



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
1400 WEST WASHINGTON, SUITE 350
PHOENIX, AZ 85007
PHONE: 602.542.1882 FAX: 602.542.1830
Website: www.az.gov
Website: www.bbhe.state.az.us
E-mail address: azbbhe@bbhe.state.az.us

JANET NAPOLITANO
Governor

GAIL CHASE
Board Chair

DEBRA RINAUDO
Executive Director

COUNSELING CREDENTIALING COMMITTEE MEETING MINUTES
Friday, March 26, 2004

Members Present: Diane Pruetz, Carolyn Brown, William Martin, Susan Jernigan (arrived at 2:00 p.m.)
Members Absent: Lisa Aumack
Staff Present: Debra Rinaudo, Jason Martin, Kami Thur, Marc Harris, A.A.G., Doreen Romney, Mary Wilson, Becky Edstrom
Public Present: Heather Bopp, Jeffrey Harvey, Eric Cuestas-Thompson, Nathan Lamberth, Maria Collea, Vanessa Logas, Shannon Moreno, Kathy Steadman, Neli Volante, Cindy Olvey, David Shuff, Ericha Scott, Jacqueline Kahn, Janice Hobbs, Mel Tucker, Wesley Weeks, Frank Vance, Carolyn McDonald, Virginia Garner
Public by Telephone: Michael Barr, James Horne, Lori Feingold

1. Call to Order

The meeting was called to order on March 26, 2004, at 9:12 a.m. with Ms. Pruetz presiding.

2. Roll Call

See above.

3. Review and Approval of Minutes

Dr. Martin moved, seconded by Ms. Jernigan, to approve the February 27, 2004, general meeting minutes as submitted. The motion carried with Ms. Brown abstaining.

Dr. Martin moved, seconded by Ms. Jernigan, to approve the March 3, 2004, teleconference minutes as submitted. The motion carried with Ms. Brown abstaining.

4. Review, consideration and action of complaints and other disciplinary matters

A. Neli Volante

Mr. Martin summarized the facts of the complaint and the results of the investigation. Dr. Volante appeared in person. Cathy Steadman, the professional's attorney, appeared in person and addressed the committee. The complainant, *VL, appeared in person and addressed the committee.

Ms. Brown moved, seconded by Dr. Martin, to go into executive session for the purpose of receiving legal advice pursuant to A.R.S. §38-431.03(A)(3). The motion passed unanimously and the committee went into executive session at 10:03 a.m., reconvening its public meeting at 10:10 a.m.

Following review and discussion by committee members, Ms. Brown moved, seconded by Dr. Martin, to recommend to the Board to find that there was a professional relationship between the professional and *VL, as indicated by the professional's clinical records containing billing records, intake forms and progress notes for VL, and to find a violation of A.R.S. §32-3251(10)(e), betraying a professional confidence, based on the professional's unauthorized release of records containing VL's confidential information to VL's ex-husband, and a violation of A.R.S. §32-3251(10)(i), any conduct or practice that is contrary to recognized standards of ethics in the behavioral health profession, as it relates to the ACA Code of Ethics A.3(a), clients have the right to expect confidentiality and to be provided with an explanation of its limitations, B(1)(a), counselors respect their clients' right to privacy and avoid disclosures of confidential information, and B.1(f), when circumstances require the disclosure of confidential information, only essential information is revealed and, to the extent

*clients are identified by initials only

possible, clients are informed before confidential information is disclosed, based upon the professional's unauthorized release of records containing VL's confidential information to VL's ex-husband. The motion passed unanimously.

Dr. Martin moved, seconded by Ms. Brown, to offer a consent agreement that stipulates:

- One year of probation,
- Completion of a 3-semester credit hour graduate level ethics course,
- Ethics course will be pre-approved by the Chair or designee,
- All costs borne by the professional.

The motion passed unanimously.

B. Jeffrey Harvey

Ms. Thur summarized the results of the investigation. Mr. Harvey appeared in person and addressed the committee. Michael Barr, Mr. Harvey's supervisor, addressed the committee telephonically. Ericha Scott and Eric Cuestas-Thompson addressed the committee in support of the professional.

Ms. Brown moved, seconded by Dr. Martin, to review the file later in the meeting and that no further action is required regarding the professional's answers to the background questions. The motion passed unanimously.

C. Heather Bopp

Ms. Thur summarized the results of the investigation. Ms. Bopp appeared in person and addressed the committee.

Committee members agreed that no further action is necessary regarding the professional's answers to the background questions.

D. James Horne

Ms. Thur summarized the results of the investigation. Mr. Horne addressed the committee telephonically.

Committee members agreed that no further action is necessary regarding the professional's answers to the background questions.

E. Maria Collea

Following review and discussion by committee members, Dr. Martin moved, seconded by Ms. Brown, to take no action at this time regarding a complaint. The motion passed unanimously.

