



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
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JANICE K. BREWER  
Governor

DEBRA RINAUDO  
Executive Director

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COUNSELING CREDENTIALING COMMITTEE MEETING MINUTES  
Friday, May 28, 2010

Members Present: Laura de Blank, Paula Artac, Yvonne Fortier, Patrick Goodman  
Members Absent: Katherine Bloom  
Staff Present: Debra Rinaudo, Marc Harris, A.A.G., Doreen Romney, Mary Wilson, Elma Brambila

1. **Call to Order**

The meeting was called to order on May 28, 2010, at 9:07 a.m., with Ms. de Blank presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Mr. Goodman moved, seconded by Ms. Artac, to approve the general meeting minutes from the April 23, 2010, meeting as submitted. The motion passed unanimously.

4. **Review, consideration and action of complaints and other disciplinary matters**

*Pending complaints represent unproven allegations. On investigation, many complaints are found to be without merit or not of sufficient seriousness to merit disciplinary action against the licensee and are dismissed. Action by the committee on all disciplinary matters is a recommendation only. All final decisions are made by the Board.*

Ms. de Blank reviewed the procedures for conducting an informal meeting.

A. 2010-0086, Nancy Taylor, LPC-10994

Ms. Rinaudo summarized the results of the Board's investigation.

The professional and her attorney, Donald Smith, appeared in person and addressed the committee.

Following review and discussion by members, Mr. Goodman moved, seconded by Ms. Fortier, to recommend to the Board to find the following violations:

- A.R.S. §32-3251(12)(kk), failing to make client records in the licensee's possession promptly available to the client or minor client's parent upon receipt of proper written authorization
- A.R.S. §32-3251(12)(p), failure to conform to minimum practice standards as developed by the Board as it relates to
  - A.A.C. R4-6-1101(2), a licensee shall document in writing the elements of the informed consent for treatment
- A.R.S. §32-3251(12)(l), any conduct, practice or condition that impairs the ability of the licensee to safely and competently practice

The motion passed unanimously.

Following further discussion, Mr. Goodman moved, seconded by Ms. de Blank, to recommend to the Board to offer the professional a consent agreement that stipulates the following:

- The professional's license will be placed on probation for 24 months
- The professional shall receive weekly clinical supervision from a pre-approved independently licensed behavioral health professional

- The clinical supervision shall focus on documentation, boundary issues, scope of practice issues and high conflict cases
- The professional shall complete 6 clock hours of continuing education in current behavioral health documentation requirements within the first 6 months

and, if not signed, to invite the professional to participate in a formal interview and, if not accepted, to remand the matter for formal hearing. The motion passed unanimously.

*B. 2009-0108, Francine Akins-Arbuckle, LPC-11723*

Ms. Rinaudo summarized the results of the Board's investigation.

The complainant was properly noticed, but did not appear. .

Both professional appeared in person and addressed the committee.

Following discussion by members, Ms. Fortier moved, seconded by Ms. Artac, to recommend to the Board to find the following violations:

- A.R.S. §32-3251(12)(p), failure to conform to minimum practice standards as developed by the Board, as it relates to
  - A.A.C. R4-6-1105(A), a licensee shall only release client records or any information regarding a client with proper written authorization
  - A.A.C. R4-6-1105(C)(5) and (6), written release of information authorization includes a statement indicating authorization and understanding that authorization can be revoked at any time and including the date and circumstance when authorization expires
- A.R.S. §32-3251(12)(l), any conduct, practice or condition that impairs the ability of the licensee to safely and competently practice

The motion passed unanimously.

Following further discussion, Ms. Fortier moved, seconded by Mr. Goodman, to recommend to the Board to accept a consent agreement that stipulates the following:

- The professional's license shall be placed on probation for 24 months
- Completion of 6 clock hours of continuing education within 6 months in diagnosis and treatment of substance abuse issues, preferably related to aging clients
- The professional shall complete 3 clock hours of continuing education within 6 months in ethics focusing on vulnerable populations
- The professional shall receive weekly clinical supervision from an independently licensed behavioral health professional
- The clinical supervision shall focus on treatment planning, scope of work, current behavioral health documentation requirements, and boundaries
- The clinical supervision shall be weekly for the first year. After the first 12 months, the supervisor can submit a request for pre-approval to reduce the frequency of supervision

The motion passed unanimously.

