



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
3443 NORTH CENTRAL AVENUE, SUITE 1700  
PHOENIX, AZ 85012  
PHONE: 602.542.1882 FAX: 602-364-0890  
Website: [www.az.gov](http://www.az.gov)  
Website: [www.bbhe.state.az.us](http://www.bbhe.state.az.us)  
E-mail address: [azbbhe@bbhe.state.az.us](mailto:azbbhe@bbhe.state.az.us)

JANET NAPOLITANO  
Governor

CEDRIC DAVIS  
Board Chair

DEBRA RINAUDO  
Executive Director

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SUBSTANCE ABUSE CREDENTIALING COMMITTEE MEETING MINUTES  
Friday, December 15, 2006

Members Present: Del Worley, John Hogeboom, Randolph Lumm, Robert Evans

Staff Present: Debra Rinaudo, Marc Harris, A.A.G., Amy Shelton, Sherry Blatner, Kami Thur, Jessica Burguan, Elma Brambila

1. **Call to Order**

The meeting was called to order on December 15, 2006, at 9:03 a.m. with Ms. Worley presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Mr. Hogeboom moved, seconded by Mr. Lumm, to approve the general meeting minutes from November 17, 2006, as submitted. The motion passed unanimously.

4. **Review, consideration and action of complaints and other disciplinary matters**

*Action by the committee on all disciplinary matters is a recommendation only. All final decisions are made by the Board.*

*A. 2004-0022, Steve Grams, LISAC-1405*

Ms. Shelton reviewed the results of the Board's investigation.

Mr. Grams and his attorney, Mr. Stephen Myers, appeared in person.

The complainant appeared in person.

Following review and discussion by members, Mr. Evans moved, seconded by Mr. Lumm, to recommend to the Board to dismiss the complaint. The motion passed unanimously.

*B. 2007-0024, James Bissell, LASAC applicant and LPC applicant*

Ms. Thur reviewed the results of the Board's investigation.

Mr. Bissell addressed the committee telephonically.

Following review and discussion by members, Mr. Hogeboom moved, seconded by Mr. Lumm, to recommend to the Board to make a finding of unprofessional conduct based on the following violations:

1. A.R.S. § 32-3251(12)(b), use of fraud or deceit in establishing qualifications, based on the applicant's misrepresentations on his licensure applications.
2. A.R.S. § 32-3251(10)(j) and § 32-3251(12)(l), any conduct, practice or condition that impairs the ability of the licensee to safely and competently practice, based on a pattern of documented performance problems at several places of employment.

and to offer to license the applicant subject to a consent agreement with the following stipulations:

1. Upon issuance, the applicant's licensure will be immediately placed on probation for one year.
2. While on probation, the applicant shall receive a minimum of 4 hours of clinical supervision monthly from a pre-approved clinical supervisor.

3. The focus of the supervision shall be documentation, treatment planning and appropriate relationships with staff, clients and peers.
4. The clinical supervisor shall submit quarterly reports and a final summary report for approval by the committee chair or designee.
5. The applicant may not provide clinical supervision while on probation.
6. The applicant cannot request early release from the terms of the consent agreement.

The motion passed unanimously.

*C. Marvin James, LISAC-11486*

Ms. Blatner reviewed the results of the Board's investigation.

Mr. James appeared in person.

Mr. Hogeboom moved, seconded by Mr. Lumm, to recommend to the Board to open a complaint based on the professional's failure to disclose two previous domestic violence charges and to offer the professional a consent agreement with the following terms:

1. Probation for 12 months.
2. Clinical supervision at least weekly with a pre-approved clinical supervisor.
3. The focus of supervision shall be anger management issues and relationships with co-workers and clients.
4. Quarterly reports and a final summary report by the clinical supervisor.
5. Therapy by a pre-approved therapist with expertise in domestic violence issues.
6. The focus of therapy shall be domestic relationship issues.
7. The therapist shall submit a proposed treatment plan for pre-approval. The treatment plan shall specify the frequency of therapy sessions.

*The committee took a break at 10:40 a.m., reconvening its public meeting at 10:54 a.m.*

**5. Report from the Chair and items for review, consideration, and possible action**

No report.

**6. Report from the Executive Director and/or staff**

*A. General Agency Operations*

None.

*B. Review, consideration and action regarding development of guidelines to review reciprocity applications*

None

*C. A.A.G. training regarding scope of credentialing committee decisions.*

Mr. Harris, A.A.G., addressed the credentialing committee regarding the need to limit discussions and comments to the specific issue(s) before the committee.

**7. Report from the Board and other committees**

No report.

**8. National and regional trends and news regarding the profession(s)**

No report.

**9. Review, consideration and action of supervision/work experience and/or exemptions**

None

**10. Review, consideration and action of consent agenda for applications for inactive and extension requests**

Mr. Hogeboom moved, seconded by Mr. Lumm, to approve the consent agenda as reviewed by Mr. Hogeboom, granting a 60-day extension to Delano Remboldt and second inactive status to Salvatore DeMarco. The motion passed unanimously. Ms. Worley was recused from the vote.

**11. Review, consideration and action on applications for reassessment**

*A. Edward Eskay*

See agenda item (12)

**12. Review, consideration and action regarding applications for licensure**

*The committee reviewed files from 12:25 a.m. to 12:57 a.m.*

Mr. Lumm moved, seconded by Mr. Hogeboom, to recommend to the Board to approve Nikita Singh as a Licensed Independent Substance Abuse Counselor. The motion passed unanimously. Mr. Evans was recused from the vote.

Mr. Hobeboom moved, seconded by Mr. Evans, to recommend to the Board to approve Chrystina Gallo, Christi Soiya, and Joseph Holguin as Licensed Associate Substance Abuse Counselors. The motion passed unanimously.

Mr. Hogeboom moved, seconded by Mr. Evans, to recommend to the Board to approve Samantha Lee, Edward Eskay, Jay Hays, Ruth Lefebvre, and John Crowl as Licensed Associate Substance Abuse Counselors upon receipt of a passing score on the required exam. The motion passed unanimously. Ms. Worley was recused from the vote.

**13. Future agenda items**

None

**14. Call for public comment**

None

**15. Establishment of future meeting date(s)**

The next meeting is scheduled for January 19, 2007, at 9:00 a.m. at 3443 North Central, Room 908.

**16. Adjournment**

Mr. Hogeboom moved, seconded by Ms. Worley, to adjourn. The motion passed unanimously and the meeting was adjourned at 1:00 p.m.

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John Hogeboom  
Secretary/Treasurer

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Date