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JANET NAPOLITANO
Governor

MICHAEL SALAZAR
Board Chair

DEBRA RINAUDO
Executive Director

COUNSELING CREDENTIALING COMMITTEE MEETING MINUTES
Friday, September 24, 2004

Members Present: Carolyn Brown (9:20 a.m.), William Martin, Laura Waterman, Diane Pruetz
Member Absent: Susan Jernigan
Staff Present: Debra Rinaudo, Marc Harris, A.A.G., Kami Thur, Doreen Romney, Mary Wilson, Becky Edstrom
Public Present: Byron Wiley, Chuck Burbank, Leroy Jim, Jennifer Lux, Clarivel Santos, Charles Burriesci, Thomas Anderson, Denise Unks, Kathy Melamed, Diane Mote, Larry Cohen, Grant Nees
Public by telephone: Deborah Quinley-Hayes, Sandra Dooley,

1. **Call to Order**

The meeting was called to order on September 24, 2004, at 9: 03 a.m. with Ms. Pruetz presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Dr. Waterman moved, seconded by Dr. Martin, to approve the September 8, 2004, general meeting minutes as submitted. The motion passed unanimously.

4. **Review, consideration and action of complaints and other disciplinary matters**

A. *Peggy Shadle, LPC-0690*

Ms. Thur summarized the results of her investigation into the professional's self-report of a medical matter. The professional was noticed, but did not appear.

Ms. Rinaudo advised the committee regarding options available when a professional self-reports a medical condition.

Mr. Harris indicated that the rule for inactive status is being revised to require that a professional submit documentation that establishes that they are fit to practice at that time they submit their renewal to return to active status.

Dr. Waterman moved, seconded by Dr. Martin, to offer Ms. Shadle the opportunity to go on inactive status, with the committee retaining the right to request documentation establishing her fitness to practice when she seeks to renew her license. The motion passed unanimously.

B. *Marika Marks, applicant*

Tabled

C. *Darlene Summers, applicant*

Tabled

D. *Patricia Weber, LAC-1107*

Ms. Thur summarized the results of her investigation into the professional's self-report of a medical matter. The professional addressed the committee telephonically.

Ms. Thur reported that the professional is on disability and has not practiced counseling for four years.

Dr. Waterman moved, seconded by Ms. Brown, to accept Ms. Weber's request to go on inactive status, with the committee retaining the right to request documentation establishing her fitness to practice when she seeks to renew her license. The motion passed unanimously.

5. Report from the Chair and items for review, consideration, and possible action

A. Meetings in other cities
Tabled

B. Possible revision of R4-6-212(I)
Tabled.

6. Report from the Executive Director and/or staff

A. *General Agency Operations*
No report.

7. Report from the Board and other committees

A. *Board*
No report.

8. National and regional trends and news regarding the profession(s)

None

9. Review, consideration and action of applications for renewal

A. *William Howard, LPC-2502*

Dr. Martin recused himself from all matters involving William Howard.

Ms. Thur summarized the pending complaint against the professional. Mr. Howard was noticed, but did not appear.

Members discussed the pending allegations and the fact that they don't appear to involve client care issues.

Following review and discussion by committee members, Ms. Brown moved, seconded by Ms. Pruetz, to process the renewal because the allegations in the complaint, if true, would not likely result in revocation of the professional's license, and to process the complaint. The motion carried with Dr. Martin recused.

10. Review, consideration and action of consent agenda for applications for inactive, deficiency extension and exam extension requests

Following review of the request, Dr. Martin moved, seconded by Ms. Brown, to approve Vivian Mattaliano's request for inactive status. The motion passed unanimously.

Dr. Waterman moved, seconded by Dr. Martin, to approve the consent agenda granting a 60-day extension to Jim Wagner. The motion passed unanimously.

11. Review, consideration and action regarding exam accommodation requests

None

12. Review, consideration and action of applications for reassessment

A. *John Taylor*

Following review, Dr. Waterman moved, seconded by Ms. Brown, to recommend to the Board to approve Mr. Taylor as a Licensed Associate Counselor. The motion passed unanimously.

13. Review, consideration and action of applications for certification

A. *Marika Marks*

Tabled.

B. *Darlene Summers*

Tabled.