*The committee took a break at 10:15 a.m., reconvening its public meeting at 10:25 a.m.*

*C. 2006-0083, Susan Rassas, LPC-2288 and LISAC-1393*

Ms. Rinaudo summarized information regarding the professional's non-compliance with a pending consent agreement.

The professional's attorney, Larry Cohen, addressed the committee telephonically.

Following discussion by members, Ms. Artac moved, seconded by Ms. de Blank, to open a complaint and to recommend to the Board to find a violation of A.R.S. §32-3251(12)(n), failure to comply with a consent agreement. The motion passed unanimously.

Following further discussion, Ms. Artac moved, seconded by Mr. Goodman, to recommend to the Board to accept a consent agreement finding a violation of A.R.S. §32-3251(12)(n), failure to comply with a consent agreement, and to accept a new consent agreement that includes the following stipulations:

- All of the stipulations in the pending consent agreement
- Stayed investigative costs for all costs incurred to date
- Required continuing education shall be completed within the first 12 months of probation

And, if not accepted, invite the professional to a formal interview and, if not accepted, remand the matter to formal hearing. The motion passed unanimously.

*D. Nancy Langsner, LAC applicant*

Ms. Rinaudo summarized the results of the background investigation.

The applicant appeared in person and addressed the committee.

Ms. de Blank moved, seconded by Ms. Artac, to go into executive session for the purpose of reviewing records exempt from public inspection pursuant to A.R.S. §38-431.03(A)(2). The motion passed unanimously and the committee went into executive session at 11:26 a.m., reconvening its public meeting at 11:53 a.m.

Following review and discussion by members, Ms. de Blank moved, seconded by Mr. Goodman, to open a complaint based on the issues identified in the investigation report. The motion passed unanimously.

Following further discussion, Ms. de Blank moved, seconded by Ms. Goodman, to recommend to the Board to deny the application pursuant to A.R.S. §32-3275(6) based on the following violations:

- A.R.S. §32-3251(12)(ii), violating any state law applicable to the practice of behavioral health, as it relates to A.R.S. §32-3208(B), an applicant for licensure who has been charged with a misdemeanor involving conduct that may affect patient safety after submitting an application must notify the Board in writing within ten working days
- A.R.S. §32-3251(12)(c)(1), any oral or written misrepresentation of a fact by a licensee to secure the issuance of a license
- A.R.S. §32-3251(12)(o), failing to furnish information within a specified period of time if legally requested by the Board
- A.R.S. §32-3251(12)(l), any conduct, practice or condition that impairs the ability of the licensee to safely and competently practice

The motion passed unanimously.

**5. Report from the Chair and items for review, consideration, and possible action**

*A. Selection of committee member to attend the NBCC Annual Conference*

Following discussion by members, Mr. Goodman moved, seconded by Ms. Artac, to approve Katherine Bloom as the committee's representative at the NBCC Annual Conference. The motion passed unanimously.

**6. Report from the Executive Director and/or staff**

*A. General Agency Operations*

No report.

**7. Board, committees and subcommittee reports**

None

**8. National and regional trends and news regarding the profession(s)**

None

**9. Supervisor exemption requests: review, consideration and action**

*A. Wanda Hakeman (Larry Wieland, LISAC)*

Members reviewed information submitted in support of the request for a supervisor exemption.

Following review and discussion by members, Ms. de Blank moved, seconded by Ms. Artac, to deny the request for a supervisor exemption based on the failure to establish that the supervisor has appropriate education in counseling. The motion passed unanimously.

10. Consent agenda: review, consideration and action of requests for inactive status and extension requests  
Following review, Ms. de Blank moved, seconded by Mr. Goodman, to approve the consent agenda as reviewed by Ms. de Blank, granting 60-day extensions to Vicki Kral, Audrey Vasquez, Kimberly Pele and Laurel Cozzuli and inactive status to David Dietz. The motion passed unanimously.

11. Inactive status extension requests: review, consideration and action  
None

12. Applications for renewal: review, consideration and action  
None

13. Applications for reassessment: review, consideration and action

A. *Kathleen Buri-Baca*

Members reviewed information submitted in support of the reassessment request.

Following review and discussion, members agreed that the applicant meets minimum requirements.

*The committee took a break for lunch at 12:50 p.m., reconvening its public meeting at 1:30 p.m.*

14. Applications for licensure: review, consideration and action

School Counselor

*Kelly Ford*

Members agreed that the work experience acquired as a counselor in a school setting meets the Board's work experience requirements.

