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JANET NAPOLITANO
Governor

MICHAEL SALAZAR
Board Chair

DEBRA RINAUDO
Executive Director

COUNSELING CREDENTIALING COMMITTEE MEETING MINUTES
Tuesday, November 16, 2004

Members Present: William Martin, Laura Waterman (left at 3:29 p.m.), Carolyn Brown, Susan Jernigan, Diane Pruetz

Staff Present: Debra Rinaudo, Marc Harris, A.A.G., Doreen Romney, Becky Edstrom

Public Present: Rebecca Williamson, Terrell Smith, Tom McSherry, Ester Ruiz, Meghan Gabel, Shannon Holmes, Grant Nees, Johanna Czamanski, Maurie Comenzo, Diana Inguinez-Corlen, Dawn Diggs, Lisa Aumack, Kurt Bowden, David Bradley

Public by Phone:

1. **Call to Order**

The meeting was called to order on November 16, 2004, at 9:05 a.m. with Ms. Pruetz presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Dr. Waterman moved, seconded by Ms. Jernigan, to approve the October 22, 2004, general meeting minutes as submitted. The motion carried with Ms. Brown and Dr. Martin abstaining.

Dr. Martin moved, seconded by Ms. Waterman, to approve the November 3, 2004, general meeting minutes as submitted. The motion carried with Dr. Waterman abstaining.

4. **Review, consideration and action of complaints and other disciplinary matters**

None

5. **Report from the Committee Chair**

A. Dr. Martin presented the Curriculum Review Subcommittee's recommended curriculum changes which would, if adopted by the Board, be effective July 1, 2006. The subcommittee proposal requires coursework in thirteen content areas and allows electives in specified counseling related subjects.

After review and discussion, the members of the Counseling Credentialing Committee proposed minor modifications to the Subcommittee's recommendations.

The Subcommittee will meet again to consider the proposed changes and present a final draft for Committee review in January. After the Counseling Credentialing Committee approves the rule changes, the draft will be distributed for stakeholder and public comment.

6. **Report from the Executive Director and/or staff**

No report.

7. **Board and committee reports (discussion and possible action)**

No report.

8. **National and regional trends and news regarding the profession(s)**

None

9. **Review, consideration and action of applications for renewal**

None.

10. Review, consideration and action of consent agenda for applications for inactive, deficiency extension and exam extension requests

Dr. Martin moved, seconded by Ms. Brown, to approve the consent agenda granting a 60-day extension to Anne Parker and a second 60-day extension to Karen Freeman. The motion passed unanimously.

11. Review, consideration and action regarding exam accommodation requests

Dr. Waterman moved, seconded by Ms. Brown, to approve the exam accommodation request of Irma Arenas Perez for extra time. The motion passed unanimously.

12. Review, consideration and action of applications for reassessment

A. Jeanette Gallus.

Following review of additional documentation, the Committee approved the reassessment request.

B. Cynthia Lynch

Following review of additional documentation, the Committee approved the reassessment request.

13. Review, consideration and action of applications for certification

Appeals

A. Johanna Czamanski

Ms. Rinaudo reviewed the information submitted to satisfy supervised work experience and Board curriculum requirements.

Ms. Czamanski appeared in person and addressed the committee. Representative David Bradley also addressed the committee on behalf of the professional.

After review and discussion, Dr. Martin moved, seconded by Ms. Jernigan, to deny the appeal based upon continuing curriculum deficiencies. The motion passed with Dr. Waterman opposed.

B. Diana Iniquez-Corlew

Dr. Waterman recused herself from all matters concerning Ms. Iniquez-Corlew.

Ms. Rinaudo reviewed the information submitted to satisfy supervised work experience and clinical supervision requirements.

Ms. Iniquez-Corlew appeared in person and addressed the committee.

Following review and discussion, Ms. Jernigan moved, seconded by Ms. Brown, to deny the appeal based upon continuing deficiencies in supervised work experience. The motion passed with Dr. Waterman recused.

C. Shannon Holmes

Ms. Rinaudo reviewed the information submitted to satisfy supervised work experience requirements.

Ms. Holmes appeared in person and addressed the committee.

Following review of additional documentation, the Committee agreed the professional meets certification requirements.

D. Judith Wiseman

Ms. Rinaudo reviewed the information submitted to satisfy Board curriculum requirements.

Ms. Wiseman appeared telephonically and addressed the committee.

Following review of additional documentation, the Committee agreed the professional meets certification requirements

E. Grant Nees

Ms. Rinaudo reviewed the information submitted to satisfy supervised work experience requirements.

Mr. Nees appeared in person and addressed the committee. Mr. James Dent also addressed the committee on behalf of the professional.

After review and discussion, Dr. Waterman moved, seconded by Ms. Brown, to deny the appeal based upon continuing supervised work experience deficiencies. The motion passed unanimously.

F. Maurie Comenzo

Ms. Rinaudo reviewed the information submitted to satisfy Board curriculum and supervised work experience requirements.

Ms. Comenzo appeared in person and addressed the committee.

