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JANET NAPOLITANO
Governor

DEBRA RINAUDO
Executive Director

COUNSELING CREDENTIALING COMMITTEE MEETING MINUTES
Friday, February 28, 2003

Members Present: Kirk Bowden, Susan Jernigan, Lisa Aumack (left at 2:15 pm), Carolyn Brown, Diane Pruetz

Staff Present: Debra Rinaudo, Marc Harris, A.A.G., Doreen Romney, Mary Wilson

Public Present: Greg Gibson, Beatrice Raymond, Catherine Leavitt, Dianna Bertout, Juanita Adams, Bari Ross, Mark Ross, Judith Horgash, Holly Gieszl

Public by telephone: Greg Stephens

1. Call to Order

The meeting was called to order on February 28, 2003, at 9:03 a.m. with Mr. Bowden presiding.

2. Roll Call

See above.

3. Review and Approval of Minutes

Ms. Jernigan moved, seconded by Ms. Brown, to approve the general meeting minutes from January 24, 2003, as submitted. The motion carried with Ms. Pruetz abstaining.

4. Review, consideration and action of complaints and other disciplinary matters

A. Juanita Adams, CC-0726

Mr. Harris, A.A.G., summarized the professional's conduct in leaving confidential client files in a car in her garage where the car was stolen. Ms. Adams appeared in person, addressed the committee, and answered questions.

Following review and discussion, committee members agreed that the professional's conduct does not rise to level of an ethical violation.

5. Report from the Chair and items for review, consideration, and possible action

A. Review of Supervision Substantive Policy Statement

Committee members reviewed the draft counseling supervision substantive policy statement. Members requested changes to clarify that uncertified or unlicensed supervisors will only be approved if their education, training and experience meet certification requirements.

B. Preliminary review of Greg Stephens' qualifications

Ms. Rinaudo reported that Mr. Stephens recently appeared before the Board on behalf of himself and other uncertified professionals in private practice for many years. The Board directed the committees to conduct preliminary certification reviews for these individuals. Mr. Stephens is the first of these preliminary reviews.

Curriculum Review

- Mr. Stephens currently is enrolled in multi-cultural, ethics and research classes to satisfy those curriculum requirements.
- Committee members found a course to fulfill the social and lifestyle category.
- Committee members need more info on 801 theory and 895 clinical project (internship) to determine if these courses are acceptable.

It appears that the time Mr. Stephens worked at Sierra Tucson and Prescott House will likely be acceptable upon receipt of documentation. Mr. Stephens will explore options for locating an appropriate supervised work setting to acquire remaining supervision requirements.

6. Report from the Executive Director and/or staff

A. General Agency Operations

Ms. Rinaudo reported that the joint appropriation subcommittee on health approved funding for the credentialing position that the Board's JLBC analyst recommended eliminating.

B. Update on licensure

The hearing in the Committee for Commerce and Military Affairs went well, with 25 people signed up to speak in support of the bill and no opposition. Ms. Rinaudo reported that remaining ITCA issues have been resolved.

Ms. Rinaudo reported that the bill has been withdrawn from the Appropriations Committee. It now must be reviewed by the Rules Committee.

7. Report from the Board and other committees

A. Board

No report.

8. National and regional trends and news regarding the profession(s)

None

9. Review, consideration and action of applications for renewal

A. Continuing education submitted by Shelly Benzra

Ms. Rinaudo reported that a professional's continuing education has to relate to their scope of practice. The professional submitted computer training that was denied administratively and subsequently denied by the committee chair. The professional requested that the entire committee review this seminar. Mr. Benzra, the professional's spouse, appeared telephonically to address the committee on his wife's behalf.

Following review and discussion, Ms. Jernigan moved, seconded by Ms. Pruetz, to deny the Intel Teach to the Future seminar as continuing education. The motion passed unanimously.

10. Review, consideration and action of consent agenda for applications for inactive, extension and exam accommodation requests

Leona Zegar, inactive status request

William Wright, inactive status request

Ms. Rinaudo reported that inactive status requests can be granted for one 24-month period during the life of the certificate and that the qualifying factor is proof of hardship. Committee members agreed to an expansive interpretation of "hardship" when reviewing inactive status requests. Following review and discussion, Ms. Aumack moved, seconded by Ms. Brown, to approve both requests for inactive status. The motion passed unanimously.

Ms. Brown moved, seconded by Ms. Aumack, to approve the consent agenda reviewed by Ms. Pruetz granting Mary Schaper, Adriana Glosser, and Joan Jervis 60-day administrative deficiency extensions. The motion passed unanimously.

11. Review, consideration and action of applications for reassessment

A. Gregory Gibson (12/20/02)

Mr. Gibson appeared in person and addressed the committee. The committee accepted the professional's Counseling Theory course, but not his practicum. Committee members agreed to accept his sports psychology degree and will notify Mr. Gibson of courses that he must complete.

