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JANET NAPOLITANO
Governor

DEBRA RINAUDO
Executive Director

COUNSELING CREDENTIALING COMMITTEE MEETING MINUTES
Friday, June 27, 2003

Members Present: Kirk Bowden, Susan Jernigan, Carolyn Brown
Members Absent: Diane Pruetz, Lisa Aumack
Staff Present: Debra Rinaudo, Marc Harris, A.A.G., Doreen Romney, Mary Wilson
Public Present: Drew Alexder, Michael Liebman, Kathy McGuire, Bryan Myers, Steve Myers, Diane Genco, Deborah Stelzleni, Bob Bohenske, Paula Tanis
Public by telephone: Jeannie Tague, Gail Edwards

1. Call to Order

The meeting was called to order on June 27, 2003, at 9:00 a.m. with Mr. Bowden presiding.

2. Roll Call

See above.

3. Review and Approval of Minutes

Approval of the April minutes is tabled due to lack of quorum from that meeting.

Ms. Brown moved, seconded by Ms. Jernigan, to approve the general meeting minutes from May 23, 2003, as submitted. The motion passed unanimously.

Ms. Brown moved, seconded by Ms. Jernigan, to approve the executive session minutes from May 23, 2003, as submitted. The motion passed unanimously.

4. Review, consideration and action of complaints and other disciplinary matters

A. 2003-0010, Kathleen McGuire, CC-2426A

Ms. Rinaudo summarized the facts of the complaint and the results of the investigation. Ms. McGuire appeared in person and addressed the committee. Ms. Tague, the professional's supervisor, appeared telephonically and answered questions from committee members.

Following review and discussion by committee members, Ms. Brown moved, seconded by Ms. Jernigan, to recommend to the Board to find a violation of A.R.S. §32-3251(10)(e), a breach of confidentiality, based on the professional's disclosure of confidential client information to her clinical supervisor.

Ms. Brown moved, seconded by Ms. Jernigan, to recommend to the Board to find a violation of A.R.S. §32-3251(10)(i), any conduct or behavior contrary to recognized standards of ethics, as it relates to the NASW Code of Ethics (B)(4), based upon the professional's failure to maintain adequate documentation. The motion passed unanimously.

Ms. Brown moved, seconded by Ms. Jernigan, to recommend to the Board to find a violation of A.R.S. §32-3251(10)(l), violation of a Board rule or order, for engaging in independent practice as a Certified Associate Counselor, based on the professional providing independent services through the office of White Mountain Counseling. The motion passed unanimously.

Following review and discussion by committee members, Ms. Brown moved, seconded by Ms. Jernigan, to recommend to the Board to offer a consent agreement that stipulates the following:

- 3 credit graduate level course in ethics,
- 6 clock hour seminar in record keeping,
- Both the class and seminar will be pre-approved by the committee chair,
- All costs will be borne by Ms. McGuire,
- Course and seminar will be completed within one year,
- Ms. McGuire can request early termination from the consent agreement when stipulations have been met.

The motion passed unanimously.

The committee took a break from 9:43 – 9:50 a.m

B. 2003-0006, Donald Langford, CC-1598

Ms. Reynolds summarized the facts of the complaint. The professional was noticed but was unable to appear and requested that the committee proceed without him. The complainant appeared and addressed the committee.

Following review and discussion by committee members, Ms. Brown moved, seconded by Ms. Jernigan, to recommend to the Board to dismiss the complaint as unsubstantiated. The motion passed unanimously.

C. Diane Genco, CC-1330

Ms. Rinaudo summarized the facts of the complaint and results of the investigation. Ms. Genco appeared in person and addressed the committee.

Ms. Brown moved, seconded by Ms. Jernigan, to go into Executive Session for the purpose of receiving legal advice pursuant to A.R.S. 38-431.03(A)(3). The motion passed unanimously and the committee went into Executive Session at 11:46 a.m., reconvening their public meeting at 11:52 a.m.

Following review and discussion by committee members, Ms. Brown moved, seconded by Ms. Jernigan, to open a complaint to investigate representations by Ms. Genco to the Board regarding her clinical supervision of Judith Horgash. The motion passed unanimously.

D. Michael Leibman, CC-0142

Ms. Reynolds reported that the professional has requested an early release from his consent agreement. Mr. Leibman and his attorney, Steven Myers, appeared in person and addressed the committee.

Following review and discussion by committee members, Ms. Brown moved, seconded by Ms. Jernigan, to recommend to the Board to grant Mr. Leibman early termination from the consent agreement. The motion passed unanimously.

E. Catherine Martin, Applicant

Ms. Rinaudo summarized the committee's request to subpoena information regarding the professional from the University of Arizona, the professional's objection to the subpoena and the University's petition to revoke the subpoena.

Mr. Harris, A.A.G., addressed the committee regarding the reasons an application can be denied and the committee's options in this specific case. Following review and discussion, Ms. Brown moved, seconded by Ms. Jernigan, to deny the University of Arizona's request to revoke the subpoena and to resend the subpoena. The motion passed unanimously.

