



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
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JANICE K. BREWER  
Governor

DEBRA RINAUDO  
Executive Director

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**SUBSTANCE ABUSE CREDENTIALING COMMITTEE**  
**NOTICE OF AGENDA & PUBLIC MEETING**  
**Scheduled for January 22, 2010, at 9:00 AM**  
3443 North Central Avenue, Room 908, Phoenix, Arizona

Pursuant to A.R.S. Sec. 38-431.02, notice is hereby given to the general public and to members of the Substance Abuse Credentialing Committee that the Committee will hold a regular meeting open to the public on the date and at the time indicated above. (The meeting room is located on the 9<sup>th</sup> floor of the building.)

The Committee reserves the right to change the order of items on the agenda, except for those matters set for a specific time.

The Committee, upon majority vote of a quorum of the members, may hold an Executive Session on any item on the agenda, where applicable, for purposes of reviewing and discussing confidential records, to obtain legal advice and/or to consider its position and instruct its attorneys pursuant to A.R.S. § 38-431.03(A)(2), (3) and (4). Executive Sessions are not open to the public.

Americans with Disabilities Act: Persons with a disability may request a reasonable accommodation, such as a sign language interpreter or a copy of this document in alternative format, by contacting Mary Wilson at 602-542-1832 or the TDD number at 800-367-8939.

The agenda for the meeting is as follows:

**1. Call to order**

**2. Roll call**

**3. Minutes: review, consideration and action.**

*A. December 28, 2009, general meeting minutes*

**4. Complaints and other disciplinary matters: review, consideration and action.**

The Committee may go into executive session to discuss personnel records pursuant to A.R.S. §38-431.03(A)(1), to discuss records exempt from public inspection pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

*Pending complaints represent unproven allegations. On investigation, many complaints are found to be without merit or not of sufficient seriousness to merit disciplinary action against the licensee and are dismissed. Action by the committee on all disciplinary matters is a recommendation only. All final decisions are made by the Board.*

*A. 2009-0136, Mary Erhart, LISAC-0874*

Informal meeting for review, consideration and action.

*B. Julia Haslam, LMSW applicant*

Review, consideration and action regarding opening a complaint and possible disciplinary action based on the applicant's response to background questions on her application.

*C. Kyle Arena, LISAC-0468*

Review, consideration and action regarding opening a complaint and possible disciplinary action based on the professional's self-report of a DUI arrest.

*D. 2005-0090, Deborah Yancer, LISAC-1546 and LPC-1451*

Review, consideration and action regarding possible disciplinary action based on the professional's compliance with an SACC Order.

**5. Report from Chair**

The Committee may go into executive session to discuss personnel records pursuant to A.R.S. §38-431.03(A)(1), to discuss records exempt from public inspection pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

*A. Election of Secretary*

**6. Report from the Executive Director and/or staff**

The Committee may go into executive session to discuss personnel records pursuant to A.R.S. §38-431.03(A)(1), to discuss records exempt from public inspection pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

*A. General agency operations*

**7. Board, committee and subcommittee reports (discussion and possible action)**

**8. National and regional trends and news regarding the profession(s)**

**9. Supervisor exemption requests: review, consideration and action.**

The Committee may go into executive session to obtain legal advice pursuant to A.R.S. Sec. 38-431.03(A)(3).

**10. Applications for renewal: review, consideration and action**

None

**11. Consent agenda: review, consideration and action of requests for inactive status and deficiency extensions**

Any item on this consent agenda can be removed for independent discussion by committee members.

- A. Carol Pease, 60-day extension*
- B. Lisa Gilbert, 60-day extension*
- C. Stephanie Clayton, 60-day extension*
- D. Luisa Williams, 60-day extension*

**12. Applications for inactive extension requests: review, consideration and action.**

None

**13. Applications for licensure: review, consideration and action.**

*Names of applicants to be reviewed are posted in the reception area of 3443 North Central, Suite 1700, Phoenix, AZ at least twenty-four (24) hours prior to the meeting*

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Appeals

- A. Kristin Gambill*
- B. Robert Wilkins*
- C. Nancy Elliot*
- D. Lisa Frank*
- E. Eva Howe*

**14. Future agenda items**

**15. Call for public comment**

Those wishing to address the Committee do not need to request permission in advance; however, the Committee may limit those persons speaking during this time to a reasonable number on any given public matter. In addition, each person wishing to address the Committee will be given five (5) minutes to do so. Pursuant to A.R.S. § 38-431.02(H), the Committee can only take action on matters listed on the agenda. Action on public comment matters that are not listed on the agenda will be limited to directing staff to study the matter or to schedule the matter for further discussion at a later date.

**16. Establishment of future meeting dates**

*The next meeting is scheduled for February 19, 2010, at 9:00 a.m., at 3443 North Central Avenue, 9<sup>th</sup> floor conference room.*

**17. Adjournment**

January 14, 2010

Debra Rinaudo  
Executive Director