



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
3443 NORTH CENTRAL AVENUE, SUITE 1700
PHOENIX, AZ 85012
PHONE: 602.542.1882 FAX: 602-364-0890
Website: www.az.gov
Website: www.azbbhe.us
E-mail address: information@azbbhe.us

JANICE K. BREWER
Governor

DEBRA RINAUDO
Executive Director

COUNSELING CREDENTIALING COMMITTEE MEETING MINUTES
Friday, October 22, 2010

Members Present: Katherine Bloom, Yvonne Fortier, Patrick Goodman, Paula Artac

Members Absent: Laura de Blank

Staff Present: Debra Rinaudo, Marc Harris, A.A.G., Doreen Romney, Mary Wilson

1. **Call to Order**

The meeting was called to order on October 22, 2010, at 9:04 a.m., with Ms. Bloom presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Mr. Goodman moved, seconded by Ms. Fortier, to approve the general meeting minutes from the September 24, 2010, meeting as submitted. The motion passed unanimously. Ms. Artac abstained from the vote.

The minutes from the September 28, 2010, teleconference were tabled due to lack of quorum to approve.

Mr. Goodman moved, seconded by Ms. Fortier, to approve the executive session minutes from the August 27, 2010, meeting as submitted. The motion passed unanimously. Mr. Goodman abstained from the vote.

Ms. Fortier moved, seconded by Ms. Artac, to approve the 9:14 a.m. executive session minutes from the September 24, 2010, meeting as submitted. The motion passed unanimously. Ms. Artac abstained from the vote.

Ms. Fortier moved, seconded by Ms. Artac, to approve the 9:40 a.m. executive session minutes from the September 24, 2010, meeting as submitted. The motion passed unanimously. Ms. Artac abstained from the vote.

4. **Review, consideration and action of complaints and other disciplinary matters**

Pending complaints represent unproven allegations. On investigation, many complaints are found to be without merit or not of sufficient seriousness to merit disciplinary action against the licensee and are dismissed. Action by the committee on all disciplinary matters is a recommendation only. All final decisions are made by the Board.

Ms. Bloom reviewed the procedures for conducting an informal meeting.

A. 2011-0003, Charles Lunden, LPC-0333

Ms. Rinaudo summarized the results of the Board's investigation.

The professional addressed the committee telephonically.

Following discussion by members, Ms. Bloom moved, seconded by Ms. Fortier, to recommend to the Board to find the following violation:

- A.R.S. §32-3251(12)(l), any conduct, practice or condition that impairs the ability of the licensee to safely and competently practice, as it relates to the professional's failure to conduct a thorough assessment during his initial session with a client.

The motion passed unanimously.

Following further discussion, Ms. Fortier moved, seconded by Ms. Bloom, to recommend to the Board to find the following violation:

- A.R.S. §32-3251(12)(p), failing to conform to minimum practice standards as developed by the Board, as it relates to the following:
 - A.A.C. R4-6-1101(2)
 - A.A.C. R4-6-1102(1)
 - A.A.C. R4-6-1103(A)(1)
 - A.A.C. R4-6-1103(A)(4)
 - A.A.C. R4-6-1103(B)(6)
 - A.A.C. R4-6-1103(B)(9)
 - A.A.C. R4-6-1101(2)
 - A.A.C. R4-6-1102(A)(1)
 - A.A.C. R4-6-1103(A)(1)
 - A.A.C. R4-6-1103(A)(4)
 - A.A.C. R4-6-1103(B)(6)
 - A.A.C. R4-6-1103(B)(9)

The motion passed unanimously.

Following further discussion, Ms. Fortier moved, seconded by Mr. Goodman, to recommend to the Board to accept a consent agreement that stipulates the following:

- The professional's license will be suspended for 12 months and the suspension is stayed as long as the professional remains compliant with terms of consent agreement
- The professional's license shall be placed on probation
- The professional shall complete 3 hours of pre-approved continuing education regarding risk assessments
- The professional shall complete 8 hours of pre-approved continuing education regarding comprehensive behavioral health assessments
- All continuing education shall be completed within 6 months
- The professional shall receive weekly clinical supervision for 24 months from a pre-approved independently licensed clinical supervisor
- The clinical supervision shall focus on current behavioral health documentation requirements and the clinical supervisor shall submit quarterly reports for approval
- The professional shall have a pre-approved practice monitor complete a records audit and submit a plan to address documentation deficiencies for pre-approval
- The practice monitor shall submit quarterly reports for approval

The motion passed unanimously.

B. 2010-0085, Jeremy Ernst, LAC applicant

Ms. Rinaudo summarized the results of the Board's investigation.

The professional appeared in person and addressed the committee.

Following discussion by members, Mr. Goodman moved, seconded by Ms. Artac, to recommend to the Board to deny the application pursuant to A.R.S. §32-3275(6) based on findings of unprofessional conduct as set forth in the investigative report. The motion passed unanimously.

