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JANET NAPOLITANO
Governor

DEBRA RINAUDO
Executive Director

COUNSELING CREDENTIALING COMMITTEE MEETING MINUTES
Friday, March 28, 2003

Members Present: Kirk Bowden, Susan Jernigan (9:07), Lisa Aumack, Carolyn Brown, Diane Pruetz
Staff Present: Debra Rinaudo, Marc Harris, A.A.G., Doreen Romney, Mary Wilson, Tina Zepeda
Public Present: Susan Couper, Jeffrey Thomas, Joaquin Pirdana, Eric Voigtman, Debra McGuire, Amber Stocksdale, June Berrington, Mary Wilson, Crystal Farr, Lisa Del Pozzo, Wendy Lehnertz, Dianna Bertout, DR*, Paula Tanis
Public by telephone: Greg Stephens

1. **Call to Order**

The meeting was called to order on March 28, 2003, at 9:02 a.m. with Mr. Bowden presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Ms. Pruetz moved, seconded by Ms. Brown, to approve the general meeting minutes from February 28, 2003, as submitted. The motion passed unanimously.

4. **Review, consideration and action of complaints and other disciplinary matters**

A. 2002-0045, Katherine Bogushefsky, CC-10681

Ms. Rinaudo summarized the facts of the complaint. The professional appeared in person and addressed the committee. The complainant, DR*, appeared in person and addressed the committee.

Following review and discussion, Mr. Bowden moved, seconded by Ms. Pruetz, to recommend to the Board to dismiss the complaint as unsubstantiated. The motion passed unanimously.

B. 1999-0003, Jeffrey Thomas, CC-1169

Ms. Rinaudo summarized the facts of the original complaint and consent agreement, including the agency's attempts to document Mr. Thompson's compliance with the consent agreement. Ms. Rinaudo informed members that the final supervision report and a transcript for completion of the ethics course have not been received.

Dr. Thomas addressed the committee regarding an injury he sustained in the fall of 2000 and his subsequent rehabilitation and depression.

Ms. Pruetz moved, seconded by Ms. Brown, to go into executive session for the purpose of receiving legal advice pursuant to A.R.S. §38-431.03(A)(3). The motion passed unanimously and the committee went into executive session at 9:19 a.m., reconvening its regular meeting at 9:30 a.m.

Ms. Aumack reviewed the options available to the committee.

** Complainants are identified by initials only*

Following review and discussion, Ms. Pruetz moved, seconded by Ms. Brown, to recommend to the Board to find a violation of A.R.S. 32-3251(10)(l), failure to comply with a Board order, based on the professional's noncompliance with the terms of the consent agreement and his failure to respond to Board correspondence during a time that he was functioning as a behavioral health professional and providing supervisory services, and to offer a consent agreement that stipulates:

- Extend the terms of the original consent agreement to require completion by July 1, 2003;
- Issue an order of censure;
- Impose a civil penalty of \$450;
- All costs to be borne by Mr. Thomas.

The motion passed unanimously.

Ms. Brown moved, seconded by Ms. Pruetz, to modify the previous motion to extend the compliance date to July 31, 2003. The motion passed unanimously.

5. Report from the Chair and items for review, consideration, and possible action

A. Applicant participation in independent practice review

Ms. Rinaudo reported that committee reviews of independent contractor work experience may not require applicant participation where the committee has previously approved similar contractual arrangements.

Following discussion, members agreed that if the committee has previously approved an independent contractor arrangement for an agency, the committee does not need to re-review the same documentation for a different applicant and applicants do not need to participate in such reviews. If an applicant works for an agency as an independent contractor where the committee has not previously reviewed the agency's forms and contracts, the committee will need to review all required documentation.

B. Substantive Policy Statement for School Counselors and Psychologists

Ms. Rinaudo reported that Ruth Solomon from the Department of Education has requested an amendment to HB2206 that would exempt school counselors. To prevent the need for such an exemption, Ms. Rinaudo has worked with Ms. Solomon to develop language for a substantive policy statement that provides that if a counselor is working in a public school, is endorsed or certified by the Department of Education and is working within his job description, the counselor will not be deemed to be practicing psychotherapy.

Following review and discussion, the committee recommended the adoption of the substantive policy statement as written.

C. Greg Stephens qualification

Ms. Rinaudo, committee members and Mr. Stephens discussed options for Mr. Stephens to meet Certified Professional Counselor requirements in curriculum and supervised work experience.

Mr. Stephens provided a phone number so the agency can communicate directly with West Georgia University regarding his curriculum.

Mr. Stephens agreed to fax a detailed chronological work history to Ms. Rinaudo for evaluation as supervised work experience.

