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JANET NAPOLITANO
Governor

DEBRA RINAUDO
Executive Director

SUBSTANCE ABUSE CREDENTIALING COMMITTEE MEETING MINUTES
Friday, January 21, 2005

Members Present: Jim Roth, Del Worley, Diane Pruetz
Members Absent: Geri Sosa
Staff Present: Debra Rinaudo, Amy Shelton, Kami Thur, Mary Wilson
Public Present: Kathryn Ginter, Ardith Sherrill, Chess Grant, David Van Wagner, Erin Cassius
Public by telephone: Jamie Pullin, Tiki Zerr, Deborah Leyva, Bridgette Trombley, Katherine Solliday

1. **Call to Order**

The meeting was called to order on January 21, 2005, at 9:28 a.m. with Ms. Worley presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Mr. Roth moved, seconded by Ms. Worley, to approve the general meeting minutes from December 17, 2004, as submitted. The motion carried with Ms. Pruetz abstaining.

Mr. Roth moved, seconded by Ms. Pruetz, to approve the teleconference meeting minutes from January 3, 2005, as submitted. The motion passed unanimously.

4. **Review, consideration and action of complaints and other disciplinary matters**

A. 2005-0038, David Van Wagner, LISAC-10030

Ms. Rinaudo summarized the facts of the complaint and the agency's investigation.

Following discussion by members, Ms. Pruetz moved, seconded by Ms. Roth, to recommend to the Board to dismiss the complaint as unsubstantiated and authorize the renewal of the professional's license. The motion passed unanimously.

B. Jamie Pullin, SA applicant

Ms. Thur summarized the results of the background investigation. Ms. Pullin addressed the committee telephonically.

Mr. Roth moved, seconded by Ms. Pruetz, to go into executive session to discuss confidential behavioral health records pursuant to A.R.S. §38-431.03(A)(2). The motion passed unanimously and the committee went into executive session at 9:32 a.m., reconvening its public meeting at 9:57 a.m.

Ms. Thur continued her summary and noted the following: 1) the professional did not disclose her substance abuse issues to several of her health care providers, 2) the professional relapsed after completing inpatient treatment, and 3) the professional failed to disclose a termination on her application to the Board.

Following discussion by members, Mr. Roth moved, seconded by Ms. Pruetz, to find a violation of A.R.S. §32-3251(10)(b), the use of fraud or deceit in establishing qualifications pursuant to this chapter, and to deny the application based on unprofessional conduct as described in the investigative report and to reserve final disposition of the application until the substantive review is complete. The motion passed unanimously.

The committee took a break from 10:20 a.m., reconvening its public meeting at 10:28 a.m.

C. David Rankin, SA-1703
Tabled

D. Marc Gross, SA applicant
Tabled

E. Rex Smyly, SA applicant
Ms. Shelton summarized the results of a background investigation indicating the professional failed to appropriately disclose his criminal history and licensure denial history on his certification and renewal applications.

Following discussion by members, Ms. Pruetz moved, seconded by Mr. Roth, open a complaint based on the information in the investigative report regarding possible misrepresentations on the professional's certification and renewal applications. The motion passed unanimously.

5. Report from the Chair and items for review, consideration, and possible action

Election of Officers

Ms. Pruetz moved, seconded by Ms. Worley, to elect Mr. Roth to serve as Chair of the committee. The motion passed unanimously.

Mr. Roth accepted the nomination.

6. Report from the Executive Director and/or staff

A. General Agency Operations

Ms. Rinaudo reported regarding the progress of the Board's budget through the legislative process.

B. Member training on file review procedures

Ms. Rinaudo provided training on the review of files under appeal. Ms. Rinaudo explained the formal hearing process and the importance of consistency in committee decisions.

7. Report from the Board and other committees

No report.

8. National and regional trends and news regarding the profession(s)

None

9. Review, consideration and action of supervision/work experience and/or exemptions

None

10. Review, consideration and action regarding renewals

A. David Rankin

Tabled

11. Review, consideration and action of consent agenda for applications for inactive, extension and exam accommodation requests

Mr. Roth moved, seconded by Ms. Pruetz, to approve the consent agenda reviewed by Ms. Worley, granting 60-day extensions to Charles Burke, Donna Baker, Rodolfo Rivera, Edward Manley, Benjamin McWhorter, Susan Alling, Kimberly Craig, Don DeValle, Rhoda Alexander, Patricia Pruitt and Karen Honanie, and second 60-day extensions to Sharon Saltarelli, Nelson Brown, Rita Gilmore, Della Nelson, Tyrone Etsitty, Beau Morgan, Nancita Nez and Clothilde Nez. The motion passed unanimously.

12. Review, consideration and action of applications for reassessment

None

13. Review, consideration and action of applications for licensure

A. Carolyn Smith

No action required.

B. Jamie Pullin
See agenda item 4(B).

The committee took a break from 11:40 a.m. reconvening its public meeting at 11:47 a.m.

C. Marc Gross
Tabled

D. Chess Grant
Ms. Rinaudo reviewed the requirements for reciprocity.

Mr. Grant addressed the committee. Members will review the application at the end of the meeting.

