



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
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JANET NAPOLITANO  
Governor

KATHLEEN PHILLIPS  
Board Chair

DEBRA RINAUDO  
Executive Director

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SUBSTANCE ABUSE CREDENTIALING COMMITTEE MEETING MINUTES  
Friday, December 16, 2005

Members Present: Del Worley, John Hogeboom, Delbert Thomas  
Members by phone: Geri Sosa  
Staff Present: Debra Rinaudo, Marc Harris, A.A.G., Sherry Blatner, Kami Thur, Mary Wilson, Abe Casillas  
Public Present: Patricia Hernandez, Sandra Murdock  
Public by phone: Phyllis Goatson

1. **Call to Order**

The meeting was called to order on December 16, 2005, at 9:15 a.m. with Ms. Worley presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Mr. Hogeboom moved, seconded by Mr. Thomas, to approve the general meeting minutes from November 18, 2005, as submitted. The motion passed unanimously.

Mr. Thomas moved, seconded by Mr. Hogeboom, to approve the executive session minutes from November 18, 2005, as submitted. The motion passed unanimously.

4. **Review, consideration and action of complaints and other disciplinary matters**

*Action by the committee on all disciplinary matters is a recommendation only. All final decisions are made by the Board.*

Ms. Worley reviewed the procedures for conducting informal meetings.

*A. 2006-0038, Sandra Murdock, LISAC-10304*

Mr. Thomas recused himself from all matters involving Ms. Murdock.

Ms. Sosa participated telephonically.

Ms. Blatner summarized the facts of the complaint and results of the Board's investigation.

Ms. Worley indicated that she knows Mr. Osmonson through professional organizations but can consider this case with no bias.

Ms. Murdock appeared in person and addressed the committee.

Following review and discussion by members, Ms. Sosa moved, seconded by Mr. Hogeboom, to recommend to the Board to dismiss the complaint with a Letter of Concern based on the professional's failure to appropriately monitor her alcohol intake before operating a motor vehicle. The motion passed unanimously. Mr. Thomas was recused from the vote.

*B. 2006-0043, Patricia Hernandez, LISAC-10433*

Ms. Thur summarized the facts of the complaint and results of the Board's investigation.

Ms. Hernandez appeared in person and addressed the committee.

Following review and discussion by members, Mr. Hogeboom moved, seconded by Mr. Thomas, to recommend to the Board to dismiss the complaint and issue a Letter of Concern. The motion passed unanimously.

**5. Report from the Chair and items for review, consideration, and possible action**

None

**6. Report from the Executive Director and/or staff**

*A. General Agency Operations*

*B. Update on legislation*

Ms. Rinaudo reviewed draft legislation affecting the Board's authorizing statute currently under consideration by stakeholders.

*C. Guidelines for reciprocity*

Tabled

**7. Report from the Board and other committees**

No report

**8. National and regional trends and news regarding the profession(s)**

None

**9. Review, consideration and action of supervision/work experience and/or exemptions**

None

**10. Review, consideration and action regarding renewals**

None

**11. Review, consideration and action of consent agenda for applications for inactive, extension and exam extension requests**

*Rosita Smith*

Mr. Hogeboom moved, seconded by Mr. Thomas, to table consideration of the applicant's second exam extension request to allow the applicant 60 days to submit documentation establishing good cause for the extension request. The motion passed unanimously.

**12. Review, consideration and action on applications for reassessment**

*A. John Lare*

Mr. Lare recused himself from all matters involving Mr. Lare.

Mr. Lare was noticed, but did not appear.

Following review, members agreed that the applicant meets minimum licensure requirements.

*B. Carrie Appleby*

Mr. Hogeboom moved, seconded by Mr. Thomas, to approve Dr. Herziger as a qualified supervisor. The motion passed unanimously.

Following further review, Mr. Gutierrez moved, seconded by Mr. Thomas, to request that the applicant submit a breakdown of the supervision provided by Dr. Herziger identifying the hours and percentage of time specific to substance abuse counseling. The motion passed unanimously.

**13. Review, consideration and action regarding applications for licensure**

Certification appeal

*Phyllis Goatson*

Ms. Goatson addressed the committee telephonically.

Following review, Mr. Thomas moved, seconded by Mr. Hogeboom, to deny the appeal based the applicant's failure to establish that she met work experience and exam requirements prior to June 30, 2004. The motion passed unanimously.

*Bettina Norton*

Ms. Rinaudo reviewed the information submitted in support of the application.

The applicant was noticed, but did not appear.

Following review, Mr. Thomas moved, seconded by Mr. Hogeboom, to deny the appeal based on the applicant's failure to establish that she met work experience, education and exam requirements prior to June 30, 2004. The motion passed unanimously

*Delbert John*

Ms. Rinaudo reviewed the information submitted in support of the application.

The applicant was noticed, but did not appear.

Following review, Mr. Hogeboom moved, seconded by Mr. Thomas, to deny the appeal based on the applicant's failure to pass the exam or qualify for the exam waiver prior to June 30, 2004. The motion passed unanimously.

*Rosita Castillo*

Ms. Rinaudo reviewed the information submitted in support of the application.

The applicant was noticed, but did not appear.

Following review, Mr. Thomas moved, seconded by Mr. Hogeboom, to deny the appeal based on the applicant's failure to pass the exam or qualify for the exam waiver prior to June 30, 2004. The motion passed unanimously.

*Steven Kee*

Ms. Wilson reviewed the information submitted in support of the application.

The applicant was noticed, but did not appear.

Following review, Mr. Hogeboom moved, seconded by Ms. Worley, to deny the appeal based on the applicant's failure to establish that he met minimum supervised work experience requirements prior to June 30, 2004. The motion passed unanimously.

*Jeanette Vice*

Ms. Rinaudo reviewed the information submitted in support of the application.

The applicant was noticed, but did not appear.

Following review, Mr. Hogeboom moved, seconded by Mr. Thomas, to deny the appeal based on the applicant's failure to pass the exam or qualify for the exam waiver prior to June 30, 2004. The motion passed unanimously.

*The committee reviewed files from 10:15 a.m. to 10:30 a.m.*

Mr. Thomas moved, seconded by Ms. Worley, to recommend to the Board to approve John Lare as a Licensed Independent Substance Abuse Counselor. The motion passed unanimously. Mr. Hogeboom was recused from the vote.

Mr. Hogeboom moved, seconded by Mr. Thomas, to recommend to the Board to approve Michelle Wagner as a Licensed Associate Substance Abuse Counselor upon receipt of a passing score on the required exam. The motion passed unanimously.

Mr. Thomas moved, seconded by Mr. Hogeboom, to recommend to the Board to approve Joyce Gross as a Licensed Associate Substance Abuse Counselor upon receipt of a passing score on the required exam and if the answers to uncompleted background questions are 'no'. The motion passed unanimously.

**14. Future agenda items**

1. Standard requirements for substance abuse assessment for licensees and applicants.
2. Development of standard consent agreement guidelines regarding applicants with substance abuse issues.

**15. Call for public comment**

None

**16. Establishment of future meeting date(s)**

The next meeting is scheduled for January 20, 2006, at 9:00 a.m. at 3443 North Central, Room 908.

**17. Adjournment**

Mr. Hogeboom moved, seconded by Mr. Thomas, to adjourn. The motion passed unanimously and the meeting was adjourned at 11:20 a.m.

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Geri Sosa  
Secretary/Treasurer

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Date