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JANET NAPOLITANO
Governor

MICHAEL SALAZAR
Board Chair

DEBRA RINAUDO
Executive Director

COUNSELING CREDENTIALING COMMITTEE MEETING MINUTES
Wednesday, September 8, 2004

Members Present: William Martin, Laura Waterman, Diane Pruetz, Carolyn Brown
Member Absent: Susan Jernigan
Staff Present: Debra Rinaudo, Marc Harris, A.A.G., Doreen Romney, Becky Edstrom
Public Present: Susanne Inman, John Fries, Barbara Fries, Kathryn Woods, Danise Leveille, Christopher Pashal, Janice Moore, Susan Rusk, Ron Faircloth, Ometris King, Sally Stumpf, Mary Ryan, Maurie Comenzo, Lawrence Sideman, Robert Dorney, David Martin, Chuck Theisen, Lilian Borges Zeig, Nannette Burton, Nancy Tinger
Public by Phone: William McSherry, Kelly Green, Arthur Tigney, Adam Lovallo, Joyce Ambrose

1. **Call to Order**

The meeting was called to order on September 8, 2004, at 9:04 a.m. with Ms. Pruetz presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Dr. Martin moved, seconded by Dr. Waterman, to approve the July 29, 2004, general meeting minutes as amended. The motion carried with Ms. Brown abstaining.

Dr. Waterman moved, seconded by Dr. Martin, to approve the August 27, 2004, general meeting minutes as submitted. The motion carried with Ms. Pruetz abstaining.

4. **Review, consideration and action of complaints and other disciplinary matters**

None

5. **Report from the Committee Chair**

A. Review, consideration and action regarding proposed curriculum form
The revised curriculum form is currently included in application packets.

B. Review, consideration and action regarding scheduling committee meetings in other cities.

Members discussed concerns regarding security of transporting files and locating sites for meetings outside of Phoenix. The possibility of teleconferencing will be researched.

C. Review, consideration and action regarding possible revision of A.A.C. R4-6-212(1).

Members discussed the current limit of 15 supervisees per clinical supervisor. This limit was implemented to ensure an appropriate level of supervision. Members discussed possible rule revisions to allow employers to hire professionals to work exclusively as a clinical supervisor.

6. **Report from the Executive Director and/or staff**

A. General Agency Operations
No report.

7. **Board and committee reports (discussion and possible action)**

No report.

8. **National and regional trends and news regarding the profession(s)**

None

9. **Review, consideration and action of applications for renewal**

None.

10. **Review, consideration and action of consent agenda for applications for inactive, deficiency extension and exam extension requests**

None.

11. **Review, consideration and action regarding exam accommodation requests**

None.

12. **Review, consideration and action of applications for reassessment**

None.

13. **Review, consideration and action of applications for certification**

Appeals

A. *Diane Mote*

This matter was tabled.

B. *Ronald Faircloth*

Ms. Rinaudo reviewed the information submitted to satisfy Board curriculum requirements.

Mr. Faircloth appeared in person and addressed the committee.

Following review and discussion, Dr. Waterman moved, seconded by Dr. Martin, to deny the appeal based on lack of a course in Counseling Theories. The motion passed unanimously.

C. *Cynthia Lynch*

Ms. Rinaudo reviewed the information submitted to satisfy Board curriculum requirements.

After review and discussion, Dr. Waterman moved, seconded by Dr. Martin, to deny the appeal based on insufficient coursework in two core curriculum and one secondary curriculum areas. The motion passed unanimously.

D. *Susanne Inman*

Ms. Rinaudo reviewed the information submitted to satisfy supervised work experience deficiencies.

Ms. Inman appeared in person and addressed the committee.

After review and discussion, Dr. Waterman moved, seconded by Ms. Brown, to deny the appeal based upon continuing supervised work experience deficiencies. The motion passed unanimously.

E. *Susan Rusk*

Ms. Rinaudo reviewed the information submitted to satisfy deficiencies in supervised work experience and curriculum, as well as below average ratings from three clinical supervisors.

Ms. Rusk appeared in person and addressed the committee. Ms. Woods and Ms. Lavielle, Ms. Rusk's current supervisors, appeared in person and addressed the committee.

After review and discussion, the committee agreed the deficiencies in the supervised work experience and curriculum had been successfully addressed by the applicant. Dr. Waterman moved, seconded by Dr. Martin, to continue the case to allow collection of relevant information pertaining to the below average ratings submitted by three supervisors. The motion passed unanimously.

F. *Ometris King*

Ms. Rinaudo reviewed the information submitted to address deficiencies in supervised work experience and clinical supervision.

Ms. King appeared in person and addressed the committee.

After review and discussion, Dr. Waterman moved, seconded by Dr. Martin, to deny the appeal based upon continuing deficiencies. The motion passed unanimously.

G. Janice Moore

Ms. Rinaudo reviewed the information submitted to address work experience and curriculum deficiencies.

Ms. Moore appeared in person and addressed the committee.