After review and discussion, Dr. Martin moved, seconded by Ms. Jernigan, to table further review of the application. The motion passed unanimously.

After further review and discussion, Dr. Martin moved, seconded by Ms. Jernigan, to rescind the motion tabling further review. The motion passed unanimously.

Dr. Waterman moved, seconded by Ms. Brown, to approve the appeal pending receipt of an official transcript documenting the completion of the ethics and multi-cultural courses. The motion passed unanimously.

G. Rebecca Williamson

Ms. Rinaudo reviewed the information submitted to satisfy Board curriculum requirements.

Ms. Williamson appeared in person and addressed the committee.

After review and discussion, Dr. Waterman moved, seconded by Ms. Brown, to deny the appeal based on continuing curriculum deficiencies in core curriculum areas Counseling Theory, Multi-Cultural Foundations and Professional Counseling Ethics. The motion passed unanimously.

H. Timothy Moore

Ms. Rinaudo reviewed the appeal of Mr. Moore, which consisted of his request for the committee to review his supervised work experience under certification rules even though his application has curriculum deficiencies.

The professional was noticed, but did not appear.

After review and discussion, the members indicated that the committee could not review the professional's supervised work experience since the professional must either re-apply or reassess under licensure rules due to continuing curriculum deficiencies. Ms. Pruetz moved, seconded by Ms. Brown, to deny the appeal. The motion passed unanimously.

J. Terrell Smith

Ms. Rinaudo reviewed the information submitted to satisfy the supervised work experience requirements.

Mrs. Smith appeared in person and addressed the committee.

Following review and discussion by members, the committee did not accept the work experience acquired as an independent contractor. Ms. Brown moved, seconded by Ms. Jernigan, to deny the appeal based upon the applicant's failure to provide verification of 3200 hours of supervised work experience in counseling. The motion passed unanimously.

K. Rita Jackson Mullen

Ms. Rinaudo reviewed the information submitted to satisfy the supervised work experience requirements

Ms. Jackson Mullen appeared telephonically and addressed the committee.

Following review of additional documentation, the Committee agreed the professional meets certification requirements.

L. William McSherry

Ms. Rinaudo reviewed the information submitted to satisfy supervised work experience and clinical supervision requirements.

Mr. McSherry appeared in person and addressed the committee. Ms. Meghan Grabill, attorney for Mr. McSherry, also addressed the committee. Dr. Ruiz, the professional's clinical supervisor, also addressed the committee.

After review and discussion, Dr. Waterman moved, seconded by Ms. Brown, to deny the appeal based on continuing deficiencies in supervised work experience and clinical supervision. The motion passed unanimously.

M. Blanca Obregon

Dr. Martin recused himself from all matters concerning Ms. Obregon.

Ms. Rinaudo reviewed the information submitted to satisfy clinical supervision requirements.

The professional was noticed, but did not appear.

After review and discussion, Ms. Pruetz moved, seconded by Ms. Jernigan, to deny the appeal because the professional did not meet certification requirements as of June 30, 2004. The motion passed with Dr. Martin recused.

N. Linda Northington

Ms. Rinaudo reviewed the information submitted to satisfy licensure work experience requirements.

The professional was noticed, but did not appear.

After review and discussion, Dr. Martin moved, seconded by Ms. Brown, to deny the appeal based upon continuing deficiencies in supervised work experience. The motion passed unanimously.

O. Dawn Diggs

Ms. Rinaudo reviewed the information submitted to satisfy supervised work experience and clinical supervision requirements.

Ms. Diggs appeared in person and addressed the committee.

Following review of additional documentation, the Committee agreed the professional meets certification requirements.

P. Matthew Luter

Ms. Rinaudo reviewed the information submitted to satisfy Board requirements.

The professional was noticed, but did not appear.

Following review of additional documentation, the Committee agreed the professional meets certification requirements.

Ms. Brown moved, seconded by Ms. Jernigan, to recommend to the Board to approve the following five applicants as Licensed Professional Counselors pursuant to the successful appeal of the denial of their certification applications:

Dawn Diggs
Shannon Holmes

Matthew Luter
Judith Wiseman

Rita Jackson Mullen

The motion passed unanimously.

Ms. Brown moved, seconded by Ms. Jernigan, to recommend to the Board to approve Jeanette Gallus and Cynthia Lynch as Licensed Professional Counselors. The motion passed unanimously.

Ms. Brown moved, seconded by Ms. Jernigan, to recommend to the Board to approve Andee Bufkin as a Licensed Associate Counselor after providing a passing score on the required exam. The motion passed unanimously.

Ms. Brown moved, seconded by Ms. Jernigan, to deny Darlene Summers and Gary Szostek based on uncorrectable deficiencies. The motion passed unanimously.

14. Future agenda items

None.

15. Call for public comment

None

16. Establishment of future meeting date(s)

The next regular meeting is scheduled for December 7, 2004, at 9:00 a.m.

17. Adjournment

Ms. Brown moved, seconded by Ms. Jernigan, to adjourn. The motion passed unanimously and the meeting was adjourned at 3:34 p.m.

Susan Jernigan
Secretary/Treasurer

Date