



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
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JANICE K. BREWER  
Governor

DEBRA RINAUDO  
Executive Director

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COUNSELING CREDENTIALING COMMITTEE MEETING MINUTES  
Friday, January 29, 2009

Members Present: Laura de Blank, Katherine Kramer (out at 2:00 p.m.), Paula Artac (out at 4:30 p.m.), Yvonne Fortier, Patrick Goodman

Staff Present: Debra Rinaudo, Marc Harris, A.A.G., Doreen Romney, Mary Wilson, Elma Brambila

**1. Call to Order**

The meeting was called to order on January 29, 2009, at 9:07 a.m., with Ms. de Blank presiding.

**2. Roll Call**

See above.

**3. Review and Approval of Minutes**

Ms. Artac moved, seconded by Ms. Kramer, to approve the general meeting minutes from the December 15, 2009, as submitted. The motion passed unanimously. Ms. Fortier and Mr. Goodman abstained from the vote.

Ms. Kramer moved, seconded by Ms. de Blank, to approve the 1:05 p.m. executive session minutes from the December 15, 2009, as submitted. The motion passed unanimously. Ms. Fortier and Mr. Goodman abstained from the vote.

Ms. Artac moved, seconded by Ms. Kramer, to approve the 2:08 p.m. executive session minutes from the December 15, 2009, as submitted. The motion passed unanimously. Ms. Fortier and Mr. Goodman abstained from the vote.

**4. Review, consideration and action of complaints and other disciplinary matters**

*Pending complaints represent unproven allegations. On investigation, many complaints are found to be without merit or not of sufficient seriousness to merit disciplinary action against the licensee and are dismissed. Action by the committee on all disciplinary matters is a recommendation only. All final decisions are made by the Board.*

Ms. de Blank reviewed the procedures for conducting an informal meeting.

A. 2009-0115, Martha Haskell, LPC-0554

Ms. Rinaudo summarized the results of the Board's investigation.

The complainant was properly notified, but did not appear.

The professional and her attorney, Gary Wolf, appeared in person and addressed the committee.

Following review and discussion by members, Ms. Kramer moved, seconded by Ms. Artac, to recommend to the Board to find the following violations:

- A.R.S. §32-3251(12)(ii), violating any federal or state law, rule or regulation applicable to the practice of behavioral health, as it relates to:
  - A.R.S. §13-3620, any person who reasonably believes a minor is or has been the victim of abuse shall immediately report the information to Child Protective Services

The motion passed unanimously.

Following further discussion, Ms. Kramer moved, seconded by Ms. de Blank, to recommend to the Board to accept a consent agreement with an order of censure. The motion passed unanimously.

*B. 2009-0107, Brooks Gibson, LPC-10022*

Ms. Rinaudo summarized the results of the Board's investigation.

The complainant appeared in person and addressed the committee.

The professional appeared in person and addressed the committee.

Following discussion by members, Ms. Kramer moved, seconded by Mr. Goodman, to find that the complaint is without merit pursuant to A.R.S. §32-3281(D)(1), and to remove it from the professional's complaint history pursuant to A.R.S. §32-3281(E). The motion passed unanimously.

*C. 2008-0057, Carrie Truelove-Hernandez, LPC-12095*

Ms. Rinaudo summarized the results of the Board's investigation.

The complainant was properly noticed, but did not appear.

The professional appeared in person and addressed the committee.

Following review and discussion by members, Ms. de Blank moved, seconded by Ms. Kramer, to recommend to the Board to find the following violations:

- A.R.S. §32-3251(12)(p), failing to conform to minimum practice standards as developed by the Board, as it relates to
  - A.A.C. R4-6-1102(1), a licensee shall work jointly with each client to prepare an integrated, individualized, written treatment plan
  - A.A.C. R4-6-1102(5), a licensee shall ensure the treatment provided is in accordance with the treatment plan
- A.R.S. §32-3251(12)(q), failing or refusing to maintain adequate records of behavioral health services
- A.R.S. §32-3251(12)(l), any conduct, practice or condition that impairs the ability of the licensee to safely and competently practice the licensee's profession
- A.R.S. §32-3251(12)(k), any conduct or practice that is contrary to recognized standards of ethics in the behavioral health profession, as it relates to:
  - 2005 ACA Code of Ethics, Section D.1.h, Negative Conditions

The motion passed unanimously.

