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JANE DEE HULL
Governor

DEBRA RINAUDO
Executive Director

MARRIAGE AND FAMILY THERAPY CREDENTIALING COMMITTEE MEETING MINUTES
Wednesday, June 4, 2003

Members Present: Libby Howell (9:15), Cynthia Kelley, Steve LeGendre
Members by telephone: Lori Reinke (left at 10:55)
Members absent: Dan Wright
Staff Present: Debra Rinaudo, Marc Harris, A.A.G., Patricia Reynolds, Tina Zepeda, Mary Wilson, Diane Williams
Public Present: JB*, Micki Kloss

1. **Call to Order**

The meeting was called to order on June 4, 2003, at 9:02 a.m. with Ms. Reinke presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Ms. Reinke moved, seconded by Mr. LeGendre, to approve the general meeting minutes from the April 2, 2003, meeting as submitted. The motion passed unanimously.

4. **Review, consideration and action of complaints and other disciplinary matters**

A. *2002-0008, Micki Kloss*

Ms. Reinke summarized the complaint process for the benefit of members of the public in attendance.

Ms. Reynolds summarized the facts of the case. The professional and the complainant appeared in person and addressed the committee.

Following review and discussion, Mr. LeGendre moved, seconded by Ms. Kelley, to recommend to the Board to find a violation of A.R.S. §32-3251(10)(i), any conduct or practice that is contrary to recognized standards of ethics as it relates to the AAMFT Code of Ethics 3.13 based upon the professional submitting a letter to the court containing strong language and suggestions regarding JB where the only information regarding JB the professional had was provided by JB's ex-wife, and AAMFT Code of Ethics 3.12 for failure to obtain an informed consent to treatment. The motion carried with Ms. Howell opposed.

Following review and discussion, Mr. LeGendre moved, seconded by Ms. Reinke, to recommend to the Board to offer a consent agreement that stipulates the following:

- Completion of a pre-approved 3 hour graduate level ethics course;
- Completion of a pre-approved 3 hour graduate level systems theory course;
- Both courses will be pre-approved by the committee chair;
- Both courses will be completed within one year from the Board order;
- All costs will be borne by Ms. Kloss; and,
- Ms. Kloss will request release from the consent agreement when the required courses are completed.

The motion carried with Ms. Howell opposed.

**clients are identified by initials only*

H:\2003 minutes\MFTCC/June minutes

5. Report from the Chair and items for review, consideration, and possible action

A. Travel reimbursement form training

Ms. Rinaudo reviewed the correct way to complete the travel reimbursement form.

B. A.A.G. Member Training

Tabled

6. Report from the Executive Director and/or staff

A. General agency operations

B. Update on licensure

Ms. Rinaudo reported that rules for implementing the licensure statute need to be approved by the Board by July 1, 2004. The agency will develop a first draft for Board approval and then distribute that draft for public comment.

C. HB2361

Mr. Harris reported that HB2361 requires a certified or licensed behavioral health professional or an applicant to inform their regulatory board within 10 days after they have been charged with a misdemeanor involving conduct that may affect patient safety or a felony. The board may conduct an investigation upon receipt of the information.

D. Schedule extra meeting June 2004

Ms. Rinaudo reported that due to the licensure bill going into effect on July 1, 2004, it appears likely that there will be applications outstanding during the month of June. In order to have the agency in a position to certify all qualified applicants, a Marriage and Family Therapy meeting has been scheduled for June 24, 2004, to review certification applications.

An MFTCC meeting will also be scheduled for the first Wednesday in May 2004.

7. Committee reports/matters (discussion and action)

None

8. National and regional trends and news regarding the profession(s)

No report.

9. Review, consideration and action of supervision/work experience and/or exemptions

A. Karen Maranville

Following review by committee members, Mr. LeGendre moved, seconded by Ms. Howell, to deny the supervision exemption request for hours provided by Kerry Ramella and Lori Berman. The motion passed unanimously.

10. Review, consideration and possible action regarding renewals

None

11. Review, consideration and action of consent agenda for applications for inactive, extension and exam accommodation requests

Mr. LeGendre moved, seconded by Ms. Reinke, to approve the consent agenda reviewed by Mr. LeGendre granting a 60-day extension to Judy Brevaire and exam extensions to Carol Hunt and Chance Vallon. The motion passed unanimously.

12. Review, consideration and action of applications for certification

Ms. Howell moved, seconded by Mr. LeGendre, to recommend to the Board to certify Patti Ryan as a Certified Associate Marriage and Family Therapist after passing the required examination. The motion passed unanimously.

Mr. LeGendre moved, seconded by Ms. Kelley, to recommend Geraldine Blakeman, Tiffany Phillips and Bernadette Sayre to the Board for certification as Certified Marriage and Family Therapists. The motion passed unanimously.

Mr. LeGendre moved, seconded by Ms. Howell, to deny Karen Maranville based on uncorrectable deficiencies. The motion passed unanimously.

13. Future agenda items

None

14. Call for public comment

None

15. Establishment of future meeting dates

The next meeting is scheduled for August 6, 2003, at 9:00 a.m. in room B-2.

16. Adjournment

Ms. Howell moved, seconded by Ms. Kelley, to adjourn. The motion passed unanimously and the meeting was adjourned at 11:20 a.m.

Dan Wright
Secretary/Treasurer

Date