5. Report from the Chair and items for review, consideration, and possible action

A. Curriculum grid review

Tabled

B. On-line courses for Board ordered stipulations

Tabled

6. Report from the Executive Director and/or staff

A. General Agency Operations

Ms. Rinaudo reviewed the process for application submission, administrative review and committee consideration.

B. Development of licensure rules

No report

C. Legislative update

No report

D. Community college counselors request for substantive policy statement

Ms. Rinaudo reviewed additional information she received regarding the Maricopa County Community College District's request for a substantive policy statement. Committee members had no objection to the proposed substantive policy statement.

E. Additional meetings through June

Ms. Rinaudo reported that the number of applications received by the agency continues to increase and will not likely decrease through June.

Following discussion, members agreed to meet Friday, April 2, 2004, at 2:00 p.m. and Friday, June 4, 2004, at 1:00 p.m. to review files.

7. Report from the Board and other committees

A. Board

No report.

8. National and regional trends and news regarding the profession(s)

None

9. Review, consideration and action of applications for renewal

None

10. Review, consideration and action of consent agenda for applications for inactive, deficiency extension and exam extension requests

Dr. Martin moved, seconded by Ms. Brown, to approve the consent agenda reviewed by Ms. Pruetz, granting 60-day extensions to Stephanie Humphrey, Elisa Medrano, Dale Vaughan, Nancy Ryan, Beverly Mahaffey, Cynthia Seaton, Rebecca Curie and Charles Burns. The motion passed unanimously.

11. Review, consideration and action regarding exam accommodation requests

A. Giselle Weiss

Dr. Martin moved, seconded by Ms. Brown, to grant the request for extra time to take the exam. The motion passed unanimously.

12. Review, consideration and action of applications for reassessment

A. Linda Davis

Following further review of documentation submitted by the professional, committee members agreed that the professional meets requirements for Certified Professional Counselor.

B. Jacqueline Scorza

Following further review of documentation submitted by the professional, committee members agreed that the professional will meet requirements for Certified Associate Counselor after passing the required examination.

C. Hugh McGill

Following further review of documentation submitted by the professional, committee members agreed that the professional meets requirements for Certified Professional Counselor.

D. Gina Muscarello

Following further review of documentation submitted by the professional, committee members agreed that the professional meets requirements for Certified Professional Counselor.

E. Alfred Witting

Following further review of documentation submitted by the professional, committee members agreed that the professional meets requirements for Certified Professional Counselor.

13. Review, consideration and action of applications for certification

A. Jeffrey Harvey

Committee members agreed that no further action is necessary regarding the background information.

B. Heather Bopp

Committee members agreed that no further action is necessary regarding the background information.

C. James Horne

Committee members agreed that no further action is necessary regarding the background information.

D. Janice Hobbs

Ms. Rinaudo summarized the school counselor documentation provided by the applicant.

Ms. Hobbs appeared in person and addressed the committee. Committee members agreed that the work experience obtained as a school counselor was supervised work experience in counseling.

Appeals

Mel Tucker

Mr. Tucker appeared in person and addressed the committee.

Ms. Brown moved, seconded by Dr. Martin, to accept PSY670 to meet the social and lifestyle requirement and to deny the appeal based on lack of a 3-semester credit hour course in both ethics and in multi-cultural foundations. The motion passed unanimously.

Cynthia Olvey

Ms. Olvey appeared in person and addressed the committee.

Dr. Martin moved, seconded by Ms. Brown, to accept the coursework presented to meet the requirement for counseling theory and to deny the appeal based on lack of a 3-semester credit hour course in multi-cultural foundations. The motion passed unanimously.

Shannon Moreno

Ms. Moreno appeared in person and requested that the committee accept FAS530 Family Therapy to meet the requirement for Counseling Theory. After thorough review, members did not accept the course.

Ms. Moreno did not dispute the practicum deficiency. Ms. Moreno reported that she has completed an ethics course and will submit the transcript.

Ms. Brown moved, seconded by Dr. Martin, to accept the work experience documentation that was submitted and to deny the appeal based on lack of an ethics course, a counseling theory course and a practicum. The motion passed unanimously.

Virginia Garner

Ms. Garner appeared in person and addressed the committee.

Ms. Brown moved, seconded by Dr. Martin, to deny the appeal based on the professional not meeting the requirements for a 3-semester credit hour course in each of the core areas; ethics, counseling theory, multi-cultural foundations and a practicum. The motion passed unanimously.

Irma Arenas-Perez

Ms. Arenas-Perez addressed the committee telephonically.

Dr. Martin moved, seconded by Ms. Brown, to accept HR5100 as meeting the requirement for multi-cultural foundations and to deny the appeal based on lack of a 3-semester credit hour course in both counseling theory and counseling practicum. The motion passed unanimously.