6. Report from the Executive Director and/or staff

A. General Agency Operations

Ms. Rinaudo reported that the Governor's office appears to want at least a portion of the reserve funds of the 90-10 boards to revert to the general fund. There also appears to be serious interest in possible consolidation of these boards.

The committee appointed Mr. Bowden to attend the NBCC exam committee meeting in North Carolina in August.

B. Update on licensure

Ms. Rinaudo reported that the bill has completed the committee review process and obtained a do pass recommendation from the Committee of the Whole.

Senator Anderson has requested further modifications over the interim with regard to the definition of psychotherapy.

7. **Report from the Board and other committees**

A. Board

No report.

8. **National and regional trends and news regarding the profession(s)**

None

9. **Review, consideration and action of applications for renewal**

A. Eric Voigtman, CC-10074

Ms. Rinaudo summarized the renewal. Mr. Voigtman appeared in person and addressed the committee.

Ms. Aumack moved, seconded by Ms. Pruetz, to authorize the renewal with no restrictions. The motion passed unanimously.

10. **Review, consideration and action of consent agenda for applications for inactive, extension and exam accommodation requests**

Ms. Aumack moved, seconded by Ms. Brown, to approve the consent agenda reviewed by Ms. Pruetz, granting a 60-day extension to Alfred Witting and second 60-day extensions to Nasser Curi and Susan Carlson. The motion passed unanimously.

11. **Review, consideration and action of applications for reassessment**

None

12. **Review, consideration and action of applications for certification**

Marco Cuyar, inactive status request

Ms. Aumack moved, seconded by Ms. Pruetz, to rescind the committee's February 28, 2003, motion to deny certification. The motion passed unanimously.

Valerie Peace

Tabled

Appeals

➤ *Annie Tayah, January 24, 2003, initial denial*

Following further review, members agreed that the professional does not meet the requirements for Certified Associate Counselor. Ms. Aumack moved, seconded by Ms. Pruetz, to deny the appeal. The motion passed unanimously.

➤ *Susan Walcott, February 28, 2003, initial denial*

Following further review, members agreed that the professional does not meet the requirements for Certified Associate Counselor. Ms. Aumack moved, seconded by Ms. Pruetz, to deny the appeal. The motion passed unanimously.

➤ *Judith Horgash, September 27, 2002, initial denial*

Following further review, Ms. Aumack moved, seconded by Ms. Pruetz, to deny Ms. Horgash's appeal. The motion passed unanimously.

Independent Contractor Supervised Hours

Dianna Bertout

Committee members reviewed the professional's documentation. Following review and discussion, members agreed that the supervised work experience is acceptable for the Certified Professional Counselor certification.

Paula Tanis

Ms. Rinaudo reported that the professional was certified as a CPC under the pre-1996 rules using work experience obtained while in private practice. Ms. Tanis let her certification lapse and has reapplied using the same private practice hours she used to become certified in 1996. Under current rules, private practice cannot

be used to satisfy the supervised work experience requirement. Members agreed that the professional's work experience does not satisfy current requirements.

Ms. Aumack moved, seconded by Ms. Jernigan, to recommend to the Board to approve the following eleven applicants as Certified Professional Counselors:

Ruth Zum-Mallen	Pamela Horner	Julie Stanford	Lisa McIntyre
Dianna Bertout	Deborah McAdams	Kelli Schidler	Peter Sanchez
Debra Onsager	Pamela Cain	Kevin Nutter	

The motion passed unanimously.

Ms. Aumack moved, seconded by Ms. Brown, to recommend to the Board to approve Jeanine Foreman, Lamoine Dugan and Barbara Grinnell as Certified Professional Counselors after providing a passing score on the required exam. The motion passed unanimously.

Ms. Aumack moved, seconded by Ms. Pruetz, to recommend to the Board to approve Katherine Kopper, Jerri Shields and Serine Graham as Certified Associate Counselors. The motion passed unanimously.

Ms. Pruetz moved, seconded by Ms. Brown, to deny Paula Tanis, Nisha Pershad, Sandra Yalen and Marco Cuyar based on uncorrectable deficiencies. The motion passed unanimously.

13. Future agenda items

A. Diane Genco complaint

14. Call for public comment

None

15. Establishment of future meeting date(s)

The next meeting is scheduled for April 25, 2003, at 9:00 a.m. in room B-2.

16. Adjournment

Ms. Pruetz moved, seconded by Ms. Brown, to adjourn. The motion passed unanimously and the meeting was adjourned at 12:48 p.m.

Diane Pruetz
Secretary/Treasurer

Date