Appeals

Kathryn Ginter

Ms. Rinaudo reviewed the documents submitted by the professional in support of the appeal. Ms. Ginter appeared in person and addressed the committee.

Ms. Pruetz moved, seconded by Mr. Roth, to deny the appeal based on the lack of supervised work experience in substance abuse counseling and a finding that the supervisor is not qualified to provide supervision in substance abuse counseling. The motion passed unanimously.

Erin Cassius

Ms. Rinaudo reviewed the documents submitted by the professional in support of the appeal. Ms. Cassius appeared in person and addressed the committee.

Mr. Roth moved, seconded by Ms. Pruetz, to deny the appeal based on the lack of a degree that meets minimum requirements. The motion passed unanimously.

Deborah Leyva

Ms. Rinaudo reviewed the documents submitted by the professional in support of the appeal. Ms. Leyva addressed the committee telephonically.

Ms. Pruetz moved, seconded by Mr. Roth, to deny the appeal based on the lack of supervised work experience in substance abuse counseling. The motion passed unanimously.

Katherine Solliday

Ms. Rinaudo reviewed the documents submitted by the professional in support of the appeal. Ms. Solliday addressed the committee telephonically.

Mr. Roth moved, seconded by Ms. Pruetz, to deny the appeal based on insufficient information to establish that the professional's work experience was in substance abuse counseling. The motion passed unanimously.

Ardith Sherrill

Mr. Roth indicated that he and Ms. Sherrill have had incidental contact through work, but he has no information that would affect his ability to be objective in this matter.

Ms. Rinaudo reviewed the documents submitted by the professional in support of the appeal. Ms. Sherrill appeared in person and addressed the committee.

Ms. Pruetz moved, seconded by Mr. Roth, to deny the appeal based on the lack of supervised work experience in substance abuse counseling and the lack of a degree that meets minimum requirements. The motion passed unanimously.

Gail Parker

Ms. Rinaudo reviewed the documents submitted by the professional in support of the appeal. Ms. Parker was noticed, but did not appear.

Ms. Pruetz moved, seconded by Mr. Roth, to deny the appeal based on the lack of a degree that meets minimum requirements. The motion passed unanimously.

Bridgette Trombley

Ms. Rinaudo reviewed the documents submitted by the professional in support of the appeal. Ms. Trombley addressed the committee telephonically.

Mr. Roth moved, seconded by Ms. Pruetz, to deny the appeal based on the lack of a degree that meets minimum requirements. The committee reserved a final decision as to whether EPS620 meets requirements. The motion passed unanimously.

Julia Pahe

Ms. Rinaudo reviewed the documents submitted by the professional in support of the appeal. Ms. Pahe was noticed, but did not appear.

Mr. Roth moved, seconded by Ms. Pruetz, to accept information provided by the applicant establishing that she meets the requirements of A.A.C. R4-6-701(B). The motion passed unanimously.

Laraine Tsosie

Ms. Rinaudo reviewed the documents submitted by the professional in support of the appeal. Ms. Tsosie was noticed, but did not appear.

Mr. Roth moved, seconded by Ms. Pruetz, to accept information provided by the applicant establishing that she meets the requirements of A.A.C. R4-6-701(B). The motion passed unanimously.

Marie Barlow

Tabled

Tiki Zerr

Ms. Rinaudo reviewed the documents submitted by the professional in support of the appeal. Ms. Zerr addressed the committee telephonically.

Following review, members agreed to table the appeal to allow the professional to submit corrected forms.

The committee took a lunch break from 12:15 p.m., reconvening its meeting at 1:15 p.m.

Mr. Roth moved, seconded by Ms. Pruetz, to recommend to the Board to approve Elizabeth Shallenberger and James Wilson as Licensed Independent Substance Abuse Counselors. The motion passed unanimously.

Mr. Roth moved, seconded by Ms. Pruetz, to recommend to the Board to approve Lula O'Hara and Ann Bannon as Licensed Associate Substance Abuse Counselors after proving a passing score on the required exam. The motion passed unanimously.

Mr. Roth moved, seconded by Ms. Pruetz, to recommend to the Board to approve Laraine Tsosie, Silena Yazzie, Clothilde Nez, and Julie Pahe as Licensed Substance Abuse Technicians pursuant to R4-6-701(B) after providing a passing score on the required exam. The motion passed unanimously.

Mr. Roth moved, seconded by Ms. Pruetz, to deny Mary Pfaff, Rupert Encinas, Chess Grant and Stephen Parker based on their failure to meet minimum licensure requirements. The motion passed unanimously.

14. Future agenda items

None

15. Call for public comment

None

16. Establishment of future meeting date(s)

The next meeting is scheduled for February 18, 2005, at 9:00 a.m. in room B-2.

17. Adjournment

Mr. Roth moved, seconded by Ms. Pruetz, to adjourn. The motion passed unanimously and the meeting was adjourned at 4:05 p.m.

Del Worley, Secretary

Date