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JANET NAPOLITANO
Governor

MICHAEL SALAZAR
Board Chair

DEBRA RINAUDO
Executive Director

COUNSELING CREDENTIALING COMMITTEE MEETING MINUTES
Friday, June 11, 2004

Members Present: Carolyn Brown, Laura Waterman, Diane Pruetz
Member Absent: Susan Jernigan, William Martin
Staff Present: Debra Rinaudo, Marc Harris, A.A.G., Jason Martin, Kami Thur, Doreen Romney, Becky Edstrom
Public Present: Amy Boylan, Leslie Connell, Ingrid Davis, Sande Roberts, John Taylor, Marta deSoto, Paulette Guinn, Monty Bondurant, Kim Moriah, Beth Keene
Public present telephonically: Michelle Woods, Cynthia Zahn

1. **Call to Order**

The meeting was called to order on June 11, 2004, at 1:02 p.m. with Ms. Pruetz presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Tabled.

4. **Review, consideration and action of complaints and other disciplinary matters**

A. *Paulette Guinn, CPC Applicant*

Ms. Thur reviewed the results of her investigation.

Ms. Quinn appeared in person and addressed the Committee. Mr. Monty Bondurant, Adult Program Director at Verde Valley and prior supervisor of Ms. Guinn, appeared in person and addressed the Committee.

After review and discussion, no additional information was required with regard to the background investigation of this applicant.

B. *Cynthia Zahn*

Mr. Martin reviewed the results of his investigation regarding the professional's pending renewal application and her self-disclosure of a debilitating physical condition.

Ms. Zahn appeared telephonically and addressed the Committee.

After review and discussion, Ms. Brown moved, seconded by Dr. Waterman, to continue the review pending the receipt of a letter from Ms. Zahn's physician attesting to Ms. Zahn's present physical condition and ability to practice. The motion passed unanimously.

5. **Report from the Chair and items for review, consideration, and possible action**

None.

6. **Report from the Executive Director and/or staff**

A. *General Agency Operations*

Ms. Rinaudo reported that the agency is continuing to receive large numbers of applications. The agency will be reviewing applications as quickly as possible. All applications received by June 30, 2004, will be either certified, denied, or pended. Pended applications will automatically become licensure applications and will be

subject to licensure standards.

B. Legislative update

No report.

7. **Board and committee reports (discussion and possible action)**

None.

8. **National and regional trends and news regarding the profession(s)**

None.

9. **Review, consideration and action of applications for renewal**

None

10. **Review, consideration and action of consent agenda for inactive, extension and exam extension requests**

A. Jonathan Heilner, 60-day extension

No action necessary.

11. **Review, consideration and action regarding exam accommodation requests**

None.

12. **Review, consideration and action on applications for reassessment.**

A. Jane Jamison

Following review of additional documentation, the Committee approved the reassessment request.

B. Jamie Burns

Following review of additional documentation, the Committee approved the reassessment request.

C. Leslie Connell

Following review of additional documentation, the Committee approved the reassessment request.

13. **Review, consideration and action of applications for certification**

A. Paulette Guinn

No additional information was required with regard to the background investigation of this applicant.

Independent Contractors

A. Mercedes Benthien

After review and discussion, Dr. Waterman moved, seconded by Ms. Brown, to deny the application based upon the uncorrectable deficiencies of lack of clinical supervision hours, inability to ascertain if the applicant's supervised work experience conforms to criteria required for independent contractors, and curriculum deficiencies. The motion passed unanimously.

Appeals

A. Kimberly Moriah, Appeal

Ms. Moriah appeared in person and addressed the Committee.

After review and discussion, the Committee agreed the professional has established that she meets minimum requirements for certification.

B. Jerry Marzinsky, Appeal

After review and discussion, the Committee agreed the professional has established that he meets minimum requirements for certification.

C. Linda Denniston, Appeal

After review and discussion, Dr. Waterman moved, seconded by Ms. Brown, to deny the appeal due to the lack of one credit hour in content area Professional Counseling Ethics and one additional graduate level course meeting the criteria in one of the secondary curriculum areas. The motion passed unanimously.

