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JANET NAPOLITANO  
Governor

MICHAEL SALAZAR  
Board Chair

DEBRA RINAUDO  
Executive Director

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SUBSTANCE ABUSE CREDENTIALING COMMITTEE MEETING MINUTES  
Friday, June 18, 2004

Members Present: Michael Salazar (in at 10:25), Jim Roth (left at 1:45), Diane Pruetz, Del Worley, Geri Sosa (in at 9:20)

Staff Present: Debra Rinaudo, Marc Harris, A.A.G., Jason Martin, Kami Thur, Mary Wilson

Public Present: Nate Hightower, Kevin Tansey, Debi McKinney, Robert Pilcher, Don Damstra, Macaela Cashman, Laura Walker, Kelly Fenn, Karla Terrill, Carol Pruitt, Meghan Zima, Janet Glover

Public by telephone: Dawn Gandalf, Don Smith

**1. Call to Order**

The meeting was called to order on June 18, 2004, at 9:10 a.m. with Ms. Worley presiding.

Mr. Salazar arrived at 10:25 a.m. and presided over the balance of the meeting.

**2. Roll Call**

See above.

**3. Review and Approval of Minutes**

Mr. Roth moved, seconded by Ms. Pruetz, to approve the general meeting minutes from June 9, 2004, as amended. The motion passed unanimously.

**4. Review, consideration and action of complaints and other disciplinary matters**

*A. Mary Reynolds, SA applicant*

Ms. Thur summarized the results of the investigation of background information. The applicant was noticed but did not appear. Ms. Thur reviewed the information received from various employers regarding the applicant's terminations for her inability to provide counseling services safely and competently.

Following review and discussion, Ms. Sosa moved, seconded by Ms. Worley, to recommend to the Board to open a complaint and to find a violation of A.R.S. §32-3251(10)(f), making use of statements of a character tending to deceive or mislead the public, based on the applicant's failure to disclose her criminal history to ABCAC, a violation of A.R.S. §32-3251(10)(j), any conduct, practice or condition that impairs the ability of the behavioral health professional to safely and competently practice that profession, based on employment documents indicating that the applicant could not perform routine counseling duties safely and competently, a violation of A.R.S. §32-3251(10)(j), any conduct, practice or condition that impairs the ability of the behavioral health professional to safely and competently practice that profession, based on the applicant's maltreatment of clients at TERROS, a violation of A.R.S. §32-3251(10)(f), making use of statements of a character tending to deceive or mislead the public, based on the applicant using Action Health as an employment reference when it does not appear that she was ever employed there and a violation of A.R.S. §32-3251(10)(j), any conduct, practice or condition that impairs the ability of the behavioral health professional to safely and competently practice that profession, based on the applicant's termination from CSC for multiple violations of the agency's policies and procedures. The motion passed unanimously.

Ms. Worley moved, seconded by Ms. Pruetz, to deny certification based on unprofessional practice as stated in the reasons for opening the complaint. The motion passed unanimously.

*B. Laura Walker, SA applicant*

Ms. Thur summarized the facts of the termination that was disclosed by the professional at a previous meeting.

Ms. Walker appeared in person and addressed the committee regarding her termination.

Following discussion regarding the inconsistency in reports, members agreed no further action is required regarding the termination. Ms. Pruetz indicated she would have liked to speak with the applicant's supervisors. Ms. Worley indicated that the professional voluntarily disclosed her termination to the Board.

*The committee took a break from 10:00 a.m. to 10:10 a.m.*

*C. Robert Pilcher, SA applicant*

Ms. Thur summarized the results of the investigation of background information. Mr. Pilcher appeared in person and addressed the committee regarding his recovery.

Don Damstra and Macaela Cashman addressed the committee on behalf of the professional.

Following discussion, members agreed that no further action is required regarding the background information.

*D. Dawn Gandalf, SA applicant*

Mr. Martin summarized the results of the investigation of background information.

Ms. Gandalf addressed the committee telephonically regarding the complaints pending against her in Montana.

Following discussion by committee members, Mr. Roth moved, seconded by Ms. Pruetz, to recommend to the Board to open a complaint and to find a violation of A.R.S. 32-3251(10)(i), any conduct or practice that is contrary to recognized standards of ethics in the behavioral health profession, as it relates to the NAADAC Code of Ethics Principle 9(b), the member shall not engage in professional relationships or commitments that conflict with family, friends, close associates or others whose welfare might be jeopardized by such a dual relationship, based on the professional counseling co-workers, and a violation of A.R.S. 32-3251(10)(k), engaging in activities that are not congruent with the professional's education, training or experience, based on the professional providing counseling services with regard to visitation issues, and A.R.S. 32-3251(10)(i), any conduct or practice that is contrary to recognized standards of ethics in the behavioral health profession, as it relates to the NAADAC Code of Ethics Principle 11(d), the member, in the practice of counseling, shall not at any time use one's relationship with clients for personal gain or for the profit of an agency or any commercial enterprise of any kind, based upon the professional's admission that she bartered with two clients and allowed them to complete landscaping and/or other home improvement work in exchange for the counseling sessions she provided. The motion passed unanimously.

