



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
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JANICE K. BREWER  
Governor

DEBRA RINAUDO  
Executive Director

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SUBSTANCE ABUSE CREDENTIALING COMMITTEE MEETING MINUTES  
Friday, June 19, 2009

Members present: Randolph Lumm, Diane Devine, Kirk Bowden  
Members by telephone: John Hogeboom  
Staff Present: Debra Rinaudo, Marc Harris, A.A.G., Elma Brambila

1. **Call to Order**

The meeting was called to order on June 19, 2009, at 9:11 a.m. with Mr. Hogeboom presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Mr. Lumm moved, seconded by Ms. Devine, to approve the general meeting minutes from April 17, 2009, as submitted. The motion passed unanimously. Dr. Bowden abstained from the vote.

4. **Review, consideration and action of complaints and other disciplinary matters**

*Pending complaints represent unproven allegations. On investigation, many complaints are found to be without merit or not of sufficient seriousness to merit disciplinary action against the licensee and are dismissed. Action by the committee on all disciplinary matters is a recommendation only. All final decisions are made by the Board.*

A. 2008-0122, Jean Caron, LISAC-11693 and LPC-10615

Ms. Rinaudo summarized the results of the Board's investigation.

The complainant was properly noticed, but did not appear.

The professional appeared in person and addressed the committee.

Following review and discussion by members, Dr. Bowden moved, seconded by Mr. Lumm, to recommend to the Board to dismiss the complaint. The motion passed unanimously.

B. 2008-0002, Thea Wilshire, LISAC-10709

Ms. Rinaudo summarized the results of the Board's investigation.

The complainant was properly noticed, but did not appear.

The professional appeared in person and addressed the committee.

Following review and discussion by members, Dr. Bowden moved, seconded by Mr. Lumm, to recommend to the Board to dismiss the complaint. The motion passed unanimously.

C. 2007-0010, Robert Luigs, LISAC-10352

Ms. Rinaudo summarized the results of the Board's investigation.

The professional appeared in person and was available for questions.

Following review and discussion by members, Dr. Bowden moved, seconded by Mr. Hogeboom, to recommend to the Board to dismiss the complaint. The motion passed unanimously.

*D. Veronica Jeffus, LASAC applicant*

Ms. Rinaudo summarized the results of the Board's investigation.

The professional appeared in person and addressed the committee.

Following review and discussion by members, Dr. Bowden moved, seconded by Mr. Hogeboom, to open a complaint, find a violation of A.R.S. §32-3251(12)(b), the use of deceit in establishing qualifications, and A.R.S. §32-3251(12)(f), active, habitual intemperance in the use of alcohol, and to recommend to the Board to accept a consent agreement that stipulates the following:

- The license will be placed on probation for 24 months
- The professional will attend a minimum of 3 12-step meetings per week and work with a sponsor
- The sponsor will submit quarterly reports to the Board for approval attesting to the professional's attendance and participation
- The professional will receive clinical supervision 1 hour per week from a LISAC pre-approved by the committee chair
- The clinical supervisor will submit quarterly reports to the Board for approval
- The professional's treating psychiatrist will submit quarterly reports regarding the professional's compliance with treatment recommendations

The motion passed unanimously.

*The committee took a break at 9:46 a.m., reconvening its public meeting at 9:52 a.m.*

**5. Report from the Chair and items for review, consideration, and possible action**

No report.

**6. Report from the Executive Director and/or staff**

*A. General Agency Operations*

No report

*B. Consideration of referral of curriculum requirements for LASAC licensure to the Board*

Tabled

**7. Board, committee and subcommittee reports (discuss and possible action)**

No report.

**8. National and regional trends and news regarding the profession(s)**

No report.

**9. Supervisor exemption requests: review, consideration and action.**

*A. Stephanie Sherman (Jim Corrington, LCSW)*

Members reviewed information submitted in support of the request for a supervisor exemption.

Following review, Dr. Bowden moved, seconded by Mr. Hogeboom, to grant the request for an exemption for the clinical supervision hours provided by Jim Corrington, LCSW. The motion passed unanimously.

