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JANET NAPOLITANO
Governor

GAIL CHASE
Board Chair

DEBRA RINAUDO
Executive Director

SUBSTANCE ABUSE CREDENTIALING COMMITTEE MEETING MINUTES
Friday, August 15, 2003

Members Present: Jim Roth, Diane Pruetz, Del Worley, Michael Salazar, Geri Sosa (9:02)
Staff Present: Debra Rinaudo, Patricia Reynolds, Kami Thur, Marc Harris, A.A.G., Mary Wilson
Public Present: Joel Conger, David Lopez, Jerry Shumway, Frank Saverino, Robert Lev, Steve Politi

1. **Call to Order**

The meeting was called to order on August 15, 2003, at 9:00 a.m. with Mr. Salazar presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Mr. Roth moved, seconded by Ms. Pruetz, to approve the general meeting minutes from July 18, 2003. The motion carried with Mr. Salazar abstaining.

4. **Review, consideration and action of complaints and other disciplinary matters**

A. G. Kirk Davis, SA-10278

Ms. Reynolds summarized the facts of the professional's self-reported DUI and results of her subsequent investigation regarding his employment and treatment. Mr. Davis was noticed, but did not appear.

Following discussion Ms. Worley moved, seconded by Ms. Pruetz, to table the matter until the court ordered assessment has been submitted for consideration. The motion passed unanimously.

Staff will inform Mr. Davis that the assessment is needed and that the committee has requested that he appear at the next meeting.

B. David Lopez, SA-0647

Ms. Reynolds summarized the facts of the renewal and results of her investigation. Mr. Lopez appeared in person and addressed the committee regarding his recovery.

Frank Saverino, Joel Conger, Mr. Lopez's work supervisor, and Jerry Shumway, Director of the Lighthouse Halfway House, appeared on behalf of the professional.

Following review and discussion, Ms. Sosa moved, seconded by Mr. Roth, to authorize the renewal without restrictions. The motion passed unanimously.

C. Mary Jo Billing, SA applicant

Ms. Reynolds summarized the results of her investigation initiated by "yes" answers to background questions by the professional on her certification application. The professional was noticed, but did not appear.

Following discussion, Ms. Worley moved, seconded by Ms. Pruetz, to table the matter and to issue a subpoena for the professional to provide the requested documentation and appear at the next meeting. The motion passed unanimously.

The committee took a break from 10:35 a.m. reconvening at 10:47 a.m.

5. **Report from the Chair and items for review, consideration, and possible action**

A.A.G. Training

Mr. Harris reviewed appropriate procedures for reviewing complaints and making motions.

6. **Report from the Executive Director and/or staff**

A. General Agency Operations

B. Development of licensure rules

Ms. Rinaudo briefly reviewed the draft licensure rules for substance abuse counselors.

A meeting is tentatively scheduled for Wednesday, August 27, 2003, at 9:00 a.m. for further committee review of the draft rules. The meeting will be held in Room B-2, but members may appear telephonically.

7. **Report from the Board and other committees**

A. Board

No report.

8. **National and regional trends and news regarding the profession(s)**

None

9. **Review, consideration and action of supervision/work experience and/or exemptions**

None

10. **Review, consideration and action regarding renewals**

None

11. **Review, consideration and action of consent agenda for applications for inactive, extension and exam accommodation requests**

Ms. Pruetz moved, seconded by Mr. Roth, to approve the consent agenda reviewed by Mr. Roth, granting 60-day extensions to Kerstin Muller, Jose Cornejo, Lynne Cockrum-Murphy, Ron Sandoval, Fae Bainter and Jennifer Van Hoesen. The motion passed unanimously.

12. **Review, consideration and action of applications for reassessment**

None

13. **Review, consideration and action of applications for certification**

Robert Lev

Ms. Rinaudo summarized the facts of the application. Mr. Lev and his attorney, Mr. Politi, appeared in person and addressed the committee. Mr. Lev stated that he has submitted all of his supervised work experience, but that he doesn't have the required work experience hours obtained within the last seven years.

Mr. Harris advised the committee that their decision should be whether the professional has submitted any new information that affects their previous decision to deny certification.

Following discussion, Ms. Worley moved, seconded by Ms. Pruetz, to reaffirm the committee's previous motion to deny certification based upon a lack of the required supervised work experience, the fact that the HUD job description does not qualify as substance abuse counseling and the professional's admission that he does not have the required supervised work experience. The motion passed unanimously.

Ms. Pruetz moved, seconded by Mr. Roth, to recommend the following ten applicants to the Board for certification:

Ronalee Schmidt	Kathleen Flatebo	Anne McQuaid
Randalene Washburn	Penny Klein	John Zegar
Paula Martin	Doug Alexander	Jose Cornejo
		Tina Bakalis

The motion passed unanimously.

Ms. Pruetz moved, seconded by Ms. Sosa, to recommend Charles Bishop to the Board for certification after receiving a passing score on the required examination. The motion passed unanimously.

Ms. Pruetz moved, seconded by Mr. Roth, to deny Deana Johnson and Mari Hill based on uncorrectable deficiencies. The motion passed unanimously.

14. Future agenda items

None

15. Call for public comment

None

16. Establishment of future meeting date(s)

The next meetings are scheduled for August 27, 2003, and September 19, 2003, at 9:00 a.m. in room B-2.

17. Adjournment

Ms. Pruetz moved, seconded by Mr. Roth, to adjourn. The motion passed unanimously and the meeting was adjourned at 12:21 p.m.

Geri Sosa
Secretary/Treasurer

Date