



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
1400 WEST WASHINGTON, SUITE 350
PHOENIX, AZ 85007
PHONE: 602.542.1882 FAX: 602-364-0890
Arizona State Website: www.az.gov
Board Website: www.bbhe.state.az.us
Board E-mail Address: azbbhe@bbhe.state.az.us

JANET NAPOLITANO
Governor

KATHLEEN PHILLIPS
Board Chair

DEBRA RINAUDO
Executive Director

SUBSTANCE ABUSE CREDENTIALING COMMITTEE MEETING MINUTES
Friday, April 15, 2005

Members Present: Jim Roth, Geri Sosa, Del Worley, Diane Pruetz
Staff Present: Kami Thur, Mary Wilson
Public Present: Adriana Frias, Robbin MacDonald, Jim Williams
Public by telephone: Richard Kehoe

1. **Call to Order**

The meeting was called to order on April 15, 2005, at 9:15 a.m. with Mr. Roth presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Ms. Sosa moved, seconded by Ms. Worley, to approve the general meeting minutes from the March 18, 2005, meeting as submitted. The motion carried with Ms. Pruetz abstaining.

4. **Review, consideration and action of complaints and other disciplinary matters**

A. *Carolyn Bennett, LISAC-11493*

Ms. Worley recused herself from all matters involving Ms. Bennett.

Ms. Thur summarized the information received from the professional's former employer that the professional lost confidential client files after removing the files from the agency in violation of agency policy and without her employer's knowledge or permission.

Following discussion by members, Ms. Sosa moved, seconded by Ms. Pruetz, to recommend to the Board to open a complaint based on possible violation of A.R.S. §32-3251(12)(k), any conduct or practice contrary to recognized standards of ethics in the behavioral health profession that constitutes a danger to the health, welfare or safety of a client, based on the professional losing confidential client files after removing them from the agency. The motion passed unanimously with Ms. Worley recused.

B. *Richard Kehoe, LISAC-0492 and LPC-1750*

Ms. Thur summarized her investigation regarding the professional's failure to disclose a past criminal trespass charge. She also reviewed the Board's policy to open a complaint and issue a letter of concern in cases where a professional fails to disclose a criminal history which would not have affected the professional's eligibility for certification.

Mr. Kehoe addressed the committee telephonically.

Following discussion, members agreed that no further action is required regarding the professional's failure to disclose his criminal history based on a 1974 criminal trespassing charge where no disposition is available.

The committee took a break from 10:20 a.m., reconvening its public meeting at 10:32 a.m.

5. **Report from the Chair and items for review, consideration, and possible action**

No report

6. **Report from the Executive Director and/or staff**

A. *General Agency Operations*

No report

7. **Report from the Board and other committees**

No report.

8. **National and regional trends and news regarding the profession(s)**

None

9. **Review, consideration and action of supervision/work experience and/or exemptions**

None

10. **Review, consideration and action regarding renewals**

A. *Richard Kehoe, LISAC-0492*

The renewal is approved. See 4(B).

11. **Review, consideration and action of consent agenda for applications for inactive, extension and exam accommodation requests**

Ms. Pruetz moved, seconded by Ms. Sosa, to approve the consent agenda reviewed by Mr. Roth, granting 60-day extensions to Cara Jones, Christine Kudlate, Carrie Appleby and Glenn Williams and inactive status to B. Bud Brown. The motion passed unanimously.

12. **Review, consideration and action of applications for reassessment**

None

13. **Review, consideration and action of applications for licensure**

Appeals

Donna Ramsey

Ms. Wilson reviewed the documents submitted by the applicant in support of the appeal. The applicant was noticed, but did not appear.

Following review and discussion, Ms. Pruetz moved, seconded by Ms. Worley, to deny the appeal based on continued deficiencies in supervised work experience. The motion passed unanimously.

Joe Ellis

Ms. Wilson reviewed the documents submitted by the applicant in support of the appeal. The applicant was noticed, but did not appear.

Following review and discussion, members agreed that the applicant meets certification requirements.

