



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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JANET NAPOLITANO
Governor

MICHAEL SALAZAR
Board Chair

DEBRA RINAUDO
Executive Director

BOARD OF BEHAVIORAL HEALTH EXAMINERS
NOTICE & AGENDA FOR REGULAR SESSION MEETING
Scheduled for October 1, 2004, at 9:00 AM
1400 West Washington, Room B-2, Phoenix, Arizona

Pursuant to A.R.S. Sec. 38-431.02, notice is hereby given to the general public and to members of the Arizona State Board of Behavioral Health Examiners that the Board will hold a regular meeting open to the public on the date and at the time indicated above. (The meeting room is located in the basement of the building.)

The Board reserves the right to change the order of items on the agenda, except for those matters set for a specific time. Please note that the recommendations listed on the agenda are merely suggested Board actions. Those recommendations do not become final until adopted by the Board. The Board has the authority to accept, reject or modify any recommendation listed on the agenda.

The Board, upon majority vote of a quorum of the members, may hold an Executive Session on any item on the agenda, where applicable, for purposes of reviewing and discussing confidential records, to obtain legal advice and/or to consider its position and instruct its attorneys pursuant to A.R.S. § 38-431.03(A)(2), (3) and (4). Executive Sessions are not open to the public.

Americans with Disabilities Act: Persons with a disability may request a reasonable accommodation, such as a sign language interpreter or a copy of this document in alternative format, by contacting Mary Wilson at 602-542-1832 or the TDD number at 800-367-8939.

The agenda for the meeting is as follows:

1. **Call to order** (Salazar, AzBBHE Chair)
2. **Roll call** (staff)
3. **Review and approval of minutes**
 - A. July 9, 2004, general meeting minutes
 - B. July 9, 2004, executive session minutes
 - C. August 6, 2004, general meeting minutes
 - D. September 10, 2004, general meeting minutes
4. **Administrative Hearings**

The Board may go into executive session to discuss records exempt from public inspection pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

 - A. *Glen Spykerman, CPC applicant*
Board to conduct formal administrative hearing regarding denial of certification.
5. **Review, consideration and action of complaints and other disciplinary matters**

The Board may go into executive session to discuss records exempt from public inspection pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

 - A. *2002-0014 and 2003-0042, Dale Litwiller, LPC-10433*
Review, consideration and possible action regarding proposed consent agreement offered by the Board.
 - B. *David Sherwood, LPC-2035*
Review, consideration and possible action regarding the Counseling Credentialing Committee's recommendation to accept the signed consent agreement.

C. Brian Terrell, LPC-0909

Review, consideration and action regarding the professional's request for reinstatement of his license.

D. 2003-0039, Sandra Leal, LCSW-0811

Review, consideration and action regarding the proposed consent agreement.

6. Review, consideration and action of applications for certification.

Names are posted for review in the Main Lobby of 1400 West Washington, Phoenix, AZ at least twenty-four (24) hours in advance of the meeting

A. Review, consideration and action to rescind the Board's September 10, 2004, motion to license Danielle Woods as a Licensed Associate Counselor.

7. Report from Chair

The Board may go into executive session to discuss records exempt from public inspection pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

8. Report from the Treasurer

A. Monthly financial report

B. Review, consideration and action regarding including a salary increase for the Executive Director in the Board's FY2005-2007 budget request.

9. Report from Executive Director and/or staff

The Board may go into executive session to discuss records exempt from public inspection pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

A. General Agency Operations

10. Committee Reports

The Board may go into executive session to discuss personnel records pursuant to A.R.S. §38-431.03(A)(1) or to obtain legal advice pursuant to A.R.S. Sec. 38-431.03(A)(3).

11. National and regional trends and news regarding the profession(s)

12. Future agenda items

13. Call for public comment

Those wishing to address the Board do not need to request permission in advance; however, the Board may limit those persons speaking during this time to a reasonable number on any given public matter. In addition, each person wishing to address the Board will be given five (5) minutes to do so. Pursuant to A.R.S. § 38-431.02(H), the Board can only take action on matters listed on the agenda. Action on public comment matters that are not listed on the agenda will be limited to directing staff to study the matter or to schedule the matter for further discussion at a later date.

14. Establishment of future meeting date(s)

The next meeting is scheduled for November 5, 2004, at 9:00 a.m., in room B-2.

15. Adjournment

September 27, 2004

Debra Rinaudo
Executive Director