



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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JANE DEE HULL
Governor

DEBRA RINAUDO
Executive Director

COUNSELING CREDENTIALING COMMITTEE
NOTICE OF AGENDA & PUBLIC MEETING
Scheduled for Friday, November 22, 2002 at 9:00 PM
1400 West Washington, Room B-2, Phoenix, Arizona

Pursuant to A.R.S. Sec. 38-431.02, notice is hereby given to the general public and to members of the Counseling Credentialing Committee that the Committee will hold a regular meeting open to the public on the date and at the time indicated above. (The meeting room is located in the basement of the building.)

The Committee reserves the right to change the order of items on the agenda, except for those matters set for a specific time.

The Committee, upon majority vote of a quorum of the members, may hold an Executive Session on any item on the agenda, where applicable, for purposes of reviewing and discussing confidential records, to obtain legal advice and/or to consider its position and instruct its attorneys pursuant to A.R.S. § 38-431.03(A)(2), (3) and (4). Executive Sessions are not open to the public.

Americans with Disabilities Act: Persons with a disability may request a reasonable accommodation, such as a sign language interpreter or a copy of this document in alternative format, by contacting Mary Wilson at 602-542-1832 or the TDD number at 800-367-8939.

The agenda for the meeting is as follows:

1. **Call to order**
2. **Roll call**
3. **Review and approval of minutes**
 - A. *September 27, 2002, general meeting*
 - B. *October 25, 2002, general meeting*
4. **Review, consideration and action of complaints and other disciplinary matters**

The Committee may go into executive session to discuss records exempt from public inspection pursuant to A.R.S. Sec. 38-431.03.A.2 or to obtain legal advice pursuant to A.R.S. Sec. 38-431.03(A)(3).

 - A. *2002-0017 and 2002-0023, Ann Marie Jensen, CC-1896 and SA-1096*
Informal meeting for review, consideration and action.
 - B. *2002-0018, Linda Marcello, CC-0441*
Informal meeting for review, consideration and action.
 - C. *2002-0019, Marissa Guy, CC-1714 and SA-0241*
Informal meeting for review, consideration and action.
 - D. *2002-0027, Michael Leiberman, CC-0142*
Continued informal meeting for review, consideration and action.
5. **Report from the Committee Chair**

The Committee may go into executive session to obtain legal advice pursuant to A.R.S. Sec. 38-431.03(A)(3).

 - A. *December elections of Committee Chair and Secretary-Treasurer*
6. **Report from Executive Director and/or staff**

The Committee may go into executive session to obtain legal advice pursuant to A.R.S. Sec. 38-431.03(A)(3).

 - A. *General agency operations*
 - B. *Update on licensure*

7. **Board and committee reports (discussion and possible action)**
8. **National and regional trends and news regarding the profession(s)**
9. **Review, consideration and action of applications for renewal**
The Committee may go into executive session to obtain legal advice pursuant to A.R.S. Sec. 38-431.03(A)(3).
10. **Review, consideration and action of consent agenda for inactive, extension and exam accommodation requests**
 - A. *Martha Burkett, 60-day extension*
 - B. *Sheila Babendir, 60-day extension*
 - C. *Marjorie Coffaro, 60-day extension*
 - D. *Deborah Stelzleni, 60-day extension*
 - E. *Barbara Lee, 60-day extension*
 - F. *Paulette Guinn, exam extension*
 - G. *Michelle Roberts-Seitz, exam extension*
11. **Review, consideration and action on applications for reassessment**
 - A. *Nancy Heinitz (1/31/02)*
12. **Review, consideration and possible action on applications for certification**

Names of applicants to be reviewed are posted in the Main Lobby of 1400 West Washington, Phoenix, AZ at least twenty-four (24) hours prior to the meeting.

 - A. *Kathleen McGuire*
Review and consideration of independent contractor documentation.
 - B. *Rene Doehrer*
Substance abuse certification applicant

Appeals

 1. *Kathleen Whitehead, September 27, 2002, initial denial*
 2. *Patricia O'Mealey, September 27, 2002, initial denial*
 3. *Judith Horgash, September 27, 2002, initial denial*
 4. *Loren Froehlich, October 25, 2002, initial denial*
 5. *Lisa Sine, September 27, 2002, appeal denial*
13. **Future agenda items**
14. **Call for public comment**

Those wishing to address the Committee do not need to request permission in advance; however, the Committee may limit those persons speaking during this time to a reasonable number on any given public matter. In addition, each person wishing to address the Committee will be given five (5) minutes to do so. Pursuant to A.R.S. § 38-431.02(H), the Committee can only take action on matters listed on the agenda. Action on public comment matters that are not listed on the agenda will be limited to directing staff to study the matter or to schedule the matter for further discussion at a later date.
15. **Establishment of future meeting date(s)**
 - A. *December 20, 2002, at 12:30 p.m.*
16. **Adjournment**

November 15, 2002

Debra Rinaudo, Executive Director