B. Lisa Garbarino (5/2/02)

Following review of additional documentation, committee members agreed that Ms. Garbarino meets the requirements for Certified Professional Counselor.

C. David Rogers (3/28/02)

Following review of additional documentation, committee members agreed that Mr. Rogers meets the requirements for Certified Professional Counselor.

D. Michael Thompson (ext until 2/25/02)

Following review of additional documentation, committee members agreed that Mr. Thompson meets the requirements for Certified Professional Counselor.

E. *Jacqueline Ostanski (3/28/02)*

Following review of additional documentation, committee members agreed that Ms. Ostanski will meet the requirements for Certified Professional Counselor after providing a passing score on the required exam.

12. **Review, consideration and action of applications for certification**

Appeals

➤ *Bari Ross, December 20, 2002, initial denial*

Following further review, members agreed that the professional does not meet the requirements for Certified Professional Counselor. Ms. Ross has satisfied the secondary curriculum requirements, but still lacks a multi-cultural and ethics course.

➤ *Beatrice Raymond, October 25, 2002, initial denial*

Following further review, members agreed that the professional does not meet the requirements for Certified Professional Counselor. Ms. Raymond needs 2 quarter hours in either human growth and development or group process or a 3 semester hour course in career development.

➤ *Erin Stanton, November 22, 2002, initial denial*

Following further review, members agreed that the professional meets the requirements for Certified Associate Counselor.

➤ *Donna Turner-Lutman, December 20, 2002, initial denial*

Ms. Turner-Lutman withdrew her appeal of the denial of her application.

➤ *Dianna Bertout, January 24, 2003, initial denial*

Following further review, members agreed that the professional meets the requirements for Certified Associate Counselor.

➤ *Judith Horgash, September 27, 2002, initial denial*

Ms. Horgash and her attorney, Holly Gieszl, appeared in person. Ms. Rinaudo summarized the facts of the appeal and inconsistencies in the documentation that has been submitted.

Following further review, members agreed that the professional's supervision documentation is inadequate. The committee agreed to provide one final opportunity for the professional to submit appropriate supervision documentation or her application will be denied in March.

➤ *Catherine Leavitt, January 24, 2003, initial denial*

Following further review, members agreed that the professional meets the requirements for Certified Professional Counselor.

Ms. Pruetz moved, seconded by Ms. Jernigan, to recommend to the Board to approve the following applicants as Certified Professional Counselors:

| | | | |
|------------------------|-----------------|--------------------|---------------------|
| Catherine Leavitt | Nita Thompson | Cornelia Prestwood | Bernard Winegrad |
| Virginia Person | Lisa Garbarino | Jamie Stabley | Rita McGill |
| Judith Langreder | David Rogers | Michele Dorsey | Melissa King-Marvin |
| Michael Thompson | Julie Castaneda | Charlene Jensen | Judith Salisbury |
| Elizabeth van Rensburg | Linda Kelso | Randy Call | Carolyn Falls |
| Jill Meisenburg | Nicole Roskens | Brian Merrill | Kevin Alexander |
| Karen Parise | | | |

The motion passed unanimously.

Ms. Pruetz moved, seconded by Ms. Brown, to recommend to the Board to approve Allison Fine, Ophelia Zamora, Jacqueline Ostanski and Richele Newvahner as Certified Professional Counselors after providing a passing score on the required exam. The motion passed unanimously.

Ms. Pruetz moved, seconded by Ms. Brown, to recommend to the Board to approve the following seven applicants as Certified Associate Counselors after providing a passing score on the required exam:

| | | | |
|-----------------------|-----------------|-----------------|----------------|
| Dianna Bertout | Nellana Lobdell | Erin Stanton | Stephen Warner |
| Kristin Ingerbrigston | Carol Bissett | Kimberly Farmer | |

Ms. Pruetz moved, seconded by Ms. Brown, to recommend to the Board to approve the following eleven applicants as Certified Associate Counselors after providing a passing score on the required exam.

| | | | |
|--------------|------------------|-------------------|------------------------|
| Karla Songer | Kimberly Cummins | Christina Wellman | Denise Lamon |
| Anat Schure | Jeff Baggenstoss | Karol Davis | Elizabeth Bottka-Smith |
| Lisa Baker | Mary Gwinn | Courtney Gemmell | |

The motion passed unanimously.

Ms. Pruetz moved, seconded by Ms. Brown, to deny Donald Orblum, Randalene Washburn, Adriana Glosser, Susan Walcott, Gregory Gibson, Michael Kufeld, Marco Cuyar and Patricia Paine based on uncorrectable deficiencies. The motion passed unanimously.

13. Future agenda items

None

14. Call for public comment

None

15. Establishment of future meeting date(s)

The next meeting is scheduled for March 28, 2003, at 9:00 a.m. in room B-2.

16. Adjournment

Ms. Brown moved, seconded by Ms. Pruetz, to adjourn. The motion passed unanimously and the meeting was adjourned at 2:35 p.m.

Diane Pruetz
Secretary/Treasurer

Date