After review and discussion, Dr. Waterman moved, seconded by Dr. Martin, to overturn the denial of the appeal and to recommend to the Board to issue an LPC license based upon the applicant's successful appeal of the denial of a certification application. The motion passed unanimously.

H. Barbara Fries

Ms. Rinaudo reviewed the information submitted to satisfy Board curriculum requirements.

Ms. Fries appeared in person and addressed the committee. Her attorney, Mr. John Fries, appeared in person and addressed the committee.

Following review and discussion, Dr. Waterman moved, seconded by Dr. Martin, to deny the appeal based upon continuing deficiencies in three core curriculum areas. The motion passed unanimously.

I. Tad Gary

Ms. Rinaudo reviewed the information submitted to satisfy work experience deficiencies.

After review and discussion, Dr. Martin moved, seconded by Ms. Brown, to recommend to the Board to issue an LPC license based upon the applicant's successful appeal of the denial of a certification application. The motion passed unanimously.

J. Rita Jackson-Mullen

Ms. Rinaudo reviewed the information submitted to satisfy the work experience deficiencies.

Ms. Jackson-Mullen was unavailable by phone.

Following review and discussion by members, Dr. Waterman moved, seconded by Ms. Brown, to affirm the previous denial. The motion passed unanimously.

K. Deborah Quinley-Hayes

This matter was tabled.

L. Mary Ryan

Ms. Rinaudo reviewed the information submitted to satisfy the work experience and curriculum deficiencies.

Ms. Ryan appeared in person and addressed the committee.

After review and discussion, Dr. Waterman moved, seconded by Dr. Martin, to affirm the previous denial based on a continuing deficiency in the core curriculum area for Multi-Cultural Foundations. The motion passed unanimously.

M. Christopher Paschal

Ms. Rinaudo reviewed the information submitted to address deficiencies in curriculum and work experience.

Mr. Paschal appeared in person and addressed the committee.

After review and discussion, Dr. Waterman moved, seconded by Ms. Brown, to affirm the previous denial based upon continuing deficiencies in Counseling Theories, Multi-Cultural Foundations, and Professional Counseling Ethics and continuing deficiencies in supervised work experience and clinical supervision. The motion passed unanimously.

N. Dawn Diggs

Ms. Rinaudo reviewed the information submitted to address deficiencies in supervised work experience.

After review and discussion, Dr. Waterman moved, seconded by Dr. Martin, to continue the appeal until a final decision is made regarding the denial of her supervisor's professional counselor application. The motion passed unanimously.

O. William McSherry

Ms. Rinaudo reviewed the information submitted to address deficiencies in supervised work experience and clinical supervision.

Mr. McSherry appeared telephonically and addressed the committee.

After review and discussion, Dr. Waterman moved, seconded by Dr. Martin, to uphold the previous denial of the certification application based upon continuing deficiencies in supervised work experience and clinical supervision.

P. Nancy Tinger

Ms. Rinaudo reviewed the information submitted to address the deficiencies in curriculum and work experience.

Ms. Tinger appeared in person and addressed the committee.

After review and discussion, Dr. Waterman moved, seconded by Ms. Brown, to reverse the previous denial of the certification application and recommend to the Board to issue an LPC license based upon the applicant's successful appeal of the denial of a certification application. The motion passed unanimously.

Q. Maurie Comenzo

Ms. Rinaudo reviewed the information submitted to address deficiencies in curriculum, lack of a data bank report and independent contractor information.

Ms. Comenzo appeared in person and addressed the committee.

After review and discussion, Ms. Brown moved, seconded by Dr. Martin, to deny the appeal based upon continuing deficiencies in curriculum, databank reports and independent contractor information. The motion passed unanimously.

R. Kelly Green

Ms. Rinaudo reviewed the information submitted to address the denial of her exam waiver.

Ms. Green appeared telephonically and addressed the committee.

After review and discussion, Dr. Waterman moved, seconded by Dr. Martin, to approve the exam waiver request and to recommend to the Board to issue an LPC license based upon the applicant's successful appeal of the denial of a certification application. The motion passed unanimously.

S. Robert Dorney

Ms. Rinaudo reviewed the information submitted to address work experience deficiencies.

Mr. Dorney appeared in person and addressed the committee.

After review and discussion, Dr. Waterman moved, seconded by Dr. Martin, to recommend to the Board to issue an LPC license based upon the applicant's successful appeal of the denial of a certification application. The motion passed unanimously.

T. Nanette Burton

Ms. Rinaudo reviewed the information submitted to address deficiencies in supervised work experience and curriculum.

Ms. Burton appeared in person and addressed the committee.

After review and discussion, Dr. Waterman moved, seconded by Dr. Martin, to uphold the denial based upon a continuing deficiency in Counseling Theory. The motion passed unanimously.

U. Lawrence Sideman

Ms. Rinaudo reviewed the information submitted to address deficiencies in work experience.

Mr. Sideman appeared in person and addressed the committee.

