



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
1400 WEST WASHINGTON, SUITE 350  
PHOENIX, AZ 85007  
PHONE: 602.542.1882 FAX: 602.542.1830  
Website: [www.az.gov](http://www.az.gov)  
Website: [www.bbhe.state.az.us](http://www.bbhe.state.az.us)  
E-mail Address: [azbbhe@bbhe.state.az.us](mailto:azbbhe@bbhe.state.az.us)

JANE T NAPOLITANO  
Governor

DEBRA RINAUDO  
Executive Director

BOARD OF BEHAVIORAL HEALTH EXAMINERS MEETING MINUTES  
February 7, 2003

Members Present: Lisa Aumack, Michael Salazar, Kirk Bowden, Roberta Gastineau (9:20), Kathleen Phillips, Diane Pruetz, Dan Wright, Jim Roth, Susan Allanson, Cedric Davis, Karl Gauby, Steve LeGendre, Marianne Clinch

Members absent: Milton Mattox, Hank Peck, Gail Chase

Staff Present: Debra Rinaudo, Patricia Reynolds, Marc Harris, A.A.G., Mary Wilson

Public Present: James Gilveli, SW\*, Megan Carnaham, Jean Parsons, Melissa Gardner, Josefina Ahumda, Arlene Fortune

Public by telephone: Diane Anderson, MW\*, BH\*

1. **Call to Order**

A meeting of the Arizona Board of Behavioral Health Examiners was called to order on February 7, 2003, at 9:03 a.m. with Steve LeGendre presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Mr. Roth moved, seconded by Mr. Gauby, to approve the general meeting minutes of January 10, 2003, as submitted. The motion carried with Ms. Clinch and Mr. LeGendre abstaining.

4. **Review, Consideration and Action on Complaints and Other Disciplinary Matters**

*A. 2001-0038 and 2002-0022, Patricia Metcalf, SW-0073B*

Ms. Reynolds summarized the facts of the case. The complainants, BH\* and MW\*, addressed the Board telephonically. Ms. Reynolds reported that Ms. Metcalf has retained counsel, refuses to sign the consent agreement and has requested that she be allowed to withdraw her certification.

Following review and discussion by Board members, Ms. Phillips moved, seconded by Mr. Bowden, to remand the case to formal hearing. The motion passed unanimously.

*B. 2002-0020, Ellen Bolcko, SA-0938*

Ms. Reynolds summarized the facts of the case.

Following review and discussion by Board members, Ms. Allanson moved, seconded by Mr. Wright, to grant the Substance Abuse Credentialing Committee's request to accept the signed consent agreement. The motion passed unanimously. See attached roll call vote.

*C. 2002-0028, 2002-0029 and 2002-0030, William Snellgrove, SW-3869I*

Ms. Reynolds summarized the facts of the case.

Following review and discussion by Board members, Ms. Aumack moved, seconded by Mr. Roth, to grant the Social Work Credentialing Committee's recommendation to accept the signed consent agreement. The motion passed unanimously. See attached roll call vote.

*\*Complainants are identified by initials only*

*D. 2002-0027, Michael Leibman, CC-0142*

Mr. Roth recused himself from all matters involving Mr. Leibman.

Ms. Reynolds summarized the facts of the case. Following review and discussion by Board members, Dr. Davis moved, seconded by Mr. Salazar, to grant the Counseling Credentialing Committee's request to accept the signed consent agreement. The motion passed unanimously. See attached roll call vote.

*E. 2000-0019, Arlene Fortune, SW-34921*

Ms. Reynolds summarized the facts of the case. Ms. Fortune appeared in person and addressed the Board.

Following review and discussion by Board members, Dr. Davis moved, seconded by Ms. Phillips, to approve the Social Work Credentialing Committee Chair's recommendation to release the professional from the terms of the consent agreement. The motion passed unanimously.

*F. 2001-0011. Diane Anderson, SW-09041*

Ms. Reynolds summarized the facts of the case. Ms. Anderson appeared telephonically and addressed the Board. The complainant, SW\*, appeared in person and informed the Board that, if all of the terms have been met by the professional, he agrees with releasing the professional from the consent agreement.

Following review and discussion by Board members, Dr. Davis moved, seconded by Ms. Allanson, to approve the Social Work Credentialing Committee Chair's recommendation to release the professional from the terms of the consent agreement. The motion passed unanimously.

