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JANET NAPOLITANO
Governor

GAIL CHASE
Board Chair

DEBRA RINAUDO
Executive Director

COUNSELING CREDENTIALING COMMITTEE MEETING MINUTES
Friday, January 23, 2004

Members Present: Susan Jernigan (left at 12:30), Diane Pruetz (left at 1:09), Carolyn Brown, William Martin, Lisa Aumack

Staff Present: Debra Rinaudo (left at 12:15), Kami Thur, Marc Harris, A.A.G., Doreen Romney, Mary Wilson, Becky Edstrom

Public Present: Kerri Bloomberg, Robert Bloomberg, Carol Ketchum, Maria Collea, Lisa Clark, Tara Ross, Elizabeth Conachy, Jack LaSota, Carl Ridley, Kimberly Simich, Marcus Earle, Sue Powers

Public by Telephone: David Lader, Matthew Frantz

1. Call to Order

The meeting was called to order on January 23, 2004, at 9:02 p.m. with Ms. Pruetz presiding.

2. Roll Call

See above.

3. Review and Approval of Minutes

Ms. Jernigan moved, seconded by Dr. Martin, to approve the December 9, 2003, general meeting minutes as submitted. The motion passed unanimously.

Ms. Brown moved, seconded by Ms. Jernigan, to approve the December 19, 2003, general meeting minutes as submitted. The motion carried with Dr. Aumack abstaining.

4. Review, consideration and action of complaints and other disciplinary matters

A. Maria Collea, CPC applicant

Ms. Rinaudo summarized the problems staff encountered after reviewing Ms. Collea's clinical supervision documentation and the original client records she submitted to the agency.

Ms. Collea appeared in person and addressed the committee regarding her work as a school counselor. She also addressed the issues raised by Ms. Rinaudo.

Ms. Collea indicated that she maintained documentation in accordance with school documentation guidelines. Dr. Aumack indicated that professional counselors are responsible for maintaining client records that meet professional and ethical standards for psychotherapists.

Members expressed concern that school counselor record keeping procedures as described by Ms. Collea would likely violate professional and ethical standards for certified professionals.

5. Report from the Chair and items for review, consideration, and possible action

A. Curriculum grid review

Tabled

B. On-line courses for Board ordered stipulations

Tabled

C. Acceptability of work experience as a school counselor or school psychologist

Ms. Rinaudo summarized the history of the agency's experience with applicants who have obtained work experience as school counselors and school psychologists. Per the committee's request, staff developed a list of documents that would be required of all applicants submitting work experience obtained in an educational setting. The documentation that is being submitted is extremely difficult and time-consuming for staff to understand and organize.

Ms. Rinaudo identified specific problems with the last two applicants submitting school counselor work experience as indicative of the types of problems presented by such work experience. For example, Ms. Collea maintained counseling records for minor clients at her home. These records contained no written informed consent for treatment or parental authorization allowing Ms. Collea to maintain these records.

Dr. Aumack reviewed the Department of Education's position that school counselors do not engage in the activities that this Board regulates. Mr. Harris indicated that the Board's substantive policy statement regarding school counselors does not allow the committee to automatically refuse to review work experience submitted by school counselors.

Following discussion, members agreed that the burden is on school counselors to provide documentation establishing that such work experience meets the Board's supervised work experience requirements.

6. Report from the Executive Director and/or staff

A. General Agency Operations

No report.

B. Development of licensure rules

Ms. Rinaudo reported that the draft rules will be available for public comment from February 15th through April 15th with public meetings scheduled in Phoenix, Tucson and Flagstaff.

Ms. Brown indicated that there are specialists from Vermont who would like to help with the rules draft. Ms. Brown will provide Ms. Rinaudo with a contact number.

C. Legislative update

Ms. Rinaudo reported regarding proposed legislative changes to the licensure statute.

D. Liberty University's On-line ethics course

Members agreed that this course does not appear to satisfy the Board's curriculum requirement in ethics.

7. Report from the Board and other committees

A. Board

No report.

8. National and regional trends and news regarding the profession(s)

None

9. Review, consideration and action of applications for renewal

None

10. Review, consideration and action of consent agenda for applications for inactive, extension and exam accommodation requests

Ms. Brown moved, seconded by Dr. Martin, to approve the consent agenda reviewed by Ms. Jernigan, granting 60-day extensions to Jacqueline Dearth, Daniel Kimball, San-Rose Shand, Maureen Chandler, Jane Santa Cruz, Linda Salvucci, Paul Hudson and Susan Barrette-Mozes, exam extensions to Bobbe McGinley and Tim Burkhead, and a substantive deficient extension to Patricia Kempler. The motion passed unanimously.

