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JANET NAPOLITANO
Governor

GAIL CHASE
Board Chair

DEBRA RINAUDO
Executive Director

SUBSTANCE ABUSE CREDENTIALING COMMITTEE MEETING MINUTES
Friday, December 19, 2003

Members Present: Michael Salazar, Jim Roth, Diane Pruetz, Geri Sosa, Del Worley (9:20 a.m.)
Staff Present: Debra Rinaudo, Marc Harris, A.A.G., Mary Wilson, Kami Thur, Rebecca Edstrom
Public Present: Michael Petrocci, Nicolas Gallagher

1. Call to Order

The meeting was called to order on December 19, 2003, at 9:04 a.m. with Mr. Salazar presiding.

2. Roll Call

See above.

3. Review and Approval of Minutes

Ms. Roth moved, seconded by Ms. Pruetz, to approve the general meeting minutes from November 21, 2003. The motion passed unanimously.

4. Review, consideration and action of complaints and other disciplinary matters

None

5. Report from the Chair and items for review, consideration, and possible action

A. Election of Chair and Secretary/Treasurer

Ms. Pruetz moved, seconded by Mr. Roth, to elect Mr. Salazar as Chair and Ms. Worley as Secretary/Treasurer. The motion passed unanimously.

6. Report from the Executive Director and/or staff

A. General Agency Operations

Ms. Rinaudo introduced Ms. Edstrom. She has been hired to assist with the large number of certification applications currently being received.

Ms. Rinaudo reported that the scope of practice for substance abuse counselors under licensure does not include general mental health counseling. The substantive policy statement adopted by the Board provides that the Board will not review scope of practice issues for substance abuse counselors working in agencies licensed by the Office of Behavioral Health Licensure.

Ms. Rinaudo reported that the Counseling Credentialing Committee is having a meeting in January to review art therapy educational programs.

B. Development of licensure rules

Ms. Rinaudo reported that the Board has appointed a subcommittee to complete the final draft of the licensure rules. The first meeting is scheduled for Tuesday, December 23, 2003.

C. Supervised work experience requirements

Ms. Rinaudo reported that the agency has received reports that supervisors are completing verification forms for individuals not providing substance abuse services. Her review of recent substance abuse applications indicates that the agency needs to thoroughly review work experience submitted to ensure that it focuses on the provision of substance abuse services.

The verification form will be revised to clarify that the work experience received must focus on substance abuse counseling.

7. Report from the Board and other committees

A. Board

No report.

8. National and regional trends and news regarding the profession(s)

None

9. Review, consideration and action of supervision/work experience and/or exemptions

None

10. Review, consideration and action regarding renewals

Michael Petrocci

Ms. Thur summarized the results of her investigation resulting from the professional's answers to background questions on the renewal application. Mr. Petrocci appeared in person and addressed the committee. Nicolas Gallagher addressed the committee on behalf of Mr. Petrocci.

Following review and discussion by committee members, Ms. Pruetz moved, seconded by Ms. Sosa, to authorize the renewal with no restrictions. The motion passed unanimously.

11. Review, consideration and action of consent agenda for applications for inactive, extension and exam accommodation requests

Ms. Pruetz moved, seconded by Mr. Roth, to approve the consent agenda reviewed by Ms. Sosa, granting 60-day extensions to Michael Hanley, Chester Flores, Jonas Robles, Roselene Eleando and Ana Antone. The motion passed unanimously.

12. Review, consideration and action of applications for reassessment

None

13. Review, consideration and action of applications for certification

A. Jossette Rossi appeal of November 21, 2003 initial denial

Following review of the additional information submitted by the professional, members agreed that Ms. Rossi has not met the supervised work experience requirement.

B. Shareef Muhammad

Following review of Mr. Muhammad's transcript and course descriptions, the committee agreed that his degree in criminal justice does not meet Board requirements.

Ms. Pruetz moved, seconded by Mr. Roth, to recommend the following 38 applicants to the Board for certification:

Thomas Cagle	Helen Kazemi	Rebecca Perry	Kathleen Gillespie
Patricia Cooper	Gayle Selby	Lynda Hemann	Arnold Ramon
Lizabeth Etzel	Ruth Tague	Patricia Mellody	Betty Manuel
Kathleen Dzielinski	Lori Gest Wilcox	Christine Eastin	Terri Vasquez
Deborah Hansen	Michael Morse	John Zacher	Molly Fisher
Noel Wessel	Leslie Portigal-Floz	Sandra Kline	Brin Scott
Susan McNamara	Andrew Shapiro	Jason Gillespie	Clinton Withrow
Bessie Tso	LeeAnn Victor	James Lucas	Susan Berg
Ruth Robinson	Henry Turberville	George Ann Hendricks	Angel Rojo
Janice Baughman	Kathleen Zipperian		

The motion passed unanimously.

Ms. Pruetz moved, seconded by Mr. Roth, to recommend the following 15 applicants to the Board for certification after receiving a passing score on the required exam:

Richard Schaper	Marlyn Arko	Cathryn Anderson	Karen Johnston
Jonas Robles	Charles Upton	Barbara Panos	Barbara Pendergraft

Roselene Eleando
Elizabeth Ramsey

Christine Fielder
Deborah Monninger

Nancy Heinitz
John Bishop

Judith Tuck

The motion passed unanimously.

Ms. Pruetz moved, seconded by Mr. Roth, to deny Randy Diaz and Shareef Muhammad based on uncorrectable deficiencies. The motion passed unanimously.

14. Future agenda items

None

15. Call for public comment

None

16. Establishment of future meeting date(s)

The next meeting is scheduled for January 16, 2004, at 9:00 a.m. in room B-2.

17. Adjournment

Ms. Worley moved, seconded by Ms. Pruetz, to adjourn. The motion passed unanimously and the meeting was adjourned at 12:15 p.m.

Geri Sosa
Secretary/Treasurer

Date