*G. Arthur Payne*

Ms. Reynolds summarized the facts of the case. Following review and discussion by Board members, Mr. Roth moved, seconded by Mr. Bowden, to issue a cease and desist order. The motion carried with Ms. Gastineau abstaining. See attached roll call vote.

*H. NJ02-0022, Balbir Sharman / Desert Springs*

Ms. Phillips moved, seconded by Ms. Allanson, to dismiss NJ02-0022 as non-jurisdictional. The motion passed unanimously.

## **5. Review, Consideration and Action on Applicants Recommended for Certification**

### *Substance Abuse*

Mr. Salazar moved, seconded by Ms. Allanson, to accept twenty-four applicants for Certified Substance Abuse Counselor. The motion passed unanimously.

### *Social Work*

Dr. Davis moved, seconded by Mr. Roth, to accept six applicants for Certified Master Social Worker and five applicants for Certified Independent Social Worker. The motion passed unanimously.

### *Counseling*

Mr. Bowden moved, seconded by Ms. Allanson, to accept five applicants for Certified Associate Counselor and eleven applicants for Certified Professional Counselor. The motion passed unanimously.

## **6. Report from the Chair and items for review, consideration and possible action**

### *A. Substantive Policy Statements*

Ms. Rinaudo reported on the social work supervision workgroup and the supervision substantive policy statements developed for each discipline. Ms. Rinaudo reported that Mr. Harris, A.A.G., has reviewed and approved the statements as to form. Ms. Ahumada, representing NASW, reported that NASW is in favor of the social work substantive policy statement and requests Board approval. Ms. Aumack reported that she appreciates the compromise developed by the workgroup and supports the social work substantive policy statement.

Following discussion by Board members, Ms. Aumack moved, seconded by Dr. Davis, to approve the social work, substance abuse and marriage and family therapy substantive policy statements. The motion passed unanimously.

The counseling substantive policy statement will be reviewed by the Counseling Credentialing Committee and returned to the Board for consideration at a future meeting.

*B. Substance Abuse Counselor Scope of Practice*

Ms. Rinaudo reported that when the House Health Committee heard the licensure bill, there was serious discussion regarding the substance abuse scope of practice and how licensure will change the current authority and responsibility of substance abuse counselors working in licensed agencies to work with clients with co-occurring disorders.

Following discussion by Board members, Mr. Salazar moved, seconded by Mr. Wright, to adopt a position that, Certified Substance Abuse Counselors working at a licensed behavioral health agency who are in compliance with the Office of Behavioral Health Licensure rules will be deemed to be in compliance with their scope of practice under Board rules. The motion passed unanimously.

The Board will consider adoption of this language as a substantive policy statement at its next meeting.

**7. Report from the Treasurer and items for review, consideration and possible action**

*A. Monthly report*

Ms. Rinaudo reported that the construction was completed on time and within budget.

Ms. Rinaudo reported that the both OSPB and JLBC recommended increased funding for the Board to hire Mr. Harris and for increased rent expenditures. The JLBC recommendation includes a provision to eliminate funding for the credentialing specialist position that was approved for FY03. Ms. Rinaudo reported that the loss of funding would be a significant problem for the agency given the large increase in applications the Board is currently experiencing. Ms. Rinaudo will continue negotiations to maintain this funding.

Mr. LeGendre reported that revenues and expenditures are as budgeted.

**8. Report from the Executive Director and/or staff**

*A. General Agency Operations*

*B. Update on licensure*

Ms. Rinaudo reported that the bill passed the House Health Committee by a vote of 7-4. The four opposing votes were freshman representatives concerned with the substance abuse scope of practice as it relates to treatment of co-occurring disorders. The bill will be reviewed by the Commerce and Military Affairs Committee (CMA) on February 17<sup>th</sup>. Representative Hanson, CMA Chair, will hold a stakeholders meeting to resolve remaining issues prior to the CMA hearing.

**9. Committee reports**

No report.

**10. National and regional news regarding the profession(s)**

None

**11. Future agenda items**

Substantive policy statement regarding substance abuse scope of practice

**12. Call for public comment**

None

**13. Establishment of future meeting dates**

The next meeting is scheduled for March 7, 2003, at 9:00 a.m. in room B-2.

**14. Adjournment**

Ms. Allanson moved, seconded by Mr. Gauby, to adjourn. The motion passed unanimously and the meeting was adjourned at 10:20 a.m.

---

Steve LeGendre  
Secretary/Treasurer

---

Date