Howard Oseran

Ms. Rinaudo summarized the work experience documentation submitted by the professional. Ms. Rinaudo reported that the professional became an equal partner in a counseling business while he was a Certified Associate Counselor. He then provided counseling services under the supervision of his business partner.

Ms. Rinaudo advised the committee that they must determine whether work in an entity as an equal partner is "supervised" work experience and whether such work is a violation of the CAC independent practice prohibition.

Mr. Oseran addressed the committee in person. Ms. Feingold, the professional's supervisor, addressed the committee telephonically.

Following discussion, Ms. Brown moved, seconded by Dr. Martin, to deny the appeal based on the fact that the foundation of the supervisory relationship is inextricably linked to the partnership relationship and that the

partnership relationship could create a conflict of interest. The motion passed unanimously.

Maria Collea

Ms. Rinaudo summarized the work experience documentation submitted by the professional and the professional's maintenance of students' behavioral health records at her home.

Ms. Collea and her supervisor, Dr. Shuff, addressed the committee in person.

Following discussion by committee members, Ms. Brown moved, seconded by Dr. Martin, to deny the appeal based upon the lack of supervised work experience in counseling. The motion passed unanimously.

Nathan Lamberth

Mr. Lamberth appeared in person and addressed the committee. Dr. Martin moved, seconded by Ms. Brown, to accept PSY4473 as meeting the ethics requirement and to grant the appeal. The motion passed unanimously.

Frank Vance

Mr. Vance appeared in person and addressed the committee.

Dr. Martin moved, seconded by Ms. Brown, to deny the appeal based on lack of a 3-semester credit hour course in multi-cultural foundations. The motion passed unanimously.

Wesley Weeks

Mr. Weeks appeared in person and addressed the committee.

Dr. Martin moved, seconded by Ms. Brown, to accept CO611 as meeting the requirement for a 3-semester credit hour course in ethics. The motion passed unanimously.

Gary Carbonneau

Mr. Carbonneau appeared in person and addressed the committee.

Dr. Martin moved, seconded by Ms. Brown, to deny the appeal based on lack of a 3-semester credit hour course in ethics. The motion passed unanimously.

Dr. Martin moved, seconded by Ms. Jernigan, to recommend to the Board to approve the following 19 applicants as Certified Professional Counselors:

Rita French	Gayle Selby	Wade Brandon	Daniel Oakes
Robin Goldstein	Alfred Witting	Janice Hobbs	Micah Vasquez
Linda Davis	Hugh McGill	Stephen Warner	David Lewis
Susan Lohman	Gina Muscarello	Staci D'Aguanno	Robyn Yost
Kathleen Whitehead	Leah Evan	Mary Sievert	

The motion passed unanimously.

Dr. Martin moved, seconded by Ms. Brown, to recommend to the Board to approve Glenn Cummings and Michelle Ryan as Certified Professional Counselors after providing a passing score on the required exam. The motion passed unanimously.

Dr. Martin moved, seconded by Ms. Brown, to recommend to the Board to approve the following 10 applicants as Certified Associate Counselors:

Carole Saylor	Kathryn Arnott	Jeffrey Harvey	Anne Sheffer
Ursula Benward	Jennifer Parsons	Teresa Canez	Monica Tato
Ericha Hitchcock	Amy Shiner		

The motion passed unanimously.

Dr. Martin moved, seconded by Ms. Brown, to recommend to the Board to approve the following 12 applicants as Certified Associate Counselors after providing a passing score on the required exam:

Jacqueline Scorza	Holly Brown Sisson	Mary DeGuilio	James Horne III
Wesley Weks	Nathan Lamberth	Krishna Porter	Trina Valeros
Michael Collins	Shirley McMahon	Laura Brinckerhoff	Michelle Belongia

The motion passed unanimously.

Dr. Martin moved, seconded by Ms. Brown, to deny the following 23 applicants based on uncorrectable deficiencies:

Jane Santa Cruz	Sande Roberts	Patricia Kempker	Patricia Seek
Clyta West	Rick Poulin	Bette Arnold	Marina Lamarque
Eve Greenberg	Lisa Whittington	Christopher Anderson	Sue Nolan
Antone Drummund	Angel Vasquez	Heather Bopp	Judith Dearth
Betty Beaumont	Mary Mariani	Rhonda Pruitt	Jerry Marzinsky
Caleb Mitchell	Kimberly Nikolic	Marta Desoto	

The motion passed unanimously.

13. Future agenda items

None

14. Call for public comment

Carolyn MacDonald addressed the committee regarding her desire to be on the agenda in April regarding her application.

15. Establishment of future meeting date(s)

The next meeting is scheduled for April 23, 2004, at 9:00 a.m. in room B-2.

16. Adjournment

Dr. Martin moved, seconded by Ms. Brown, to adjourn. The motion passed unanimously and the meeting was adjourned at 5:10 p.m.

Susan Jernigan
Secretary/Treasurer

Date