Bruce Cole

Ms. Wilson reported that the applicant informed her he wants to withdraw his request for appeal but did not submit his request in writing. No new information has been submitted. The applicant was noticed, but did not appear.

Following review and discussion, Ms. Pruetz moved, seconded by Ms. Sosa, to deny the appeal based on continued deficiencies in supervised work experience. The motion passed unanimously.

Marilyn Croteau

Ms. Wilson reviewed the documents submitted by the applicant in support of the appeal. The applicant was noticed, but did not appear.

Following review and discussion, Ms. Pruetz moved, seconded by Ms. Sosa, to deny the appeal based on continued deficiencies in supervised work experience. The motion passed unanimously.

Thomas Reiss

Ms. Wilson reviewed the documents submitted by the applicant in support of the appeal. The applicant was noticed, but did not appear.

Following review and discussion, members agreed that the applicant meets certification requirements.

Deborah Langlois-Wallace

Ms. Wilson reported that the applicant informed her she wants to withdraw her request for appeal but did not submit her request in writing. No new information has been submitted. The applicant was noticed, but did not appear.

Following review and discussion, Ms. Pruetz moved, seconded by Ms. Sosa, to deny the appeal based on continued deficiencies in supervised work experience. The motion passed unanimously.

Henry Vayda

Ms. Wilson reported that the applicant has not provided any additional documentation of supervised work experience. The applicant was noticed, but did not appear.

Following review and discussion, Ms. Pruetz moved, seconded by Ms. Worley, to deny the appeal based on continued deficiencies in supervised work experience. The motion passed unanimously.

Gail Parker

Ms. Wilson reported that the applicant has not provided any additional information. The applicant was noticed, but did not appear.

Following review and discussion, Ms. Pruetz moved, seconded by Ms. Sosa, to deny the appeal based on the applicant's failure to submit any new information in support of the appeal. The motion passed unanimously.

Charles Evans

Ms. Wilson reported that the applicant has not provided any additional information. The applicant was noticed, but did not appear.

Following review and discussion, Ms. Pruetz moved, seconded by Ms. Sosa, to deny the appeal based on the applicant's failure to submit any new information in support of the appeal. The motion passed unanimously.

James Williams

Ms. Wilson reviewed the documents submitted by the applicant in support of the appeal. Mr. Williams appeared in person and addressed the committee.

Following review and discussion, Ms. Pruetz moved, seconded by Ms. Worley, to deny the appeal based on the applicant's failure to submit any new information in support of the appeal. The motion passed unanimously.

Ms. Pruetz moved, seconded by Ms. Sosa, to recommend to the Board to approve Thomas Reiss and Joe Ellis as Licensed Independent Substance Abuse Counselors pursuant to the successful appeal of the denial of their certification applications. The motion passed unanimously.

Ms. Pruetz moved, seconded by Ms. Sosa, to recommend to the Board to approve Tamera Edwards as a Licensed Associate Substance Abuse Counselor. The motion passed unanimously.

Ms. Pruetz moved, seconded by Ms. Sosa, to recommend to the Board to approve Eleanor Sade as a Licensed Independent Substance Abuse Counselor. The motion passed unanimously.

Ms. Pruetz moved, seconded by Ms. Sosa, to recommend to the Board to approve Victoria Gartland and James Stewart as Licensed Associate Substance Abuse Counselors after receipt of a favorable fingerprint report. The motion passed unanimously.

Ms. Pruetz moved, seconded by Ms. Worley, to recommend to the Board to deny Janice Brown based on not meeting minimum requirements in education. The motion passed unanimously.

14. Future agenda items

None

15. Call for public comment

None

16. Establishment of future meeting date(s)

The next meeting is scheduled for May 20, 2005, at 9:00 a.m. in room B-2.

17. Adjournment

Ms. Pruetz moved, seconded by Ms. Worley, to adjourn. The motion passed unanimously and the meeting was adjourned at 11:08 a.m.

Del Worley
Secretary/Treasurer

Date