



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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JANET NAPOLITANO
Governor

KATHLEEN PHILLIPS
Board Chair

DEBRA RINAUDO
Executive Director

BOARD OF BEHAVIORAL HEALTH EXAMINERS MEETING MINUTES
September 21, 2005

Members Present: Cedric Davis, Kathleen Phillips, Barbara Freeman, Ruth Lee, Jose Herrera (in at 9:25 a.m.)

Members by telephone: Laura Waterman (out at 10:35 a.m.)

Members Absent: Del Worley, Dan Wright

Staff Present: Debra Rinaudo, Pam Osborn, Mary Wilson

Public Present: None

1. Call to Order

The meeting of the Arizona Board of Behavioral Health Examiners was called to order on September 21, 2005, at 9:19 a.m. with Ms. Phillips presiding.

2. Roll Call

See above.

3. Review, consideration and possible action regarding the Board's FY2007 budget

Ms. Rinaudo reported regarding the state's 2-year budget process and reviewed the Board's FY 2007 budget submission.

Members acknowledged the Board's responsibility for disbursing public monies. Ms. Lee emphasized that member require specific knowledge regarding the budget so they can directly oversee Board expenditures. Other members indicated a strong preference for delegating direct responsibility for the Board's annual budget submission to the Executive Director with specific oversight by the Treasurer and general oversight by the Board.

Ms. Lee suggested inviting a representative from JLBC to attend a Board meeting to answer questions regarding the state's budget process. Ms. Rinaudo reported that the Board's OSPB and JLBC analysts contact her for specific information regarding the Board's budget submission. These analysts could provide general information regarding the budget process, but they would have a limited knowledge base regarding the specifics of the Board's budget. Other members questioned the need for a presentation by either of the Board's budget analysts.

Ms. Lee moved, seconded by Mr. Herrera, to require staff to review the Board's FY 2006-2007 budget submission by line item.

Discussion followed, with other members strongly opposed due to a lack of perceived need for a detailed review of a budget submission reviewed and approved by the Board in October 2004.

After discussion, the motion filed with Ms. Lee, Mr. Herrera and Ms. Phillips in favor and Dr. Waterman, Dr. Davis and Ms. Freeman opposed.

Ms. Rinaudo offered to provide a line item review of the Board's FY 2006-2007 budget submission to individual members upon request.

Members discussed the Board's appropriation category for out-of-state travel. Ms. Rinaudo advised members that generally the only funds paid out of this category are to reimburse credentialing committee members for the costs associated with attending the annual conferences for the national associations of regulatory boards. At present, each credentialing committee appoints a delegate to attend such conferences when possible.

Members discussed whether it is appropriate for the credentialing committees to authorized the expenditure of Board funds without prior Board approval.

Following discussion, Dr. Davis moved, seconded by Dr. Waterman, to approve funding for out-of-state travel for one member from each credentialing committee to attend annual meetings of the national associations of state regulatory boards up to a total annual cost of \$8,300, with the committees to report back to the Board regarding all such travel. The motion passed unanimously.

Ms. Rinaudo completed the review of the Board's FY 2007 budget submission.

4. **Review, consideration and possible action regarding development of a strategic planning process**

Tabled

5. **Review, consideration and possible action regarding development of a process for the annual review of the Executive Director**

Tabled

6. **Review, consideration and possible action regarding the Social Work Credentialing Committee's invitation to Board members to attend credentialing committee meetings.**

Tabled

7. **Review, consideration and possible action regarding the Behavioral Health Professionals Coalition's statement regarding possible areas of legislative review of Board requirements**

Tabled

8. **Future agenda items**

None

9. **Call for public comment.**

None

10. **Establishment of future meeting dates**

The next regular monthly meeting is scheduled for October 7, 2005, at 8:45 a.m., at 3443 North Central Avenue, Room 908.

11. **Adjournment**

Dr. Davis moved, seconded by Ms. Phillips, to adjourn. The motion passed unanimously and the meeting was adjourned at 11:02 a.m.

Cedric Davis
Secretary/Treasurer

Date