



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
1400 WEST WASHINGTON, SUITE 350
PHOENIX, AZ 85007
PHONE: 602.542.1882 FAX: 602.542.1830
Website: www.az.gov
E-mail address: azbbhe@bbhe.state.az.us

JANE DEE HULL
Governor

DEBRA RINAUDO
Executive Director

COUNSELING CREDENTIALING COMMITTEE MEETING MINUTES
Friday, November 22, 2002

Members Present: Kirk Bowden, Diane Pruetz, Susan Jernigan
Members Absent: Lisa Aumack, Carolyn Brown
Staff Present: Debra Rinaudo, Patricia Reynolds, Marc Harris, A.A.G., Mary Wilson, Tina Zepeda
Public Present: Anne Marie Jensen, Mark Ogden, Linda Marcello, Mike Herzog, Marissa Guy, Gordon Lewis, Michael Leibman, Judith Horgash, Liz Massey, Richard Jensen, Lisa Sine
Public by telephone: Lee Rosch, David Springer, Charlotte Beatty, Lynn Klipfel

1. Call to Order

The meeting was called to order on November 22, 2002, at 9:19 a.m. with Mr. Bowden presiding.

2. Roll Call

See above.

3. Review and Approval of Minutes

Ms. Pruetz moved, seconded by Ms. Jernigan, to approve the general meeting minutes from September 27, 2002, as submitted. The motion passed unanimously.

Ms. Pruetz moved, seconded by Ms. Jernigan, to approve the general meeting minutes from October 25, 2002, as submitted. The motion passed unanimously.

4. Review, consideration and action of complaints and other disciplinary matters

Ms. Reynolds explained to the committee that the three complaints are interrelated and members agreed to consider them together.

Ms. Reynolds summarized the facts of the complaints. Ms. Jensen and her attorney Mr. Ogden, Ms. Marcello and her attorney Mr. Herzog, and Ms. Guy and her attorney, Mr. Lewis, appeared in person and addressed the committee. The complainants addressed the committee telephonically.

A. 2002-0017 and 2002-0023, Anne Marie Jensen, CC-1896 and SA-1096

Mr. Ogden, Ms. Jensen's attorney, addressed the committee and explained that Ms. Jensen immediately terminated the EMDR treatment of Ms. Marcello when Ms. Marcello indicated it was beginning to involve personal issues. Mr. Ogden continued that Ms. Jensen was verbally reprimanded by CIGNA and has agreed not to provide this treatment to supervisees again.

Following review and discussion by committee members, Ms. Jernigan moved, seconded by Mr. Pruetz, to recommend to the Board to find a violation of ARS 32-3251(10)(i) as it relates to ACA Code of Ethics A(6)(b), F(1)(b), F(2)(h), and F(3)(c) based on offering and providing therapeutic services to a supervisee. The motion passed unanimously.

Ms. Pruetz moved, seconded by Ms. Jernigan, to recommend to the Board to offer a consent agreement that stipulates the following:

- Completion of a 3-credit graduate level ethics course;
- The course will be pre-approved by the committee chair;
- Completion of 6 clock hours of supervisory training including boundary issues;
- The training will be pre-approved by the committee chair; and
- Both stipulations need to be completed within one year.

The motion passed unanimously.

B. 2002-0018, Linda Marcello, CC-0441

Mr. Herzog, Ms. Marcello's attorney, stated that Ms. Marcello's participation in the EMDR treatment was related to employment issues. When the sessions became personal, Ms. Marcello immediately terminated them.

Committee members discussed the professional's admission that she took confidential client records home for review.

Ms. Pruetz moved, seconded by Ms. Jernigan, to continue consideration of this matter to allow the professional time to respond to additional allegations uncovered in the investigation and to respond to the committee's concerns regarding recordkeeping and confidentiality. The motion passed unanimously.

C. 2002-0019, Marissa Guy, CC-1714 and SA-0241

Mr. Lewis, Ms. Guy's attorney, addressed the committee regarding the complaint.

Following review and discussion by committee members, Ms. Pruetz moved, seconded by Ms. Jernigan, to recommend to the Board to dismiss this complaint as unsubstantiated. The motion passed unanimously.

D. 2002-0027, Michael Leibman, CC-0142

Ms. Reynolds summarized the facts of the case. Mr. Leibman appeared in person and addressed the committee regarding discrepancies in his billing and treatment records.

Members discussed the fact that it is the counselor's responsibility to ensure accurate documentation.

Following review and discussion by committee members, Ms. Pruetz moved, seconded by Ms. Jernigan, to recommend to the Board to find a violation of ARS 32-3251(10)(d) and ARS 32-3251(10)(i) as they relate to ACA Code of Ethics B(4)(a) and B(4)(b) based upon billing for sessions that did not take place, billing for sessions on incorrect dates, and failing to maintain proper security for client records at home. The motion passed unanimously.

