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BOARD OF BEHAVIORAL HEALTH EXAMINERS
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JANE DEE HULL
Governor

DEBRA RINAUDO
Executive Director

COUNSELING CREDENTIALING COMMITTEE MEETING MINUTES
Friday, September 27, 2002

Members Present: Kirk Bowden, Diane Pruetz, Carolyn Brown, Lisa Aumack, Susan Jernigan (9:08)
Staff Present: Patricia Reynolds, Marc Harris, A.A.G., Mary Wilson, Doreen Romney, Tina Zepeda
Public Present: Ingrid Hagen, Keith Benton, Lisa Sine, Scott Roderick, Teresa Seward, Nancy Groppenbacher, Gary Zarchy, Christy Maxey
Public by telephone: Wendy Ellis, Dena Baumgartner, David Gerson

1. Call to Order

The meeting was called to order on September 27, 2002, at 9:04 a.m. with Mr. Bowden presiding.

2. Roll Call

See above.

3. Review and Approval of Minutes

Ms. Pruetz moved, seconded by Ms. Brown, to approve the minutes from the August 23, 2002, meeting as submitted. The motion passed unanimously.

Ms. Jernigan moved, seconded by Ms. Brown, to approve the minutes from the June 28, 2002, meeting as submitted. The motion carried with Ms. Aumack and Ms. Pruetz abstaining.

4. Review, consideration and action of complaints and other disciplinary matters

A. Pamela Burns, CC-1113

Ms. Reynolds summarized the facts of the renewal. Ms. Burns addressed the committee by telephone.

Following review and discussion by committee members, Ms. Aumack moved, seconded by Ms. Brown, to recommend to the Board to find a violation of A.R.S. 32-3251(9)(b), use of fraud or deceit in establishing qualifications. The motion passed unanimously.

Committee members discussed whether increased sanctions were appropriate where a professional fails to disclose a past complaint that resulted in adverse action against the professional.

Following further discussion, Ms. Aumack moved, seconded by Ms. Pruetz, to offer the professional a consent agreement that stipulates an order of censure and requires the professional to complete a 3-semester hour graduate level course in ethics to be completed by June 2003 and to approve the renewal application upon receipt of the signed consent agreement. The motion passed unanimously.

B. Wendy Ellis, CC-0508

Ms. Reynolds summarized the facts of the renewal. Ms. Ellis addressed the committee by telephone stating that she did not read the question she answered incorrectly and answered as she had in the past.

Following review and discussion by committee members, Mr. Bowden moved, seconded by Ms. Pruetz, to recommend to the Board to find a violation of A.R.S. 32-3251(9)(b), use of deceit in establishing qualifications and to offer a consent agreement stipulating an order of censure and to approve the renewal application upon receipt of the signed consent agreement and all other requirements being met. The motion passed unanimously.

Ms. Ellis stated that she will do whatever is necessary to maintain her certification, but she believes this is an overreaction to a legitimate mistake.

C. Dena Baumgartner, CC-0491 and MFT-0368

Ms. Reynolds summarized the facts of the renewal. Ms. Baumgartner, and her attorney Mr. Gerson, appeared telephonically. Ms. Baumgartner addressed the committee.

Following review and discussion by the committee, Mr. Bowden moved, seconded by Ms. Pruetz, to recommend to the Board to find a violation of A.R.S. 32-3251(9)(b), use of deceit in establishing qualification and to offer a consent agreement stipulating an order of censure and to approve the renewal upon the professional signing the consent agreement and all other renewal requirements being met. The motion passed unanimously.

5. Report from the Chair and items for review, consideration, and possible action

The committee discussed supervision documentation for independent contractors. Members agreed that the documentation should include the date and duration of supervision with the description of what occurred and should be signed by the supervisor with the date of signature. Members also agree that it is each agency's responsibility to create a form and to monitor supervisors to ensure forms are completed correctly.