After review and discussion, Dr. Waterman moved, seconded by Dr. Martin, to approve the appeal and exam waiver request, and recommend to the Board to issue an LPC license based upon the applicant's successful appeal of the denial of a certification application. The motion passed unanimously.

V. Larry Brimm

Ms. Rinaudo reviewed the information submitted to address work experience deficiencies.

After review and discussion, Dr. Waterman moved, seconded by Ms. Brown, to uphold the denial of the appeal based upon continuing deficiencies in work experience. The motion passed unanimously.

W. Adam Lovallo

Ms. Rinaudo reviewed the information submitted to address deficiencies in supervised work experience.

Mr. Lovallo appeared telephonically and addressed the committee.

After review and discussion, Dr. Waterman moved, seconded by Ms. Brown, to uphold the denial of the certification application based upon continuing work experience deficiencies. The motion passed unanimously.

X. Anne Bach-Starling

Ms. Rinaudo reviewed the information submitted to address work experience deficiencies.

After review and discussion, Dr. Waterman moved, seconded by Dr. Martin, to recommend to the Board to issue an LPC license based upon the applicant's successful appeal of the denial of a certification application. The motion passed unanimously.

Y. Arthur Tigney

Ms. Rinaudo reviewed the information submitted to address deficiencies in work experience.

Mr. Tigney appeared telephonically and addressed the committee.

After review and discussion, Dr. Waterman moved, seconded by Dr. Martin, to recommend to the Board to issue an LPC license based upon the applicant's successful appeal of the denial of a certification application. The motion passed unanimously.

Z. James Martin

Ms. Rinaudo reviewed the information submitted to address work experience deficiencies.

Mr. Martin appeared in person and addressed the committee.

After review and discussion, Dr. Waterman moved, seconded by Dr. Martin, to recommend to the Board to issue an LPC license based upon the applicant's successful appeal of the denial of a certification application. The motion passed unanimously.

AA. Linda Shuttleworth

Ms. Rinaudo reviewed the information submitted to address work experience deficiencies.

After review and discussion, Dr. Waterman moved, seconded by Dr. Martin, to uphold the denial of the certification application based upon continuing deficiencies in work experience.

BB. Sally Stumpf

Ms. Rinaudo reviewed the information submitted to address curriculum and work experience deficiencies.

Ms. Stumpf appeared in person and addressed the committee.

After review and discussion, Dr. Waterman moved, seconded by Ms. Brown, to uphold the denial of the certification application based upon continuing deficiencies in work experience and clinical supervision. The motion passed unanimously.

CC. Lillian Zeig

Ms. Rinaudo reviewed the information submitted to address curriculum deficiencies. She clarified that foreign transcripts evaluations by entities other than Educational Credential Evaluators, Inc., have been accepted by the Board. The burden is on the applicant to establish that the evaluator is qualified to conduct foreign transcript evaluations.

Ms. Zeig appeared in person and addressed the committee. Mr. Theison also appeared in person and addressed the committee on her behalf.

After review and discussion, Dr. Waterman moved, seconded by Dr. Martin, to uphold the denial of the certification application based upon the lack of a foreign transcript evaluation by a qualified evaluator establishing that the applicant meets curriculum and degree requirements.

DD. Joyce Ambrose

Ms. Rinaudo reviewed the information submitted to address work experience deficiencies.

Ms. Ambrose appeared telephonically and addressed the committee.

After review and discussion, Dr. Waterman moved, seconded by Dr. Martin, to recommend to the Board to issue an LPC license based upon the applicant's successful appeal of the denial of a certification application. The motion passed unanimously.

EE. Aileen Louik

Ms. Rinaudo reviewed the information submitted to address curriculum deficiencies.

After review and discussion, Dr. Waterman moved, seconded by Dr. Martin, to uphold the previous denial of her certification application based upon the lack of a degree in counseling. The motion passed unanimously.

FF. Timothy Moore

This matter was tabled.

Ms. Brown moved, seconded by Dr. Martin, to recommend to the Board to approve the following twelve applicants as Licensed Associate Counselors:

Tiffany Smith	Christine Cannon	Vickey Edwards	Guy Finicum
Lindsay Kalish	Melinda Van de Water	Patsy McFadden	Debra Kaplan
Hanna Vandendreische	Griselda Valenzuela	Laura Zermeno	Summer Wolfe

The motion passed unanimously.

Ms. Pruetz moved, seconded by Ms. Brown, to rescind the previous motion to deny the application of Danielle Woods and to recommend to the Board to issue an LPC license based upon the applicant's successful appeal of the denial of a certification application.

The motion passed unanimously.

14. Future agenda items

Dr. Waterman requested that a discussion of embedded courses be added to the next agenda.

15. Call for public comment

None

16. Establishment of future meeting date(s)

The next regular meeting is scheduled for September 24, 2004, at 9:00 a.m.

17. Adjournment

Dr. Waterman moved, seconded by Ms. Brown, to adjourn. The motion passed unanimously and the meeting was adjourned at 4:25 p.m.

Susan Jernigan
Secretary/Treasurer

Date