*B. Lova Njuguna (Mark Nichols, LPC)*

Members reviewed information submitted in support of the request for a supervisor exemption.

Following review, Dr. Bowden moved, seconded by Mr. Hogeboom, to grant the request for an exemption for the clinical supervision hours provided by Mark Nichols, LPC. The motion passed unanimously.

**10. Applications for renewal: review, consideration and action**

None

**11. Consent agenda: review, consideration and action regarding requests for extensions and inactive status**

Dr. Bowden moved, seconded by Mr. Hogeboom, to approve the consent agenda, as reviewed by Ms. Devine, granting inactive status to Veneranda Heffern and Linda Walker. The motion passed unanimously.

**12. Applications for inactive extension requests: review, consideration and action**

*A. David Eichler*

Mr. Hogeboom moved, seconded by Dr. Bowden, to grant the request for an extension to inactive status. The motion passed unanimously.

**13. Applications for licensure: review, consideration and action**

Appeals

*Megan Taylor*

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, members agreed that the applicant meets minimum requirements under licensure.

*Cristi Soiya*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, members agreed that the applicant meets minimum requirements under licensure.

*Audrey Chambers*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Dr. Bowden moved, seconded by Mr. Hogeboom, to accept the clinical supervision hours provided by Cheryl Cuyler. The motion passed unanimously.

Dr. Bowden moved, seconded by Mr. Hogeboom, to deny the clinical supervision hours provided by Ann Ericson. The motion passed unanimously.

Following review and discussion by members, Dr. Bowden moved, seconded by Mr. Hogeboom, to deny the appeal based on the applicant's failure to establish that she meets requirements in supervised work experience and clinical supervision. The motion passed unanimously.

*The committee went off record to review files at 11:30 a.m., reconvening its public meeting 1:00 p.m.*

Dr. Bowden moved, seconded by Mr. Hogeboom, to recommend to the Board to approve Veronica Jeffus as a Licensed Associate Substance Abuse Counselor upon the Board's acceptance of the recommended consent agreement and receipt of the required license issuance fee. The motion passed unanimously.

Dr. Bowden moved, seconded by Mr. Hogeboom, to recommend to the Board to approve Cecelia Clifford as a Licensed Substance Abuse Technician upon receipt of the required license issuance fee. The motion passed unanimously.

Dr. Bowden moved, seconded by Mr. Hogeboom, to recommend to the Board to approve Antoinette Wilson, Linda Gaston and Maria Lopez as Licensed Associate Substance Abuse Counselors upon receipt of a passing score on the required exam and the required license issuance fee. The motion passed unanimously.

Dr. Bowden moved, seconded by Mr. Hogeboom, to recommend to the Board to approve Cristi Soiya and Stephanie Sherman as Licensed Independent Substance Abuse Counselors upon receipt of the required license issuance fee. The motion passed unanimously.

Dr. Bowden moved, seconded by Mr. Hogeboom, to recommend to the Board to approve Marcel Duclos as a Licensed Independent Substance Abuse Counselor upon receipt of the required license issuance fee. The motion passed unanimously.

Dr. Bowden moved, seconded by Mr. Hogeboom, to recommend to the Board to approve the following 5 applicants as Licensed Associate Substance Abuse Counselors upon receipt of the required license issuance fee:

Patricia Sneed  
Wendy May

Cynthia Potter  
Sheryl Hybert

Holly Sakariason

The motion passed unanimously.

Dr. Bowden moved, seconded by Mr. Hogeboom, to recommend to the Board to deny the following 5 applicants based on their failure to meet minimum requirements is supervision and/or education:

Lova Njuguna  
Yvonne Fox

Lisa Frank  
Teresa Mouser

Kristen Gambill

The motion passed unanimously.

**14. Future agenda items**

Appointment of members

**15. Call for public comment**

None

**16. Establishment of future meeting date(s)**

The next meeting is scheduled for July 24, 2009, at 9:00 a.m. at 3443 North Central, Room 908.

**17. Adjournment**

Mr. Hogeboom moved, seconded by Dr. Bowden, to adjourn. The motion passed unanimously and the meeting was adjourned at 1:02 p.m.

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Diana Devine  
Secretary/Treasurer

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Date