D. Lisa Splinter, Appeal

After review and discussion, Ms. Brown moved, seconded by Dr. Waterman, to deny the appeal based on the lack of the required Ethics course. The motion passed unanimously.

E. *Amy Boylan, Appeal*

Ms. Boylan appeared in person and addressed the Committee.

After review and discussion, Ms. Brown moved, seconded by Dr. Waterman, to deny the appeal based on the reasons previously stated. The motion passed unanimously.

F. *Sande Roberts, Appeal*

Ms. Roberts appeared in person and addressed the Committee.

After review and discussion, Dr. Waterman moved, seconded by Ms. Brown, to deny the appeal due to lack of a graduate course in content area Counseling Theory and a lack of one additional graduate level course in two secondary curriculum areas. The motion passed unanimously.

G. *Ingrid Davis, Appeal*

Ms. Davis appeared in person and addressed the Committee.

After review and discussion, Dr. Waterman moved, seconded by Ms. Brown, to deny the appeal based upon the lack of an additional graduate level course in the secondary curriculum areas. The motion passed unanimously.

H. *John Taylor, Appeal*

Mr. Taylor appeared in person and addressed the Committee.

After review and discussion, Ms. Brown moved, seconded by Ms. Pruetz, to deny the appeal on uncorrectable deficiencies. The motion passed with Dr. Waterman opposing.

I. *Marta DeSoto, Informal Appeal*

Ms. DeSoto appeared in person and addressed the Committee. Her supervisor, Ms. Keene, appeared in person and addressed the Committee.

After review and discussion, the Committee agreed the professional has established that she meets minimum requirements for certification.

J. *Michelle Woods, Appeal*

Ms. Woods appeared telephonically and addressed the Committee.

After review and discussion, Dr. Waterman moved, seconded by Ms. Brown, to deny the appeal based upon reasons stated previously. The motion passed unanimously.

The committee took a break from 3:27 p.m. to 3:33 p.m.

Ms. Brown moved, seconded by Dr. Waterman, to recommend the following six applicants to the Board for certification as Certified Associate Counselors.

Carole Ryan	Carmen Howard	Howard Oseran
Lonnette Muisener	Jaime Burns	Kimberly Moriah

The motion passed unanimously.

Ms. Brown moved, seconded by Dr. Waterman, to recommend the following four applicants to the Board for certification as Certified Associate Counselors after passing the required exam.

Sarah Smoger	Melinda van de Water	Kimberly Kelley
Hanna Vandenriessche		

The motion passed unanimously.

Ms. Brown moved, seconded by Dr. Waterman, to recommend the following sixteen applicants to the Board for certification as Certified Professional Counselors.

Francine Akins-Arbuckle	Carolyn Kruse	Philip Doyle
George Kirby	Faith Suaso	Beth Bailey
Harvey Poloni	James Leonard	Ellen Sullins
Stacey Burns	Dana Fry	Jack Robinson

The motion passed unanimously.

Ms. Brown moved, seconded by Dr. Waterman, to recommend the following three applicants to the Board for certification as Certified Professional Counselors after passing the required exam.

Alice Arviso

Jean Price

Jerry Marzinsky

The motion passed unanimously.

Ms. Brown moved, seconded by Dr. Waterman, to deny the following eighteen applicants for uncorrectable deficiencies.

Philip Mitchell

Cynthia Lynch

Timothy Moore

Victoria Abel

Len Camp

Barbara Guther

Franca Haddox

Andrew da Rosa

Beth Babcock

Robert Boothby

Mary Smeeth

Brenda Benage

Amy Vogelson

Charles Clecker

Carey McGrath

Silvia Gallo-Vasquez

Milton Hardin

Mercedes Benthien

The motion passed unanimously.

14. **Future agenda items**

None

15. **Call for public comment**

None

16. **Establishment of future meeting date(s)**

The next meetings are scheduled for June 25, 2004, at 9:00 a.m. and June 26, 2004, at 9:00 a.m. in room B-2.

17. **Adjournment**

Ms. Brown moved, seconded by Dr. Waterman, to adjourn. The motion passed unanimously and the meeting was adjourned at 4:25 p.m.

Susan Jernigan
Secretary/Treasurer

Date