Mr. Roth moved, seconded by Ms. Pruetz, to deny certification based on unprofessional practice as stated in the reasons for opening the complaint. The motion passed unanimously.

*The committee took a break from 10:55 a.m. to 11:02 a.m.*

**5. Report from the Chair and items for review, consideration, and possible action**

No report

**6. Report from the Executive Director and/or staff**

*A. General Agency Operations*

No report.

*B. Update on licensure*

No report.

**7. Report from the Board and other committees**

No report.

**8. National and regional trends and news regarding the profession(s)**

None

9. **Review, consideration and action of supervision/work experience and/or exemptions**

None

10. **Review, consideration and action regarding renewals**

None

11. **Review, consideration and action of consent agenda for applications for inactive, extension and exam accommodation requests**

Ms. Pruetz moved, seconded by Ms. Sosa, to approve the consent agenda reviewed by Ms. Worley, granting a 60-day extension to Elsie Kahn and a second 60-day extension to Angela Berry. The motion passed unanimously.

12. **Review, consideration and action of applications for reassessment**

*A. Jossette Rossi*

Following review of additional information, members agreed that the applicant meets the minimum requirements for certification.

*B. Delia Consentino*

Following review of additional information, members accepted GPSSYC6305, Psychology of Illness and Wellness and GHMSR4700, Observation and Experience. Members requested additional information regarding the applicant's field experience.

13. **Review, consideration and action of applications for certification**

*A. Mary Reynolds*

Following review of all information, the application is denied based on unprofessional practice.

*B. Laura Walker*

No further action is necessary regarding the background information.

*C. Robert Pilcher*

No further action is necessary regarding the background information.

*D. Dawn Gandalf*

Following review of all information, the application is denied based on unprofessional practice.

Appeals

*Karla Terrill*

Ms. Rinaudo reviewed the request for a supervision waiver, the initial denial and the committee's denial of the appeal. The applicant has requested a waiver of the supervision requirement for her position as a case manager in the diversion program at TASC.

Ms. Terrill appeared in person and addressed the committee. Ms. Terrill indicated that she took the exam and feels comfortable that she passed. Ms. Pruitt, the applicant's current supervisor, addressed the committee on her behalf.

Following discussion, Ms. Worley moved, seconded by Ms. Pruetz, to deny the appeal based the fact that the new information provided, the job description from TASC for the applicant's position as a case manager, does not establish that the professional's work experience there was supervised substance abuse counseling. The motion passed unanimously.

*Kelly Fenn*

Ms. Fenn appeared in person and addressed the committee. Mr. Roth moved, seconded by Ms. Pruetz, to deny the appeal based on the lack of published course descriptions for the coursework submitted. The motion passed unanimously.

*Kathryn Sullivan*

Following review of additional information, members accepted PSY745 Psychopathology, PSY751 Personality Assessment I and PSY752 Personality Assessment II. Ms. Sosa moved, seconded by Ms. Pruetz, to grant the appeal. The motion passed unanimously.

*Debi McKinney*

Ms. Rinaudo summarized the documentation submitted by the applicant to correct the lack of supervised work experience. Following review of all information provided, Ms. Worley moved, seconded by Ms. Sosa, to deny the appeal based on the professional's failure to establish that her work was in substance abuse counseling. The motion passed unanimously.

*Nat Hightower*

Mr. Hightower appeared in person and addressed the committee. Following review of additional information members accepted Adolescent Psychology. Ms. Sosa moved, seconded by Ms. Worley, to grant the appeal. The motion passed unanimously.

*Don Smith*

Mr. Smith addressed the committee telephonically. Following review of additional information members accepted EPS580 Human Development and EPS591 Personality Analysis. Ms. Pruetz moved, seconded by Ms. Worley, to deny the appeal based on the applicant's bachelor's degree not meeting the minimum requirement of 30 counseling-related hours. The motion carried with Mr. Roth abstaining from the vote.

*Kevin Tansey*

Ms. Rinaudo reviewed the transcripts and curriculum form submitted. Mr. Tansey appeared in person and addressed the committee regarding his education and career.