6. Report from the Executive Director and/or staff

No report

7. Report from the Board and other committees

A. Board

8. National and regional trends and news regarding the profession(s)

None

9. Review, consideration and action of applications for renewal

None

10. Review, consideration and action of consent agenda for applications for inactive, extension and exam accommodation requests

Ms. Aumack moved, seconded by Ms. Brown, to approve the consent agenda reviewed by Ms. Pruetz granting Kathleen McGuire, Rita McGill, and Mary Somerville 60-day extensions, Beatrice Raymond a second 60-day extension, Gregory Gibson a reassessment 60-day extension, and Beatrice Raymond exam accommodations. The motion passed unanimously.

11. Review, consideration and action of applications for reassessment

Deanna Vance

Following review of additional documentation, committee members agreed that Ms. Vance meets the requirements for Certified Professional Counselor.

12. Review, consideration and action of applications for certification

Gary Zarchy

Following review of additional documentation, committee members agreed that Mr. Zarchy meets the requirements for Certified Professional Counselor.

Christy Maxey

Following review of additional documentation, committee members agreed that Ms. Maxey meets the requirements for Certified Professional Counselor.

Danielle Levario-Young

Following review of additional documentation, committee members agreed that Ms. Levario-Young will meet the requirements for Certified Professional Counselor upon receipt of documentation of 15 hours of clinical supervision.

Judith Horgash

Following review of additional documentation, committee members agreed that Ms. Horgash does not meet the requirements for Certified Professional Counselor.

Lisa Sine

Following review of additional documentation, committee members agreed that Ms. Sine does not meet the requirements for Certified Professional Counselor.

Robert Roderick

Following review of additional documentation, committee members agreed that Mr. Roderick meets the requirements for Certified Professional Counselor.

Teresa Seward

Following review of additional documentation, committee members agreed that Ms. Seward does not meet the requirements for Certified Professional Counselor.

Keith Benton

Following review of additional documentation, committee members agreed that Mr. Benton does not meet the requirements for Certified Professional Counselor.

Ms. Pruetz moved, seconded by Ms. Brown, to recommend to the Board to approve the following 15 applicants as Certified Professional Counselors:

Thomas Williams	Jodi Engel	Paula Krasselt	Robert Roderick
Tracy Epstein	Laura Huser	Cynthia McClurg	Christy Maxey
Lawrence Villano	Sandra Garcia	Laura Boe	Gary Zarchy
Darcy Sowards	Deanna Vance	Rosalie Hasseltine	

The motion passed unanimously.

Ms. Pruetz moved, seconded by Ms. Jernigan, to recommend to the Board to approve Danielle Levario-Young as a Certified Professional Counselor upon receipt of documentation of 15 hours of clinical supervision. The motion passed unanimously.

Ms. Pruetz moved, seconded by Ms. Brown, to recommend to the Board to approve Amanda Raiford and Samuel Lample as Certified Professional Counselors after providing a passing score on the required exam. The motion passed unanimously.

Ms. Pruetz moved, seconded by Ms. Jernigan, to recommend to the Board to approve the following seven applicants as Certified Associate Counselors:

Celeste Vanderpool	Staci D'Aguanno	Keri McWethy	Susan David
Tina Bakalis	Cheryl Bolte	Deidre Klick	

The motion passed unanimously.

Ms. Pruetz moved, seconded by Ms. Brown, to recommend to the Board to approve Mary Brown, Melissa Knowlton, Paulette Guinn and Norma White as Certified Associate Counselors after providing a passing score on the required exam. The motion passed unanimously.

Ms. Pruetz moved, seconded by Ms. Brown, to deny Mary Somerville, Patricia O'Mealey, Kathleen Whitehead and Judith Horgash for uncorrectable deficiencies. The motion passed unanimously.

13. Future agenda items

None

14. Call for public comment

None

15. Establishment of future meeting date(s)

The next meeting is scheduled for October 25, 2002, at 9:00 a.m. in room B-2.

16. Adjournment

Ms. Jernigan moved, seconded by Ms. Pruetz, to adjourn. The motion passed unanimously and the meeting was adjourned at 1:42 p.m.

Diane Pruetz
Secretary/Treasurer

Date