



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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JANE DEE HULL
Governor

DEBRA RINAUDO
Executive Director

COUNSELING CREDENTIALING COMMITTEE
NOTICE OF AGENDA & PUBLIC MEETING
1st Amended

Scheduled for Friday, December 20, 2002 at 12:30 PM
1400 West Washington, Room B-2, Phoenix, Arizona

Pursuant to A.R.S. Sec. 38-431.02, notice is hereby given to the general public and to members of the Counseling Credentialing Committee that the Committee will hold a regular meeting open to the public on the date and at the time indicated above. (The meeting room is located in the basement of the building.)

The Committee reserves the right to change the order of items on the agenda, except for those matters set for a specific time.

The Committee, upon majority vote of a quorum of the members, may hold an Executive Session on any item on the agenda, where applicable, for purposes of reviewing and discussing confidential records, to obtain legal advice and/or to consider its position and instruct its attorneys pursuant to A.R.S. § 38-431.03(A)(2), (3) and (4). Executive Sessions are not open to the public.

Americans with Disabilities Act: Persons with a disability may request a reasonable accommodation, such as a sign language interpreter or a copy of this document in alternative format, by contacting Mary Wilson at 602-542-1832 or the TDD number at 800-367-8939.

The agenda for the meeting is as follows:

1. **Call to order**
2. **Roll call**
3. **Review and approval of minutes**
 - A. *November 22, 2002, general meeting*
4. **Review, consideration and action of complaints and other disciplinary matters**

The Committee may go into executive session to discuss records exempt from public inspection pursuant to A.R.S. Sec. 38-431.03.A.2 or to obtain legal advice pursuant to A.R.S. Sec. 38-431.03(A)(3).
5. **Report from the Committee Chair**

The Committee may go into executive session to obtain legal advice pursuant to A.R.S. Sec. 38-431.03(A)(3).

 - A. *Election of officers*
 - B. *Appointment of delegate to the AASCB conference*
6. **Report from Executive Director and/or staff**

The Committee may go into executive session to obtain legal advice pursuant to A.R.S. Sec. 38-431.03(A)(3).

 - A. *General agency operations*
 - B. *Update on licensure*
 - C. *Public brochure development*
 - D. *Patricia Birmingham*

Review, consideration and possible action regarding review of direct supervision guidelines.
 - E. *Review, consideration and possible action regarding counseling supervision substantive policy statement*
7. **Board and committee reports (discussion and possible action)**
8. **National and regional trends and news regarding the profession(s)**

- 9. Review, consideration and action of applications for renewal**
The Committee may go into executive session to obtain legal advice pursuant to A.R.S. Sec. 38-431.03(A)(3).
- 10. Review, consideration and action of consent agenda for inactive, extension and exam accommodation requests**
- A. Barb Grady , 60-day extension
 - B. Sarah Dowell , 60-day extension
 - C. Donna Turner-Lutman , 60-day extension
 - D. Lisa Salacina , Exam extension
- 11. Review, consideration and action on applications for reassessment**
- 12. Review, consideration and possible action on applications for certification**
Names of applicants to be reviewed are posted in the Main Lobby of 1400 West Washington, Phoenix, AZ at least twenty-four (24) hours prior to the meeting.
- A. Kathleen McGuire
Review and consideration of independent contractor documentation.
 - B. Judith Horgash (*Appeal of initial denial September 27, 2002*)
Review, consideration and possible action regarding supervision requirements.
 - C. Brian Merrill
Review, consideration and possible action regarding work experience.
 - D. Rene Doehrer
Substance abuse certification applicant.
- Appeals
- 1. Kathleen Whitehead, *September 27, 2002, initial denial*
 - 2. Lisa Sine , *September 27, 2002, appeal denial*
- 13. Future agenda items**
- 14. Call for public comment**
Those wishing to address the Committee do not need to request permission in advance; however, the Committee may limit those persons speaking during this time to a reasonable number on any given public matter. In addition, each person wishing to address the Committee will be given five (5) minutes to do so. Pursuant to A.R.S. § 38-431.02(H), the Committee can only take action on matters listed on the agenda. Action on public comment matters that are not listed on the agenda will be limited to directing staff to study the matter or to schedule the matter for further discussion at a later date.
- 15. Establishment of future meeting date(s)**
A. *January 24, 2003, at 9:00 a.m.*
- 16. Adjournment**

December 12, 2002

Debra Rinaudo, Executive Director