Following further discussion, Ms. de Blank moved, seconded by Ms. Kramer, to recommend to the Board to accept a consent agreement that stipulates the following:

- The professional's license shall be placed on probation for 24 months
- The professional shall only work at an agency licensed by OBHL or an agency pre-approved by the Chair of the committee
- The professional shall receive clinical supervision from an independently licensed behavioral health professional pre-approved by the committee chair
- Clinical supervision shall occur weekly if the professional is employed full-time or twice a month if the professional works less than 20 hours per week
- The focus of the clinical supervision shall be ethics, documentation, self-care, assessment, co-occurring disorders
- The professional shall complete a 3-semester credit hour graduate level course in ethics within the first 12 months
- The professional shall complete 3-clock hours of continuing education in assessment and treatment of co-occurring disorders within the first 12 months

and to refer the matter to OBHL for a review of possible agency deficiencies. The motion passed unanimously.

*The committee took a break at 10:42 a.m., reconvening its public meeting at 10:50 a.m.*

*D. Da'mond Robinson, LAC applicant*

Ms. Rinaudo summarized the results of the background investigation.

The applicant appeared in person and addressed the committee.

Following review and discussion by members, Ms. Artac moved, seconded by Mr. Goodman, to open a complaint and find violations of the following:

- A.R.S. §32-3251(12)(b), use of fraud or deceit in connection with establishing qualifications
- A.R.S. §32-3251(12)(l), any conduct, practice or condition that impairs the ability of the licensee to safely and competently practice the licensee's profession

The motion carried with Ms. Kramer and Ms. de Blank opposed.

Following further discussion by members, Ms. Artac moved, seconded by Ms. Fortier, to recommend to the Board to license the applicant as a Licensed Associate Counselor upon the Board's acceptance of a consent agreement with an order of censure and the required license issuance fee. The motion passed unanimously.

*The committee took a break for lunch at 12:50 p.m., reconvening its public meeting at 1:20 p.m.*

**5. Report from the Chair and items for review, consideration, and possible action**

No report.

**6. Report from the Executive Director and/or staff**

*A. General Agency Operations*

No report.

**7. Board, committees and subcommittee reports**

None

**8. National and regional trends and news regarding the profession(s)**

None

**9. Supervisor exemption requests: review, consideration and action**

None

**10. Consent agenda: review, consideration and action of requests for inactive status and extension requests**

Following review, Ms. Artac moved, seconded by Ms. de Blank, to approve the consent agenda as reviewed by Ms. Kramer, granting 60-day extensions to Kelly Ford and Ahmad DJangi and inactive status to Christine Fair, Karina Patton and Kathy Boerner. The motion passed unanimously.

**11. Inactive status extension requests: review, consideration and action**

*A. Patricia Wharton*

Members reviewed the request for an extension to inactive status.

Following review and discussion, Ms. de Blank moved, seconded by Mr. Goodman, to approve the request for an extension of inactive status. The motion passed unanimously.

**12. Applications for renewal: review, consideration and action**

None

**13. Applications for reassessment: review, consideration and action**

*A. Cynthia Matcha*

Members reviewed the request for reassessment.

Following review and discussion, members agreed the applicant meets minimum requirements.

*B. Cami Covey-Douchet*

Members reviewed the request for reassessment.

Following review and discussion, members agreed the applicant meets minimum requirements.

**14. Applications for licensure: review, consideration and action**

Independent Contractors

*A. Jill Lewis (Cedar Ridge Counseling)*

Members reviewed information submitted in support of the work experience acquired as an independent contractor.

Following review and discussion by members, Ms. de Blank moved, seconded by Ms. Artac, to request additional information. The motion passed unanimously.

*B. Debra Kaplan (Sierra Tucson)*

Members reviewed information submitted in support of the work experience acquired as an independent contractor.

Following review and discussion by members, Ms. Kramer moved, seconded by Ms. de Blank, to find that the applicant failed to establish that the work experience acquired at Sierra Tucson as an independent contractor meets minimum supervised work experience requirements. The motion passed unanimously.

*C. Debra Kaplan (In Balance)*

Members reviewed information submitted in support of the work experience.