Contracted Supervisor

*Linda Denniston (Barbara Pritchard)*

Members reviewed information submitted regarding the relationship between the applicant and her clinical supervisor.

Following review and discussion, members found that there was an acceptable clinical supervision relationship between the applicant and her clinical supervisor.

Appeals

A. *Dixie Ciccarelli*

Ms. Artac recused herself from all matters involving the applicant.

Members reviewed information submitted in support of the appeal.

The applicant and her attorney, Donald Smith, appeared in person and addressed the committee.

Following review and discussion by members, Mr. Goodman moved, seconded by Ms. de Blank, to deny the appeal based on the applicant's failure to establish that the work experience she acquired meets the requirements set forth in A.A.C. R4-6-503(A)(1). The motion passed unanimously.

B. *Donna Halterman*

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion by members, Ms. Artac moved, seconded by Mr. Goodman, to deny the appeal based on the applicant's failure to establish that her clinical supervisor meets the requirements set forth in A.A.C. R4-6-212(K). The motion passed unanimously.

C. *Ahmad D Jangi*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion by members, Ms. de Blank moved, seconded by Mr. Goodman, to recommend to the Board to deny the appeal based on continued curriculum deficiencies. The motion passed unanimously.

*D. Jill Lewis*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion by members, Ms. Fortier moved, seconded by Ms. Artac, to recommend to the Board to deny the appeal based on the applicant's failure to establish that the work experience acquired at Cedar Ridge Counseling meets minimum requirements. The motion passed unanimously.

*E. Jennifer Liatas-Underhill*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion by members, Ms. Fortier moved, seconded by Mr. Goodman, to accept COUN606 as meeting the requirement for Counseling Theories and to recommend to the Board to deny the appeal based on continuing curriculum deficiencies. The motion passed unanimously.

*F. Angela Veneziano*

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion by members, Ms. Artac moved, seconded by Mr. Goodman, to deny the appeal based on continuing curriculum deficiencies. The motion passed unanimously.

*G. Judy Wylene*

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, members agreed that the applicant meets minimum requirements.

*The committee went off record to review files at 4:28 p.m., reconvening its public meeting 5:25 p.m.*

Ms. de Blank moved, seconded by Mr. Goodman, to recommend to the Board to approve Franki Reddick-Gibson as a Reciprocal Licensed Professional Counselor upon receipt of the required license issuance fee. The motion passed unanimously.

Ms. de Blank moved, seconded by Ms. Artac, to recommend to the Board to approve the following 3 applicants as Licensed Associate Counselors upon receipt of the license issuance fee and a passing score on the required exam:

Daniel Harner                      Kathleen Buri-Baca                      Terrina Picarello

The motion passed unanimously.

Mr. Goodman moved, seconded by Ms. Fortier, to recommend to the Board to approve the following 6 applicants as Licensed Professional Counselors upon receipt of the license issuance fee:

Angela Hairapetian                      Judy Wylene                      Joni Dees  
April Johnson                      Lisa Mohr                      Sigalit Attias

The motion passed unanimously.

Ms. Artac moved, seconded by Mr. Goodman, to recommend to the Board to approve Jill Lowery and Maggie Dobai as Licensed Associate Counselors upon receipt of the license issuance fee. The motion passed unanimously.

Ms. Artac moved, seconded by Mr. Goodman, to recommend to the Board to deny Linda Denniston based on her failure to establish that she meets minimum requirements in education and/or supervised work experience. The motion passed unanimously.

**15. Future agenda items**

Consideration of opening a complaint against Ms. Hirsch

**16. Call for public comment**

None

**17. Establishment of future meeting date(s)**

The next meeting is scheduled for Friday, June 25, 2010, at 9:00 a.m., at 3443 North Central Avenue, Room 908.

**18. Adjournment**

Ms. de Blank moved, seconded by Ms. Artac, to adjourn. The motion passed unanimously and the meeting was adjourned at 5:26 p.m.

Ms. de Blank called the meeting back to order at 5:26 p.m.

Mr. Goodman moved, seconded by Ms. Artac, to deny Cynthia Wilhelms based on her failure to establish that she meets minimum requirements in education and/or supervised work experience. The motion passed unanimously.

Mr. Goodman moved, seconded by Ms. Artac, to adjourn. The motion passed unanimously and the meeting was adjourned at 5:27 p.m.

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Katherine Kramer  
Secretary/Treasurer

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Date