Following discussion, Ms. Worley moved, seconded by Ms. Pruetz, to deny the appeal based on the applicant's master's degree not meeting the minimum requirement of 24 counseling-related hours. The motion passed unanimously.

*Meghan Zima*

Ms. Zima appeared in person and addressed the committee. Following review of additional information, members accepted PSY253 Personality Development and PSY315 Personality Psychology. Ms. Pruetz moved, seconded by Ms. Worley, to grant the appeal. The motion passed unanimously.

*Janet Glover-Mansen*

Ms. Glover-Mansen appeared in person and addressed the committee. Following review of additional information, members accepted SW5026 Mediation and Conflict Resolution. Ms. Pruetz moved, seconded by Ms. Worley, to grant the appeal. The motion passed unanimously.

*Mary Suagee-Beauduy*

Following review of additional information members accepted SW5620 Family Intervention and PUBH5630 Family Planning Issues in Maternal and Child Health. Ms. Sosa moved, seconded by Ms. Worley, to deny the appeal based on the applicant's master's degree not meeting the minimum requirement of 32 quarter credits in counseling-related coursework. The motion passed unanimously.

Ms. Pruetz moved, seconded by Ms. Sosa, to recommend to the Board to certify Howard Goldwyn as a certified substance abuse counselor after providing a passing score on the required exam. The motion passed unanimously. Ms. Worley recused herself from all matters involving Mr. Goldwyn.

Ms. Pruetz moved, seconded by Ms. Sosa, to recommend to the Board to certify Donna Baker as a certified substance abuse counselor after providing a passing score on the required exam. The motion passed unanimously. Ms. Worley recused herself from all matters involving Ms. Baker.

Ms. Pruetz moved, seconded by Ms. Worley, to recommend to the Board to certify Richard Bocardo as a certified substance abuse counselor. The motion passed unanimously. Ms. Sosa recused herself from all matters involving Mr. Bocardo.

Ms. Pruetz moved, seconded by Ms. Worley, to recommend the following sixty-five applicants to the Board for certification:

Sanna Castro	Paul Tiggs	Suaye Ann Valenti	Luis Vega
Woodrow Miller	Noelle Mejia	Sandra Winn	Lisa Boyer
Chester Flores	Larry Salway	Nanette Hicks	Robert Hicks
Luis Canez	Patricia Roe	Leanette Henagan	Arlene Allison

Virginia Yazzie	Laura Brinckerhoff	Bobie Pennington	Luella Peterson
Christina Romano	Marguerite Hamburger	Brandon Williams	Martha Toadlena
Pamela Good	Carolyn Bennett	Donald Nichols	Hazel Long
Elaine Roan	MaryLou Philage	J. Michael Raimondi	Philbert Peterson
Louis Lopez	Juan Gaucin	Michael Cameron	Carol Maxfield
Christie Rogers	Charles Fenigstein	Todd Scherzer	Delores Okarmus
Louis Nardone	Laura Hoyt	Terry LaDow	Robert Pilcher
James Childs	Norman Bertel	Jenifer Partch	Laura Walker
Karrie Chenevert	Ramona Petrusek	Kelley Lacher	Josette Rossi
Judith Firehammer	Robert Rollis	Teresa Kolodny	Kathryn Sullivan
Sharon Antonio	Miroslava Oviedo	Melissa Johnson	Meghan Zima
Sherilynn Noble	Jacquelyn Jensen	Delmar Boni	Janet Glover-Mansen
Brenda Baker			

The motion passed unanimously.

Ms. Pruetz moved, seconded by Ms. Worley, to recommend the following fourteen applicants to the Board for certification after receiving a passing score on the required exam:

John de Painelli	Dana Peckman	Michelle Hawley	Michelle Walblay
Felix Vega	Kelly Vickrey	Tricia Foster	Daniel Martin
Kelle Watson	Amynda Martin	Douglas Bates	Nathaniel Hightower
Sammi Whytecap	Sherri Joe		

The motion passed unanimously.

Ms. Pruetz moved, seconded by Ms. Worley, to deny Shawn Smith, Rina Wojcik, Claudine Miller and Erin Yoxall based on uncorrectable deficiencies. The motion passed unanimously.

**14. Future agenda items**

None

**15. Call for public comment**

None

**16. Establishment of future meeting date(s)**

The next meetings are scheduled for June 28, 2004, and July 16, 2004, at 9:00 a.m. in room B-2.

**17. Adjournment**

Ms. Worley moved, seconded by Ms. Pruetz, to adjourn. The motion passed unanimously and the meeting was adjourned at 4:05 p.m.

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Del Worley  
Secretary/Treasurer

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Date