Following review and discussion by members, Ms. de Blank moved, seconded by Ms. Kramer, to find that the applicant failed to establish that the work experience acquired at In Balance was under direct supervision. The motion passed unanimously.

Appeals

*A. Bryan Gest*

Members reviewed information submitted in support of the appeal.

The applicant addressed the committee telephonically.

Debbie Hill addressed the committee regarding the NAU Health Psychology program and requested that the committee table review of this appeal pending the opportunity for representatives of that program to address the committee.

Mr. Gest asked that the committee proceed with its review of his appeal as scheduled.

Following review and discussion, Ms. Kramer moved, seconded by Ms. de Blank, to accept PSY633 as meeting the requirement for a 3-semester credit hour course in Human Growth and Development and to deny the appeal based on continuing curriculum deficiencies. The motion passed unanimously.

*B. Sierra Ohrel*

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, members agreed that the applicant meets minimum requirements.

*C. Alicia Woodworth*

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, Ms. de Blank moved, seconded by Mr. Goodman, to deny the appeal based on the reasons previously stated. The motion passed unanimously.

*D. Jody Pennington*

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, Ms. Artac moved, seconded by Ms. Kramer, to deny the appeal based on the reasons previously stated. The motion passed unanimously.

*E. Tamara Zuniga*

Members reviewed information submitted in support of the appeal.

The applicant addressed the committee telephonically.

Following review and discussion, members agreed that the applicant meets minimum requirements.

*F. Catherine Duncan*

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, members agreed that the applicant meets minimum requirements.

*The committee went off record to review files at 2:25 p.m., reconvening its public meeting 5:10 p.m.*

Ms. de Blank moved, seconded by Ms. Fortier, to recommend to the Board to license Theresa Cole as a Licensed Associate Counselor upon receipt of a favorable fingerprint report and the license issuance fee. The motion passed unanimously.

Ms. de Blank moved, seconded by Ms. Fortier, to recommend to the Board to approve the following 4 applicants as Licensed Associate Counselors upon receipt of the license issuance fee and a passing score on the required exam:

Julie McAllister	Zdenka Konecny	Sharla Christie	Bonnie Goosic
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The motion passed unanimously.

Ms. de Blank moved, seconded by Ms. Fortier, to recommend to the Board to approve the following 13 applicants as Licensed Professional Counselors upon receipt of the license issuance fee:

Andrea Fry	Nancy Harkins	Tamara Zuniga	Kelli Trueba
Noe Vargas	Sierra Ohrel	Catherine Duncan	Victor Okorie
Cami Covey-Doucet	Cynthia Matcha	Ashlea Smith	Karen Angus
Stacy Hall			

The motion passed unanimously.

Ms. de Blank moved, seconded by Ms. Fortier, to recommend to the Board to approve the following 18 applicants as Licensed Associate Counselors upon receipt of the license issuance fee:

Marisa Lombardi	Melissa Cacialli	Kristen Ray	Janae Andrew
Jennifer Kahn	Daniela Canaval	Autumn Moore	Stephanie Levitt
Alanna Boyd	William Duff	Betty Stejskal	Allison Whitehead
Isaac Horton	Terry Thorstad	Susan Porter	Sarah Cosley
Tyrae Word	Natasha Kush		

The motion passed unanimously.

Ms. de Blank moved, seconded by Mr. Goodman, to recommend to the Board to deny the following 12 applicants based on their failure to establish that they meet minimum requirements:

Dixie Ciccarelli	Erika Ortega	Sharon Schlue	Arbita Ferozepurwalla
Jill Lewis	Donna Halterman	Dawn Bellingham	Michael Rehm
Carrie Hill	Alicen Halquist	Judy Wylene	Deborah Kaplan

The motion passed unanimously.

**14. Future agenda items**

None

**15. Call for public comment**

None

**16. Establishment of future meeting date(s)**

The next meeting is scheduled for Friday, February 26, 2010, at 9:00 a.m., at 3443 North Central Avenue, Room 908.

**17. Adjournment**

Ms. de Blank moved, seconded by Mr. Goodman, to adjourn. The motion passed unanimously and the meeting was adjourned at 5:12 p.m.

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Katherine Kramer  
Secretary/Treasurer

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Date