11. Review, consideration and action of applications for reassessment

None

12. Review, consideration and action of applications for certification

A. Kathleen Whitehead

Dr. Aumack and Ms. Thur summarized the applicant's termination due to ethical violations and policy violations in past employment positions and treatment she received for a bipolar condition. The applicant has previously applied without disclosing these issues. Termination occurred prior to her previous application.

Ms. Pruetz moved, seconded by Ms. Brown, to continue consideration of this matter to the February meeting to require the applicant's participation at that meeting and to require a personal summary by the applicant of her treatment history and condition. The motion passed unanimously.

B. David Lader

Ms. Thur summarized the background investigation. Mr. Lader participated by telephone.

The committee recommended certification at its December meeting based upon acceptance of a signed consent agreement, but failed to make a finding of unprofessional practice. Mr. Lader has since submitted a letter that he has concerns with the terms of the consent agreement offered by the committee.

Members discussed changes to the consent agreement with the professional. Following discussion, Dr. Aumack moved, seconded by Dr. Martin, to delete the direct observation requirement and require notification only if the therapist believes the professional is a danger to the public. The committee made a finding of a violation of A.R.S. §32-3251(10)(j), any conduct, practice or condition that impairs the ability of the certified behavioral health professional to safely and competently practice, based on the professional's disclosure of a sexual addiction, with the following terms of probation:

- One year of therapy,
- Therapy sessions twice per month,
- Quarterly reports that address active participation in therapy,
- 1 year direct supervision,
- Supervision for a minimum of two hours per month,
- Quarterly supervision reports to address active participation in supervision,
- The professional can request release from the supervision requirement after 6 months.
- All costs will be borne by the professional.

The motion passed unanimously.

C. Brian Mathieson

Mr. Harris reported that this application is back before the committee for further review of counseling records provided by the applicant.

Following review and discussion by members, Ms. Brown moved, seconded by Dr. Martin, to rescind the December 19, 2003, motion to recommend certification and to again request five complete client records for review. The motion passed unanimously.

The committee took a break at 11:19 a.m. reconvening at 11:25 a.m.

Elizabeth Conachy

Ms. Rinaudo reported that the committee had requested additional information from the professional at a previous meeting.

Following review of additional documentation and information, members agreed that the professional meets the requirements for Certified Professional Counselor.

Independent Contractors

Carol Ketchum

Ms. Rinaudo reviewed the Board's independent contractor guidelines list and identified possible problems with documentation submitted by the professional.

Ms. Ketchum appeared in person and addressed the committee regarding her association with Reflections Counseling and her supervised work experience.

Ms. Jernigan moved, seconded by Dr. Martin, to request that Ms. Ketchum submit a written statement from the agency's owner/clinical director with respect to ownership of clients, copies of agency policies and procedures, a signed statement that the professional is held to the agency's policies and procedures and further explanation regarding the agency's supervisory relationship with the professional. The motion passed unanimously.

Sue Powers

Ms. Powers and her supervisor, Marcus Earl, appeared in person and addressed the committee. Members agreed that the professional's work experience as an independent contractor complies with the Board's independent contractor guidelines.

Appeals

Matthew Frantz, CPC applicant

Dr. Aumack summarized the facts of the appeal. Mr. Frantz appeared telephonically and addressed the committee regarding his records. Ms. Pruetz moved, seconded by Ms. Brown, to continue consideration of this matter and request that the professional provide 3 complete client records for committee review. The motion passed unanimously.

Tara Ross, CPC applicant

Ms. Rinaudo summarized the facts of the application denial and subsequent appeal. Ms. Ross was licensed in Colorado based upon work experience obtained in the professional's private practice. Ms. Ross opened her private practice after graduation in 1986. This Board does not accept private practice as supervised work experience. Additionally, the supervisor who signed Ms. Ross's forms was under a consent agreement that stipulated that he could not provide supervision.

Ms. Ross appeared in person and addressed the committee.

Following review and discussion by committee members, Ms. Brown moved, seconded by Ms. Jernigan, to uphold the denial of the application based on uncorrectable deficiencies in supervised work experience. The motion passed unanimously.

Elizabeth George, CAC applicant

Following review of additional documentation, Dr. Aumack moved, seconded by Dr. Martin to approve certification. The motion passed unanimously.

