) and (4). Executive Sessions are not open to the public.

Americans with Disabilities Act: Persons with a disability may request a reasonable accommodation, such as a sign language interpreter or a copy of this document in alternative format, by contacting Mary Wilson at 602-542-1832 or the TDD number at 800-367-8939.

The agenda for the meeting is as follows:

1. **Call to order** (Chase, AzBBHE Chair)
2. **Roll call** (staff)
3. **Review and approval of minutes**
  - A. *September 6, 2002, general meeting minutes*
4. **Review, consideration and action of complaints and other disciplinary matters (9:00 a.m.)**

The Board may go into executive session to discuss records exempt from public inspection pursuant to A.R.S. Sec. 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. Sec. 38-431.03(A)(3).

  - A. *2001-0039, Sam Rotella, SA-1323*

Formal hearing for review, consideration and action regarding Board complaint alleging unprofessional practice by the professional.
  - B. *2002-0011, Douglas Massie, SW-2734M*

For review, consideration and action regarding the Social Work Credentialing Committee's recommendation to dismiss as unsubstantiated.
  - C. *Julie Nicholson, CC-1138*

For review, consideration and action regarding the Counseling Credentialing Committee's recommendation to accept the signed consent agreement and approve the renewal application.
  - D. *John Kely, SW-3828M*

For review, consideration and action regarding the Social Work Credentialing Committee's recommendation to accept the signed consent agreement and approve the renewal application.
  - E. *Sheila Howe, MFT-0197*

For review, consideration and action regarding renewal application approval and opening a complaint and remanding the matter to formal hearing based upon the professional answering "no" to question (b) on her renewal application.

*F. 1999-0007, Marvin Hillyard, SA-1408*

For review, consideration and action for release from the consent agreement stipulations. The chair of the Substance Abuse Credentialing Committee approved the request on September 26, 2002.

*G. Christopher Ellington, Not Certified*

For review, consideration and action regarding the issuance of a cease and desist order based upon the professional's use of a fraudulent substance abuse counselor certificate.

*H. Donzell Buckhanon, Not Certified*

For review, consideration and action regarding the issuance of a cease and desist order based upon the professional's use of a fraudulent substance abuse counselor certificate.

*I. NJ02-0014, Elizabeth Kinsworthy*

For review, consideration and action to dismiss as non-jurisdictional.

*J. NJ02-0015, John Matson*

For review, consideration and action to dismiss as non-jurisdictional.

**5. Review, consideration and action of applications for certification.**

*Names are posted for review in the Main Lobby of 1400 West Washington, Phoenix, AZ at least twenty-four (24) hours in advance of the meeting*

**6. Report from Chair**

The Board may go into executive session to obtain legal advice pursuant to A.R.S. Sec. 38-431.03(A)(3).

*A. Training by A.A.G. regarding formal hearings before the Board*

**7. Report from the Treasurer**

*A. Monthly financial report*

**8. Report from Executive Director and/or staff**

The Board may go into executive session to obtain legal advice pursuant to A.R.S. Sec. 38-431.03(A)(3).

*A. General Agency Operations*

*B. Update on licensure effort*

*C. Review, consideration and possible action regarding modification of Board approved increase in member per diem under licensure*

*D. Review of results of social work supervision work group meeting*

**9. Committee Reports**

**10. National and regional trends and news regarding the profession(s)**

**11. Future agenda items**

**12. Call for public comment**

Those wishing to address the Board do not need to request permission in advance; however, the Board may limit those persons speaking during this time to a reasonable number on any given public matter. In addition, each person wishing to address the Board will be given five (5) minutes to do so. Pursuant to A.R.S. § 38-431.02(H), the Board can only take action on matters listed on the agenda. Action on public comment matters that are not listed on the agenda will be limited to directing staff to study the matter or to schedule the matter for further discussion at a later date.

**13. Establishment of future meeting date(s)**

*A. The next meeting is scheduled for November 1, 2002.*

**14. Adjournment**

September 26, 2002

Debra Rinaudo  
Executive Director