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BOARD OF BEHAVIORAL HEALTH EXAMINERS
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JANE DEE HULL
Governor

DEBRA RINAUDO
Executive Director

SUBSTANCE ABUSE CREDENTIALING COMMITTEE MEETING MINUTES
December 20, 2002

Members Present: Michael Salazar, Geri Sosa (9:10), Diane Pruetz, Jim Roth, Del Worley (9:09)
Staff Present: Debra Rinaudo, Marc Harris, A.A.G., Patricia Reynolds, Tina Zepeda, Mary Wilson
Public Present: Ellen Bolcko, Robert Feinberg, Anita Manning

1. **Call to order**

The meeting was called to order at 9:04 a.m. on December 20, 2002, with Mr. Salazar presiding.

2. **Roll call**

See above.

3. **Review and approval of minutes**

Ms. Pruetz moved, seconded by Mr. Roth, to approve the November 15, 2002, general meeting minutes as submitted. The motion passed unanimously.

4. **Review, consideration and action of complaint and other disciplinary matters**

A. *2002-0020, Ellen Bolcko, SA-0938*

Ms. Reynolds summarized the facts of the case. Ms. Bolcko, and her attorney, Mr. Feinberg, appeared in person and addressed the committee.

Following review and discussion by the committee, Mr. Roth moved, seconded by Ms. Pruetz, to recommend to the Board to find a violation of A.R.S. 32-3251(10)(e), betraying a professional confidence, and A.R.S. 32-3251(10)(i), conduct contrary to recognized standards based on fee splitting. The motion carried with Ms. Worley abstaining.

Ms. Pruetz moved, seconded by Ms. Worley, to recommend to the Board to offer a consent agreement that stipulates the following:

- Completion of a NAADAC ethics course;
- Course content will be pre-approved by the chair;
- If a NAADAC course is not available, pre-approval of 3-credit graduate level ethics course;
- Pre-approval request to be submitted within 2 months;
- Course will be completed within 6 months after approval; and
- Ms. Bolcko will request release from the consent agreement upon completion of the course.

The motion passed unanimously.

5. **Report from the Chair and items for review, consideration and possible action**

Election of officers

Mr. Roth moved, seconded by Ms. Worley, to nominate Mr. Salazar to continue to serve as Chair for 2003. The motion passed with Mr. Salazar abstaining.

Mr. Pruetz moved, seconded by Mr. Roth, to nominate Ms. Sosa to continue to serve as Secretary-Treasurer for 2003. The motion carried with Ms. Sosa abstaining.

6. **Report from the Executive Director and/or staff**

A. *General Agency Operations*

The agency is the process of adding office space and construction will be ongoing for the next few months.

B. Update on licensure

Ms. Rinaudo reported that the bill is through the sunrise process and the Board and the Coalition continue to address major stakeholder issues.

C. Public brochure development

Ms. Rinaudo reported that Ms. Schwartz from the Social Work Credentialing Committee has submitted draft questions she feels would be appropriate to include in the agency’s public brochure. Ms. Rinaudo distributed the questions to members for review.

Following discussion, members agreed to review the questions and submit suggested revisions.

D. Substantive policy statement

Ms. Rinaudo reported on the history of the social work supervision substantive policy statement. The Board will be reviewing substantive policy statements for all disciplines in January.

Ms. Rinaudo reviewed the draft substantive policy statement for substance abuse. Following discussion, Mr. Roth moved, seconded by Ms. Pruetz, to accept the draft substantive policy statement as submitted.

7. **Committees and other committee reports/matters**

A. Board

No report.

8. **National and regional trends involving the professions(s)**

No report.

9. **Review, consideration and possible action on applications for renewal**

None

10. **Review, consideration and action of consent agenda for inactive, extension and exam accommodation requests**

Ms. Sosa moved, seconded by Ms. Pruetz, to approve the consent agenda as reviewed by Ms. Sosa, granting 60-day extensions to John Moakler, Patricia Rzonca and Kevin Pollins. The motion passed unanimously.

Following review by committee members, Mr. Roth moved, seconded by Ms. Pruetz, to approve the request for inactive status submitted by Beatriz Blum. The motion passed unanimously.

11. **Review, consideration and action of applications for certification**

Ms. Pruetz moved, seconded by Mr. Roth, to recommend the following nineteen applicants to the Board for certification:

Brian Steen	Isabella Pitre	Kathleen Kitzmiller	Lee Phelps
Mary Fritsch	Leslie Hays	Marian Gillespie	Richard Ciaglia
Patricia May	Kenya McCray	Beth Evarts	Ingrid Hagen
Thomas Walter	Heather Bates	Charles Cean	Gene Hiers
Ilyssa Swartout	Todd Dahl	Michael Fenner	

The motion passed unanimously.

Ms. Pruetz moved, seconded by Ms. Worley, to recommend the following three applicants to the Board for certification after receiving a passing score on the required examination:

Shannon Sims	Harold Beaman	Rex Smyly
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The motion passed unanimously.

12. **Future agenda items**

None

13. **Call for public comment**

None

14. **Establishment of future meeting date(s)**

The next meeting is scheduled for January 17, 2003, at 9:00 a.m.

15. **Adjournment**

Mr. Roth moved, seconded by Ms. Pruetz, to adjourn. The motion passed unanimously and the meeting was adjourned at 11:10 a.m.

Geri Sosa
Secretary/Treasurer

Date