5. Report from the Chair and items for review, consideration, and possible action

A. Curriculum grid review

Tabled

6. Report from the Executive Director and/or staff

A. General Agency Operations

B. Review of HB2361

Tabled

C. *Scheduling extra meeting in June 2004*

Tabled

D. *Development of licensure rules*

Tabled

E. *AASCB request for input regarding portability*

Tabled

7. Report from the Board and other committees

A. *Board*

No report.

8. National and regional trends and news regarding the profession(s)

None

9. Review, consideration and action of applications for renewal

A. *Diane Vigil, CC-0805*

Tabled

B. *Bryan Myers, CC-1732*

Ms. Reynolds summarized the facts of the renewal. Mr. Myers appeared in person and addressed the committee regarding his past employment termination.

Following review and discussion, Ms. Brown moved, seconded by Ms. Jernigan, to authorize the renewal with no stipulations. The motion passed unanimously.

10. Review, consideration and action of consent agenda for applications for inactive, extension and exam accommodation requests

Ms. Brown moved, seconded by Ms. Jernigan, to approve the consent agenda reviewed by Mr. Bowden, granting the following extensions and/or accommodations:

Hugh Keating, 60-day	Craig Lounsbrough, 60-day	Alfred Witting, 60-day	Susan Hartman, reassess
Eric Putnam, 60-day	Loretta Bischoff, 60-day	Catherine Baskett, 60-day	Anat Schure, exam
Linda Davis, 60-day	Mary Perdue, 60-day	Rachel Hilgefors, 60-day	

The motion passed unanimously.

11. Review, consideration and action of applications for reassessment

Margaret St. Clair, April 26, 2002, initial denial

Following further review, members agreed that the professional meets the requirements for Certified Professional Counselor.

Pamela Hendrickson, June 12, 2002, initial denial

Following further review, members agreed that the professional meets the requirements for Certified Professional Counselor.

Deborah Stelzeni, April 25, 2003, initial denial

Ms. Stelzeni appeared in person and addressed the committee. Following review members agreed that documentation submitted by Ms. Stelzeni meets the supervision requirement.

12. Review, consideration and action of applications for certification

Appeals

R. Gail Edwards

Ms. Rinaudo summarized the facts of the appeal. Ms. Edwards appeared telephonically and addressed the committee.

Following review and discussion, Ms. Brown moved, seconded by Ms. Jernigan, to deny the appeal based upon R4-6-211, clinical supervision shall not be provided by an immediate family member or any other individual whose objective assessment of the supervisee's performance may be limited by the relationship. The motion passed unanimously.

Donald Arnsten

Following further review, members agreed that the professional will meet the requirements for Certified Professional Counselor after passing the required exam.

Sue Carlson

Following further review, Ms. Brown moved, seconded by Ms. Jernigan, to deny the appeal. The motion passed unanimously.

Paula Tanis

Ms. Rinaudo summarized the circumstances of the appeal. R4-6-506 allowed Certified Associate Counselors to be in private practice only until November 15, 1998. Ms. Tanis was initially certified using her private practice work experience, but she let that certification lapse. Ms. Tanis has reapplied and has resubmitted her private practice work experience to meet the supervision requirement. Under current rules, supervised work experience cannot be obtained while in private practice.

Ms. Tanis appeared in person and addressed the committee. Dr. Bohenske appeared in person and addressed the committee on behalf of Ms. Tanis.

Following review and discussion, Ms. Brown moved, seconded by Ms. Jernigan, to deny the appeal. The motion passed unanimously.

Patricia Paine

Tabled

Randalene Washburn

Tabled

Ms. Brown moved, seconded by Ms. Jernigan, to recommend to the Board to approve the following eleven applicants as Certified Professional Counselors:

Amy Durocher	Jennifer Snader	Sarah Dowell	Pamela Hendrickson
Christina Yager	David Fry	Carol Gifford	Yvonne Moore
Celia Capasso	Loretta Faye Turner	Margaret St. Clair	

The motion passed unanimously.

Ms. Brown moved, seconded by Ms. Jernigan, to recommend to the Board to approve Deborah Stelzleni, Donald Arnsten and Krista Soste as Certified Professional Counselors after providing a passing score on the required exam. The motion passed unanimously.

Ms. Brown moved, seconded by Ms. Jernigan, to recommend to the Board to approve the following seven applicants as Certified Associate Counselors:

Ashanda Baker	Pamela Tomczak	David Mumford	Christina Bates
Christine ZamZow	Stacie Pennington	Gayle Selby	

The motion passed unanimously.

Ms. Brown moved, seconded by Ms. Jernigan, to recommend to the Board to approve Betty Kelley and Michelle Roberts as Certified Associate Counselors after providing a passing score on the required exam. The motion passed unanimously.

Ms. Brown moved, seconded by Ms. Jernigan, to deny Craig Lounsborough and Loretta Bischoff based on uncorrectable deficiencies. The motion passed unanimously.

13. Future agenda items

None

14. Call for public comment

None

15. Establishment of future meeting date(s)

The next meeting is scheduled for July 25, 2003, at 9:00 a.m. in room B-2.

16. Adjournment

Ms. Brown moved, seconded by Ms. Jernigan, to adjourn. The motion passed unanimously and the meeting was adjourned at 2:05 p.m.

Diane Pruetz
Secretary/Treasurer

Date