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JANET NAPOLITANO  
Governor

GAIL CHASE  
Board Chair

DEBRA RINAUDO  
Executive Director

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SUBSTANCE ABUSE CREDENTIALING COMMITTEE MEETING MINUTES  
Friday, September 19, 2003

Members Present: Diane Pruetz, Michael Salazar, Geri Sosa (10:12 – 12:15)  
Members by Telephone: Jim Roth  
Members Absent: Del Worley  
Staff Present: Patricia Reynolds, Kami Thur, Marc Harris, A.A.G., Mary Wilson  
Public Present: Mary Jo Billing, Frank Lucas, Jose Hernandez, John Bodie

**1. Call to Order**

The meeting was called to order on September 19, 2003, at 9:03 a.m. with Mr. Salazar presiding.

**2. Roll Call**

See above.

**3. Review and Approval of Minutes**

Ms. Pruetz moved, seconded by Mr. Roth, to approve the general meeting minutes from August 15, 2003. The motion passed unanimously.

Ms. Pruetz moved, seconded by Mr. Roth, to approve the general meeting minutes from August 27, 2003. The motion passed unanimously.

**4. Review, consideration and action of complaints and other disciplinary matters**

*A. 2003-0019, 2003-0025, 2003-0026, Sharon Ray, SA-0517*

Ms. Reynolds summarized the facts of the complaint and results of her investigation. The professional was noticed, but did not appear. Ms. Ray signed the receipt for the certified letter informing her of this meeting. Ms. Reynolds reported that each complaint is from a person who found the professional in their house without permission and, in each instance, the professional had a different excuse. Two of the complainants have filed police reports and Ms. Ray has been charged with felony burglary and trespass and is expected to sign a plea agreement. Ms. Reynolds suggested that members consider recommending summary suspension of the professional's certificate.

Mr. Harris, A.A.G., advised members that they may consider the public's health, safety and welfare in jeopardy based on the professional not responding to the Board regarding the complaints filed against her and the fact that she is not fit to practice based on the filing of three burglary charges against her.

Following discussion, Ms. Pruetz moved, seconded by Ms. Sosa, to recommend to the Board to find a violation of A.R.S. §32-3251(10)(j), any conduct, practice or condition that impairs the ability of the certified behavioral health professional to safely and competently practice that profession, based upon the three burglary charges filed against the professional and a violation of A.R.S. § 32-3251(10)(i), any conduct or practice that is contrary to recognized standards of ethics in the behavioral health profession or that constitutes a danger to the health, welfare or safety of a client, as it relates to the NAADAC Code of Ethics 3(B), the member shall recognize the effect of impairment on professional performance and shall be willing to seek appropriate treatment for oneself, and a violation of A.R.S. § 32-3251(10)(l), violating any provision of this chapter or refusing or neglecting to comply with rules adopted pursuant to this chapter or any lawful order of the Board, based upon the professional not responding to the Board's requests for information as required under R4-6-1001 and that the facts support summary suspension. The motion passed unanimously.

*B. 2003-0028, John Bodie, SA-0844*

Ms. Reynolds summarized the facts of the complaint and results of her investigation.

The professional appeared in person and addressed the committee regarding the fact that he forged client signatures on forms because the clients were senior citizens and he was in a hurry to complete intakes.

The complainant appeared in person and addressed the committee with his concern that the professional had never made him aware that he was having trouble completing intakes and the seriousness of the professional's actions because of possible harm to the client.

Following review and discussion, Ms. Pruetz moved, seconded by Mr. Roth, to recommend to the Board to find a violation of A.R.S. §32-3251(10)(b), the use of fraud or deceit in connection with rendering services, based upon the fact that the professional fraudulently signed client names on one or more forms in sixteen of seventeen files. The motion passed unanimously.

Ms. Pruetz moved, seconded by Mr. Roth, to recommend to the Board to find a violation of A.R.S. § 32-3251(10)(i), any conduct or practice that is contrary to recognized standards of ethics in the behavioral health profession or that constitutes a danger to the health, welfare or safety of a client, as it relates to the NAADAC Code of Ethics 9(A), members shall inform the client and obtain the client's agreement in areas likely to need the client's participation, based on the professional forging client signatures on forms requiring the clients' signatures. The motion passed unanimously.

Ms. Pruetz moved, seconded by Mr. Roth, to recommend to the Board to offer a consent agreement that stipulates the following:

- Two years probation,
- Completion of 3 credit hour graduate level ethics course within the first year,
- Two years supervision,
- Supervisor will be masters level CSAC/CPC,
- Supervisor will be pre-approved,
- Supervisor will submit supervision plan for approval,
- Supervision will focus on recordkeeping, clinical client issues and interaction with patient population,
- Supervision meetings will be monthly in face-to-face meetings,
- Supervision reports will be quarterly,
- Counseling for two years, therapist can request termination after one year,
- Current therapist can submit assessment, treatment plan and credentials for approval,
- Therapist will submit quarterly reports,
- All costs will be borne by Mr. Bodie,
- Mr. Bodie cannot provide clinical supervision while under the terms of this consent agreement,
- The supervisor and the therapist will notify the Board immediately of any concerns.