5. Report from the Chair

No report

6. Report from the Executive Director and/or staff

A. General Agency Operations

None

7. Board, committees and subcommittee reports

None

8. National and regional trends and news regarding the profession(s)

None

9. Supervisor exemption requests: review, consideration and action

None

10. Consent agenda: review, consideration and action of requests for inactive status and extension requests

Following review, Mr. Goodman moved, seconded by Ms. Artac, to approve the consent agenda as reviewed by Ms. Bloom, granting 60-day extensions to Betsy Levitt and Kendra Stewart and inactive statuses to Amanda Bergeron. The motion passed unanimously.

11. Inactive status or exam extension requests: review, consideration and action

None

12. Applications for renewal: review, consideration and action

None

13. Applications for reassessment: review, consideration and action

None

15. Applications for licensure: review, consideration and action

Guadalupe Holguin, LMSW applicant

Ms. Artac moved, seconded by Ms. Bloom, to recommend to the Board to approve Guadalupe Holguin as a Licensed Master Social Worker upon receipt of a passing score on the required exam and the license issuance fee. The motion passed unanimously. Ms. Fortier recused from the vote.

The committee went off record to review files at 10:30 a.m., reconvening its public meeting 1:00 p.m.

Contracted Supervisor

Kerry Van Volkinburgh (Glenn Cummings, LPC)

Members reviewed information submitted regarding clinical supervision hours completed by an outside clinical supervisor.

Following review and discussion by members, Ms. Fortier moved, seconded by Ms. Artac, to deny the clinical supervision hours provided by Mr. Cummings as an outside supervisor. The motion passed unanimously.

Appeals

A. Ahmad Djangi

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion by members, Ms. Artac moved, seconded by Mr. Goodman, to deny the appeal based on the reasons previously stated. The motion passed unanimously.

B. Wanda Hakeman

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion by members, Ms. Bloom moved, seconded by Mr. Goodman, to deny the appeal based on the applicant's failure to establish the work experience submitted meets minimum requirements. The motion passed unanimously.

C. Teresa Hoffmeyer

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion by members, Ms. Fortier moved, seconded by Ms. Bloom, to deny the appeal based on the reasons previously stated. The motion passed unanimously.

D. Patricia Lloyd

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion by members, Ms. Artac moved, seconded by Mr. Goodman, to accept CST8731 and CST8002 for 8 quarter credit hours and to deny the appeal based on a continuing curriculum deficiency of 6 quarter credit hours. The motion passed unanimously.

E. Briana Telfer

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion by members, Ms. Bloom moved, seconded by Mr. Goodman, to deny the appeal based on continuing curriculum deficiencies. The motion passed unanimously.

F. Cassandra Barry

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion by members, Mr. Goodman moved, seconded by Ms. Bloom, to accept CF505 for 2 semester hours and to deny the appeal based on the applicant's lack of 1 semester credit hour in marriage and family studies. The motion passed unanimously.

G. Dwayne McIntosh

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion by members, Ms. Fortier moved, seconded by Ms. Bloom, to accept the data bank report and legal residency form and to deny the appeal based on continuing curriculum deficiencies. The motion passed unanimously.

H. Linda Shmyr-Russell

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion by members, Mr. Goodman moved, seconded by Ms. Artac, to deny the appeal based on the reasons previously stated. The motion passed unanimously.

Ms. Artac moved, seconded by Ms. Bloom, to recommend to the Board to approve the following 3 applicants as Licensed Associate Counselors upon receipt of the license issuance fee and a passing score on the required exam:

LaToya Daniels Delores Crawford Elizabeth Anable

The motion passed unanimously.

Mr. Goodman moved, seconded by Ms. Bloom, to recommend to the Board to approve the following 6 applicants as Licensed Associate Counselors upon receipt of the license issuance fee:

Jennifer Rollins Samantha Prince Kelly O'Horo
Jennifer O'Connor Linzi Cody David Hunter

The motion passed unanimously.

Ms. Bloom moved, seconded by Mr. Goodman, to recommend to the Board to approve Adam Abramovitch and Marlena Gonzales-Gabaldon as Licensed Professional Counselors upon receipt of the license issuance fee. The motion passed unanimously.

Ms. Bloom moved, seconded by Ms. Artac, to recommend to the Board to deny the following 4 applicants based on their failure to establish that they meet minimum requirements in education and/or supervised work experience:

Gloria Mathiesen	Kerry Van Volkinburgh
Steven Johnson	Linda Vance

The motion passed unanimously.

16. Future agenda items

None

17. Call for public comment

None

18. Establishment of future meeting date(s)

The next meeting is scheduled for Monday, November 15, 2010, at 9:00 a.m., at 3443 North Central Avenue, Room 908.

19. Adjournment

Ms. Bloom moved, seconded by Mr. Goodman, to adjourn. The motion passed unanimously and the meeting was adjourned at 2:20 p.m.

Katherine Bloom
Secretary/Treasurer

Date