Upon further review, Ms. Brown moved, seconded by Dr. Martin, to rescind the previous motion, to accept CO531 as meeting the requirement for the Human Growth and Development content area, leaving the applicant still deficient in Multi-Cultural Foundations. The motion passed unanimously.

Carl Ridley, CPC applicant

Ms. Rinaudo summarized the basis of the application denial. Dr. Ridley appeared in person and addressed the committee. Dr. Ridley's supervisor, Dr. Feldman, addressed the committee regarding the professional's clinical supervision. Dr. Ridley suggested that curriculum deficiencies could be satisfied by teaching the required courses.

Dr. Aumack explained that Board rules require that an applicant complete a 3-semester credit hour course in each required curriculum area.

After completing its review, the committee found the professional has not met curriculum requirements for counseling theory, multi-cultural foundations, and professional ethics. The committee did not accept the professional's supervised work experience because his supervisor did not segregate the professional's non-clinical and private practice work experience.

Dr. Aumack moved, seconded by Ms. Brown, to deny the appeal based on curriculum deficiencies and lack of appropriate documentation regarding supervised work experience. The motion passed unanimously.

Lisa Clark, CPC applicant

Following review of additional documentation, members agreed that the professional meets all requirements for Certified Professional Counselor.

Kerri Bloomberg, CPC applicant

Ms. Rinaudo summarized the basis of the application denial. Ms. Rinaudo reported that the information provided by the professional's attorney was not submitted until Friday afternoon and could not be distributed to members until Tuesday.

The professional, her attorney, Mr. LaSota, and her husband appeared in person and addressed the committee.

Dr. Aumack moved, seconded by Dr. Martin, to go into Executive Session pursuant to A.R.S. §38-431.03(A)(2) for the purpose of receiving legal advice. The motion passed unanimously and the committee went into Executive Session at 12:21 p.m., reconvening its regular meeting at 12:37 p.m.

Dr. Aumack moved, seconded by Dr. Martin, to continue this matter and to request that the professional's clinical supervisor, Dr. Nahmias, be asked to participate in the committee's review of this matter. The motion passed unanimously.

Dr. Martin moved, seconded by Ms. Brown, to recommend to the Board to approve the following seventeen applicants as Certified Professional Counselors:

Alcalde Brandon	Glin Whitehead	Sara Russell	Joe Bustamonte
Kimberly Simich	Susan Powers	Elizabeth Lewis	Christine Felder
Denise Hausler	Tracy Carrier	Danielle Cain	Linda Ouellette
Elizabeth Conachy	Aimee Short	Shawn Ingersoll	Joyce Evangelist-Ajvix
Daniel Kimball			

The motion passed unanimously.

Ms. Brown moved, seconded by Dr. Martin, to recommend to the Board to approve the following five applicants as Certified Professional Counselors after providing a passing score on the required exam:

Lisa Clark	Shannon Ley	Lena Wright	Linda Brouhard
Jeannie Cooper			

The motion passed unanimously.

Dr. Martin moved, seconded by Ms. Brown, to recommend to the Board to approve the following ten applicants as Certified Associate Counselors:

Cara Delessio-Brouse	China Cornella	Tatiana Fedotova	Laura Gordon
Victoria Holle	Renee Westphal	Karen Johnston	Kristie Tyler
Claudia Morris	Betty Weber		

The motion passed unanimously.

Ms. Brown moved, seconded by Dr. Martin, to recommend to the Board to approve Teresa Davis, Janine d'Haven, Jason Grygla, Janet Sackrider, Karen Thompson and Robin Potter as Certified Associate Counselors after providing a passing score on the required exam. The motion passed unanimously.

Dr. Martin moved, seconded by Ms. Brown, to deny Mel Tucker, Cynthia Olvey, Virginia Garner, Duane Legan, Shannon Moreno, Irma Arenas-Perez, Victoria Flint, Maria Collea, Wendall Stewart, Jeanette Gallus, Howard Oseran, and Paul Hudson based on uncorrectable deficiencies. The motion passed unanimously.

13. Future agenda items

None

14. Call for public comment

None

15. Establishment of future meeting date(s)

The next meeting is scheduled for February 27, 2004, at 9:00 a.m. in room B-2.

16. Adjournment

Ms. Brown moved, seconded by Mr. Martin, to adjourn. The motion passed unanimously and the meeting was adjourned at 5:08 p.m.

Diane Pruetz
Secretary/Treasurer

Date