Appeals

Diane Mote

Ms. Rinaudo reviewed the information submitted to satisfy the supervised work experience requirements.

Ms. Mote appeared in person and addressed the committee.

Ms. Pruetz moved, seconded by Dr. Waterman, to go into executive session for the purpose of receiving legal advice pursuant to A.R.S. §38-431.03(A)(3). The motion passed unanimously and the committee went into executive session at 1:09 p.m., reconvening its public meeting at 1:19 p.m.

Following review, Dr. Martin moved, seconded by Ms. Brown, to recommend the applicant as an LPC based upon a successful appeal of the denial of her certification application. The motion passed unanimously.

Clarivel Santos

Ms. Rinaudo reviewed the information submitted to satisfy the supervised work experience requirements and curriculum deficiencies.

Ms. Santos appeared in person and addressed the committee.

Following review and discussion by committee members, Dr. Waterman moved, seconded by Dr. Martin, to accept the professional's curriculum, but to continue further consideration of the application pending receipt of requested independent contractor documentation. The motion passed unanimously.

Charles Burbank

Dr. Waterman recused herself from all matters concerning Mr. Burbank.

Ms. Rinaudo reviewed the information submitted to satisfy the supervised work experience requirements.

Mr. Burbank appeared in person and addressed the committee.

Following review and discussion by committee members, Ms. Brown moved, seconded by Dr. Martin, to accept the exam waiver and to recommend the applicant as an LPC based upon his successful appeal of the denial of his certification application. The motion passed with Dr. Waterman recused.

Grant Nees

Ms. Rinaudo reviewed the information submitted to satisfy the supervised work experience requirement.

Mr. Nees appeared in person and addressed the committee.

Following review and discussion, Dr. Waterman moved, seconded by Ms. Brown, to affirm the previous denial of the appeal based on the applicant's lack of qualifying supervised work experience. The motion passed unanimously.

Leroy Jim

Ms. Rinaudo reviewed the information provided to satisfy the work experience, supervision and curriculum requirements.

Mr. Jim appeared in person and addressed the committee.

Following review and discussion, Dr. Waterman moved, seconded by Ms. Brown, to recommend the applicant as an LPC based upon his successful appeal of the denial of his certification application. The motion passed unanimously.

Denise Unks

Ms. Rinaudo reviewed the information submitted by the professional to satisfy the work experience requirements.

Ms. Unks appeared in person and addressed the committee. Ms. Unks' supervisor, Ms. Malamed, also appeared.

Following review, Ms. Brown moved, seconded by Dr. Martin, to recommend the applicant as an LPC based upon her successful appeal of the denial of her certification application. The motion passed unanimously.

Charles Burriesci

Ms. Rinaudo reviewed the information submitted to satisfy the supervised work experience requirements.

Mr. Burriesci appeared in person and addressed the committee.

Following review and discussion, Dr. Waterman moved, seconded by Ms. Brown, to continue further consideration of the application pending receipt of requested documentation. The motion passed unanimously.

Margaret Murry

Ms. Rinaudo reviewed the information submitted to satisfy curriculum deficiencies.

The professional was noticed, but did not appear.

Dr. Waterman moved, seconded by Ms. Brown, to deny the appeal based on the lack of a required course in Professional Counseling Ethics. The motion passed unanimously.

Michael Kufeld

Ms. Rinaudo reviewed the information submitted to satisfy curriculum deficiencies.

Mr. Kufeld was not available at the telephone number he provided.

Following review and discussion, Dr. Martin moved, seconded by Ms. Brown, to deny the appeal based on the lack of required courses in Professional Counseling Ethics and Multi-Cultural Foundations. The motion passed unanimously.

Heidi Martin

Ms. Rinaudo reviewed the information submitted to satisfy supervised work experience deficiencies.

The professional was noticed, but did not appear.

Ms. Brown moved, seconded by Dr. Waterman, to recommend the applicant as an LPC based upon the her successful appeal of the denial of her certification application. The motion passed unanimously.

Deborah Quinley-Hayes

Ms. Rinaudo reviewed the information submitted to satisfy deficiencies in supervised work experience and curriculum.

The professional appeared telephonically and addressed the committee.

