



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
3443 NORTH CENTRAL AVENUE, SUITE 1700  
PHOENIX, AZ 85012  
PHONE: 602.542.1882 FAX: 602-364-0890  
Website: [www.az.gov](http://www.az.gov)  
Website: [www.bbhe.state.az.us](http://www.bbhe.state.az.us)  
E-mail address: [azbbhe@bbhe.state.az.us](mailto:azbbhe@bbhe.state.az.us)

JANET NAPOLITANO  
Governor

CEDRIC DAVIS  
Board Chair

DEBRA RINAUDO  
Executive Director

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SUBSTANCE ABUSE CREDENTIALING COMMITTEE MEETING MINUTES  
Friday, January 19, 2007

Members Present: John Hogeboom, Randolph Lumm, Robert Evans

Member by telephone: Del Worley

Staff Present: Debra Rinaudo, Marc Harris, A.A.G., Sherry Blatner, Mary Wilson, Elma Brambila

**1. Call to Order**

The meeting was called to order on January 19, 2007, at 9:09 a.m. with Mr. Hogeboom presiding.

**2. Roll Call**

See above.

**3. Review and Approval of Minutes**

Mr. Lumm moved, seconded by Mr. Evans, to approve the general meeting minutes from December 15, 2006, as submitted. The motion passed unanimously.

**4. Review, consideration and action of complaints and other disciplinary matters**

*Action by the committee on all disciplinary matters is a recommendation only. All final decisions are made by the Board.*

*A. 2007-0050, Christopher Vitez, LISAC applicant*

Ms. Rinaudo reviewed the results of the Board's investigation.

The professional was noticed, but did not appear.

Attorney Bill Walker appeared and addressed the committee on behalf of DL\*.

Following review and discussion by members, Mr. Evans moved, seconded by Ms. Worley, to recommend to the Board to find the following violations based on the information in the investigative summary:

- A.R.S. §32-3251(12)(t), disclosing a professional confidence or privileged communication,
- A.R.S. §32-3251(12)(x), exploiting a client or former client, and
- A.R.S. §32-3251(12)(l), any conduct, practice or condition that impairs the ability of the licensee to safely and competently practice the licensee's profession,

and to deny the application based on unprofessional conduct and failure to meet minimum requirements in supervised work experience and clinical supervision. The motion passed unanimously.

*B. Craig Lees, LISAC-0924*

Ms. Worley indicated that she knows the professional, but does not have any basis requiring her to recuse from consideration of this matter.

Ms. Blatner reviewed the results of the Board's investigation.

Mr. Lees appeared in person and addressed the committee.

Following review and discussion, members agreed that no further action is necessary regarding this matter.

**5. Report from the Chair and items for review, consideration, and possible action**

No report.

**6. Report from the Executive Director and/or staff**

*A. General Agency Operations*

No report.

*B. Review, consideration and action regarding development of guidelines to review reciprocity applications*

None

**7. Report from the Board and other committees**

No report.

**8. National and regional trends and news regarding the profession(s)**

No report.

**9. Review, consideration and action of supervision/work experience and/or exemptions**

None

**10. Review, consideration and action of consent agenda for applications for inactive and extension requests**

Mr. Evans moved, seconded by Mr. Lumm, to approve the consent agenda as reviewed by Mr. Hogeboom, granting second 60-day extensions to Jane Fugate, George Guynn and Wesley Kitchens and inactive status to Barbara Kline. The motion passed unanimously.

**11. Review, consideration and action on applications for reassessment**

*A. Debi McKinney*

Following review of information submitted, Mr. Hogeboom moved, seconded by Mr. Lumm, to deny the reassessment based on failure to meet educational requirements. The motion passed unanimously.

**12. Review, consideration and action regarding applications for licensure**

*A. Christopher Vitez*

See agenda item 4(A).

Appeals

*Alan Shenmen*

Mr. Shenmen addressed the committee telephonically.

Following review of information submitted in support of the appeal, members agreed that the applicant meets licensure requirements.

*The committee reviewed files from 9:45 a.m. to 10:48 a.m.*

Mr. Evans moved, seconded by Mr. Lumm, to recommend to the Board to approve Stephanie Sherman as a Licensed Associate Substance Abuse Counselor. The motion passed unanimously.

Mr. Lumm moved, seconded by Mr. Evans, to recommend to the Board to approve Alan Shenmen and Delano Remboldt as Licensed Independent Substance Abuse Counselors upon receipt of a passing score on the required exam. The motion passed unanimously.

Mr. Evans moved, seconded by Mr. Lumm, to recommend to the Board to approve Sue Knabe and Zach Duran as Licensed Associate Substance Abuse Counselors upon receipt of a passing score on the required exam. The motion passed unanimously.

Mr. Lumm moved, seconded by Mr. Evans, to recommend to the Board to approve James Byrd as a Licensed Substance Abuse Technician upon receipt of a passing score on the required exam. The motion passed unanimously.

Mr. Evans moved, seconded by Mr. Hogeboom, to recommend to the Board to deny Oscar Sanchez and Leonard Meurer based on their failure to establish that they meet minimum licensure requirements. The motion passed unanimously.

13. **Future agenda items**

None

14. **Call for public comment**

None

15. **Establishment of future meeting date(s)**

The next meeting is scheduled for February 16, 2007, at 9:00 a.m. at 3443 North Central, Room 908.

16. **Adjournment**

Mr. Hogeboom moved, seconded by Mr. Lumm, to adjourn. The motion passed unanimously and the meeting was adjourned at 10:50 a.m.

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John Hogeboom  
Secretary/Treasurer

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Date