The motion passed unanimously.

*C. Kirk Davis, SA-10278*

Ms. Reynolds summarized the facts of the professional's self-reported DUI and results of her subsequent investigation regarding his employment and treatment. The professional appeared in person and addressed the committee. Members have reviewed the assessment completed by the Tucson DUI court.

Following discussion, Mr. Roth moved, seconded by Ms. Pruetz, to move to take no action on the self-report based upon the documentation of completion of court ordered treatment with the condition that the professional provide information regarding his continued relapse prevention efforts on his next renewal application. The motion passed unanimously.

**5. Report from the Chair and items for review, consideration, and possible action**

No report

**6. Report from the Executive Director and/or staff**

*A. General Agency Operations*

*B. Development of licensure rules*

No report

7. **Report from the Board and other committees**

*A. Board*

No report.

8. **National and regional trends and news regarding the profession(s)**

None

9. **Review, consideration and action of supervision/work experience and/or exemptions**

None

10. **Review, consideration and action regarding renewals**

*Frank Lucas*

Ms. Thur summarized the results of her investigation resulting from the professional's answers to background questions on the renewal application. Mr. Lucas appeared in person and addressed the committee. He admitted that he had signed clients' names to forms.

Following review and discussion, Ms. Pruetz moved, seconded by Mr. Roth, to recommend to the Board to find a violation of A.R.S. §32-3251(10)(b), the use of fraud or deceit in rendering services as a certified behavioral health professional or in establishing qualifications pursuant to this chapter, as it relates to the NAADAC Code of Ethics 9(A), members shall inform the client and obtain the client's agreement in areas likely to need the client's participation, based on Mr. Lucas openly acknowledging that he had signed client names and that he did not answer background question (j) correctly on his 2003 renewal. The motion passed unanimously.

Ms. Pruetz moved, seconded by Ms. Sosa, to recommend to the Board to authorize the renewal subject to acceptance of a signed consent agreement that stipulates an order of censure. The motion passed unanimously.

11. **Review, consideration and action of consent agenda for applications for inactive, extension and exam accommodation requests**

Ms. Pruetz moved, seconded by Mr. Roth, to approve the consent agenda reviewed by Ms. Sosa, granting 60-day extensions to Joan Seel, Connie Hillman, Jason Lee, James Watson, and Renee Juarez, and a second 60-day extension to Josette Rossi. The motion passed unanimously.

12. **Review, consideration and action of applications for reassessment**

None

13. **Review, consideration and action of applications for certification**

*Mary Jo Billing*

Ms. Reynolds summarized the results of her investigation resulting from the professional's answers to the background questions on her certification application. Ms. Billing appeared in person and addressed the committee regarding her failure to respond in a timely manner to Board requests for information.

Mr. Harris, A.A.G., reminded members that denial of the application would require a finding of a violation of the practice act.

Following discussion, members agreed to recommend certification if all other requirements have been met.

*Deana Johnson*

Following review and discussion, Ms. Pruetz moved, seconded by Mr. Roth, to grant a 60-day extension to allow the professional to submit documentation of supervision. The motion passed unanimously.

Ms. Pruetz moved, seconded by Mr. Roth, to recommend the following 24 applicants to the Board for certification:

Travis Green	Peter Sanchez	Kendra Sirignano	Joseph Johnson
Robert Merritt	Susan Marion	Robbin MacDonald	James Watson
Veronica Sanchez	Donald Campbell	Claire von Buchwald	Louis Adams
Pallavi Gupta	Christine Zamzow	Fayth Addington	Benjamin Heney
Alyssa Rapisarda	Joan Seel	Karen Kastoll	Mary Jo Billing
Kathryn Elliott-Hudson	Deana Johnson	Angela Daniels	Esther Work

The motion passed unanimously.

Ms. Pruetz moved, seconded by Mr. Roth, to recommend Pauline Cavasoz, Rochel Murnighan, Linda Cathcart, Sandra Kline, Bessie Tso, Verda Denetsosie and Jodelle McClain to the Board for certification after receiving a passing score on the required examination. The motion passed unanimously.

Ms. Pruetz moved, seconded by Mr. Roth, to deny Jason Lee based on uncorrectable deficiencies. The motion passed unanimously.

**14. Future agenda items**

None

**15. Call for public comment**

None

**16. Establishment of future meeting date(s)**

The next meeting is scheduled for October 17, 2003 at 9:00 a.m. in room B-2.

**17. Adjournment**

Ms. Pruetz moved, seconded by Mr. Roth, to adjourn. The motion passed unanimously and the meeting was adjourned at 1:40 p.m.

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Geri Sosa  
Secretary/Treasurer

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Date