Following review and discussion, Dr. Waterman moved, seconded by Ms. Brown, to affirm the appeal and recommend the applicant as an LPC based upon the her successful appeal of the denial of her certification application. The motion passed unanimously.

Thomas Anderson

Ms. Rinaudo reviewed the information submitted to satisfy deficiencies in supervised work experience and curriculum.

Mr. Anderson appeared in person and addressed the committee. Mr. Anderson's attorney, Mr. Cohen, appeared in person.

Following review and discussion, Dr. Waterman moved, seconded by Dr. Martin, to pend further consideration of the application upon receipt of licensure forms. The motion passed unanimously.

David Woods

Ms. Rinaudo reviewed the information submitted to satisfy deficiencies in supervision.

The professional was noticed, but did not appear.

After review and discussion, Dr. Waterman moved, seconded by Ms. Brown, to recommend the applicant to the Board as an LPC based upon his successful appeal of the denial of his certification application. The motion passed unanimously.

Jennifer Lux

Dr. Martin recused himself from all matters concerning Ms. Lux.

Ms. Rinaudo reviewed the information submitted to satisfy deficiencies in supervised work experience.

The professional appeared in person and addressed the committee.

Following review and discussion by members, Dr. Waterman moved, seconded by Ms. Brown, to recommend the applicant to the Board as an LPC based upon her successful appeal of the denial of her certification application. The motion passed with Dr. Martin recused.

Sandra Dooley

Ms. Rinaudo reviewed the information submitted to satisfy the curriculum and supervised work experience requirements.

Ms. Dooley appeared telephonically and addressed the committee.

Following review and discussion by members, Dr. Martin moved, seconded by Dr. Waterman, to affirm the previous denial based on continuing curriculum deficiencies and lack of verification of her supervisor's credentials. The motion passed unanimously.

Christopher Wood

Ms. Rinaudo reviewed the information submitted to satisfy the supervised work experience requirements.

The professional was noticed, but did not appear.

Following review and discussion, Dr. Waterman moved, seconded by Ms. Brown, to affirm the previous denial based on continuing deficiencies in work experience. The motion passed unanimously.

Dr. Martin moved, seconded by Ms. Brown, to recommend to the Board to approve Kimberly Nikolic as a Licensed Professional Counselor.

The motion passed unanimously.

Dr. Martin moved, seconded by Ms. Brown, to recommend to the Board to approve the following four applicants as Licensed Professional Counselors after providing a passing score on the required exam.

Earlene Jones	Rebecca Malec	Michael Gorman	Irma Arenas-Perez
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The motion passed unanimously.

Dr. Martin moved, seconded by Ms. Brown, to recommend to the Board to approve Julie Norgaard, Laurie Pittsenbarger and Janet Gottshall as Licensed Associate Counselors.

The motion passed unanimously.

Dr. Martin moved, seconded by Ms. Brown, to recommend to the Board to approve the following thirteen applicants as Licensed Associate Counselors after providing a passing score on the required exam.

Roya Sadreddini	Saby Andino	Karen Thompson	Anita Carter
Paula DeMore	Robin Potter	Rochelle Robin	Jennifer Lyons
Holly Brown-Sisson	Patricia Jesse	Shirley McMahan	Catherine Coburn
Camielle Kudron			

The motion passed unanimously.

Dr. Martin moved, seconded by Ms. Brown, to recommend to the Board to deny the following nine applicants based on uncorrectable deficiencies.

Deborah Seegers	Mary Jacob	Brian Mathieson	James Morris
Elisa Medrano	Faith Harrison	Linda Northington	Jonathan Heilner
Diana Iniguez-Corlew			

The motion passed unanimously.

13. Future agenda items

None.

14. Call for public comment

None

15. Establishment of future meeting date(s)

The committee scheduled an additional meeting for October 12, 2004 at 9:00 a.m.

The November meeting was moved to November 16, 2004 at 9:00 a.m.

The December meeting was moved to December 28, 2004 at 9:00 a.m. An additional meeting was scheduled for December 7, 2004 at 9:00 a.m.

16. Adjournment

Dr. Waterman moved, seconded by Ms. Brown, to adjourn. The motion passed unanimously and the meeting was adjourned at 2:31 p.m.

Susan Jernigan
Secretary/Treasurer

Date