Ms. Pruetz moved, seconded by Ms. Jernigan, to recommend to the Board to offer a consent agreement that stipulates the following:

- Completion of a 3-credit graduate level ethics course;
- Register for the ethics course within six months;
- The course will be pre-approved by the committee chair;
- Completion of a 6 clock hour recordkeeping seminar;
- The seminar will be pre-approved by the committee chair; and
- Both stipulations need to be completed within one year.

The motion passed unanimously.

5. Report from the Chair and items for review, consideration, and possible action

A. December Elections

Mr. Bowden and Ms. Pruetz are willing to continue in their positions. Any other member who wants to be considered will notify Ms. Rinaudo.

6. Report from the Executive Director and/or staff

A. General Agency Operations

B. Update on licensure

Ms. Pruetz reported that the Sunrise presentation was positive. Ms. Rinaudo reported that the vote was unanimous to approve the Sunrise application. There was no opposition and the Board will continue to work with stakeholders.

7. Report from the Board and other committees

A. Board

Ms. Rinaudo reported that the social work supervision workgroup agreement will be reviewed by the Board in January.

8. National and regional trends and news regarding the profession(s)

None

9. Review, consideration and action of applications for renewal

None

10. Review, consideration and action of consent agenda for applications for inactive, extension and exam accommodation requests

Ms. Bowden moved, seconded by Ms. Jernigan, to approve the consent agenda reviewed by Ms. Pruetz granting Martha Burkett, Sheila Babendir, Marjorie Coffaro, Deborah Stelzleni, Barbara Lee and Michelle Ryan 60-day administrative deficiency extensions, and Paulette Guinn and Michelle Roberts-Seitz exam extensions. The motion passed unanimously.

11. Review, consideration and action of applications for reassessment

Nancy Heinitz (1/31/02)

Following review of additional documentation, committee members agreed that Ms. Heinitz meets the requirements for Certified Professional Counselor.

12. Review, consideration and action of applications for certification

A. Kathleen McGuire (Independent contractor documentation)

Ms. Rinaudo summarized the facts of the application. Consideration of Ms. McGuire's application is continued until the December meeting.

B. Renee Doehrer (substance abuse certification applicant)

Tabled

Appeals

➤ *Kathleen Whitehead, September 27, 2002, initial denial*

Following further review, members agreed that the professional does not meet the requirements for Certified Professional Counselor.

➤ *Patricia O'Mealey, September 27, 2002, initial denial*

Following further review, members agreed that the professional needs to submit additional course descriptions.

➤ *Judith Horgash, September 27, 2002, initial denial*

Ms. Rinaudo summarized the facts of the application regarding supervision. The question of direct supervision will be considered at the December meeting.

Ms. Horgash will bring documentation from Psychological and Consulting Services of her direct supervision. Dr. Gray and Diane Genco will appear and/or submit additional documentation.

➤ *Loren Froehlich, October 25, 2002, initial denial*

Following further review, members agreed that the professional does not meet the requirements for Certified Professional Counselor.

➤ *Beatrice Raymond, October 25, 2002, initial denial*

Following further review, members agreed that the professional does not meet the requirements for Certified Professional Counselor.

➤ *Ellen Dugan, October 25, 2002, initial denial*

Following further review, members agreed that the professional does not meet the requirements for Certified Professional Counselor.

➤ *Lisa Sine, September 27, 2002, appeal denial*

Tabled

Ms. Pruetz moved, seconded by Ms. Jernigan, to recommend to the Board to approve the following ten applicants as CPC

Linda Pollack
Janet Howerton
Donna Perry

Emily Hoese
Kim Hemmersbach
Lisa Francis

Diana Sanchez
Brian Merrill
Julie Miller

Nancy Heinitz

The motion passed unanimously.

Ms. Pruetz moved, seconded by Ms. Jernigan, to recommend to the Board to approve Mike Wallace and Davis Walther as Certified Professional Counselors after providing a passing score on the required exam. The motion passed unanimously.

Ms. Pruetz moved, seconded by Ms. Jernigan, to recommend to the Board to approve Nancy Alejandre as a Certified Associate Counselor. The motion passed unanimously.

Ms. Pruetz moved, seconded by Ms. Jernigan, to recommend to the Board to approve Beth Bailey, Daniel Bejesky and Patricia Shelton as Certified Associate Counselors after providing a passing score on the required exam. The motion passed unanimously.

Ms. Pruetz moved, seconded by Ms. Jernigan, to deny Erin Stanton, Kathleen Whitehead, Beatrice Raymond, Ellen Dugan and Loren Froehlich for uncorrectable deficiencies. The motion passed unanimously.

13. Future agenda items

None

14. Call for public comment

None

15. Establishment of future meeting date(s)

The next meeting is scheduled for December 20, 2002, at 12:30 p.m. in room B-2.

16. Adjournment

Ms. Pruetz moved, seconded by Ms. Jernigan, to adjourn. The motion passed unanimously and the meeting was adjourned at 3:35 p.m.

Diane Pruetz
Secretary/Treasurer

Date