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JANET NAPOLITANO  
Governor

DEBRA RINAUDO  
Executive Director

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SOCIAL WORK CREDENTIALING COMMITTEE MEETING MINUTES  
Friday, December 12, 2003

Members Present: Roberta Gastineau, Cedric Davis (left at 10:48 a.m.), Teresa Menchaca, Traci Sawyer-Sinkbeil

Members absent: Laura Masters

Staff Present: Debra Rinaudo, Marc Harris, A.A.G., Patricia Reynolds, Kami Thur, Diane Williams, Mary Wilson

Public Present: Jessica Whiaker, Ron Bowen, Charles Farrell, Deborah Downs, Douglas Mitchell, Eileen Holden, Patti Bonnay

Public by telephone: Sharon Katz, Miriam de Levie

**1. Call to Order**

The meeting was called to order on December 12, 2003, at 9:03 a.m. with Ms. Gastineau presiding.

**2. Roll Call**

See above.

**3. Review and Approval of Minutes**

Dr. Davis moved, seconded by Ms. Sawyer-Sinkbeil, to approve the general meeting minutes from November 14, 2003. The motion passed unanimously.

Dr. Davis moved, seconded by Ms. Sawyer-Sinkbeil, to approve the executive session minutes from November 14, 2003. The motion passed unanimously.

**4. Review, consideration and action of complaints and other disciplinary matters**

A. *2003-0041, Sharon Katz, SW-22571*

Ms. Reynolds summarized the facts of the complaint reporting that Ms. Katz is currently in compliance with the consent agreement. Ms. Katz appeared telephonically and addressed the committee.

Mr. Harris, A.A.G., advised the committee that Ms. Katz did not comply with the Board Order in a timely manner.

Ms. Rinaudo reported that an extraordinary amount of communication took place between Ms. Katz and Board staff regarding Ms. Katz's repeated requests for modifications to the Order. All such requests were sent to the committee Chair and were denied. Ms. Katz did not comply with the Order as specified until the complaint was filed.

Following review and discussion by committee members, Dr. Davis moved, seconded by Ms. Sawyer-Sinkbeil, to continue consideration of this matter to allow the professional time to fully comply with the Order. The motion passed unanimously.

B. *2003-0024, Miriam de Levie, SW-1778I*

Ms. Reynolds summarized the facts of the complaint and the results of her investigation.

Ms. de Levie addressed the committee by telephone. The complainant was noticed but did not appear.

Following review and discussion by committee members, Dr. Davis moved, seconded by Ms. Menchaca, to recommend to the Board to dismiss the complaint as unsubstantiated. The motion passed unanimously.

C. *Deborah Suter-Downs, SW-0055M*

See 10A

*The committee took a break from 10:22 a.m. reconvening at 10:30 a.m.*

D. *Charles Farrell, SW-06271*

See 10C

**5. Report from the Chair and items for review, consideration, and possible action**

A. *Selection of member for appointment to the Board*

Ms. Rinaudo reported that Ms. Gastineau's term will end in January and her Board seat will be open. Ms. Menchaca and Ms. Masters are interested in appointment to the Board.

*The committee broke for lunch from 12:07 p.m. to 1:10 p.m.*

**6. Report from the Executive Director and/or staff**

A. *General Agency Operations*

None

B. *Development of licensure rules*

None

**7. Report from the Board and other committees**

A. *Board*

Ms. Gastineau reported that many cases were resolved at the Board meeting. Ms. Gastineau suggested that members attend a Board meeting to get an idea of what takes place after a committee makes a recommendation.

Ms. Rinaudo reported regarding the Professional Counselors for Fair Licensure members who attended the last Board meeting and requested that the Board consider accepting private practice as supervised work experience.

**8. National and regional trends and news regarding the profession(s)**

None

**9. Review, consideration and action of supervision/work experience and/or exemptions**

A. *Georgiana Bejarano*

Ms. Gastineau moved, seconded by Ms. Menchaca, to grant an exemption for 50 hours of clinical supervision provided by Lois Marecek. The motion passed unanimously.

B. *Catherine Brummett-Peterson*

Ms. Gastineau moved, seconded by Ms. Sawyer-Sinkbeil, to grant an exemption for 75 hours of clinical supervision provided by John Allen. The motion passed unanimously.

C. *Alfred Dodini*

Ms. Gastineau moved, seconded by Ms. Menchaca, to grant an exemption for 75 hours of clinical supervision provided by Michael Morgan. The motion passed unanimously.

D. *Douglas Mitchell*

Ms. Gastineau moved, seconded by Ms. Sawyer-Sinkbeil, to grant an exemption for a total of 100 hours of clinical supervision provided by David Leicken and Mary Lou Sherbon. The motion carried with Ms. Menchaca opposed.

E. *Anamarie Zelmanovitz*

Ms. Gastineau moved, seconded by Ms. Menchaca, to grant an exemption for 75 hours of clinical supervision provided by Tamara Kraft. The motion passed unanimously.

**10. Review, consideration and action regarding renewals**

A. *Deborah Suter-Downs*

Ms. Reynolds summarized the facts of the case and the results of her investigation. This committee moved in August to subpoena continuing education documentation and to order Ms. Suter-Downs to appear.

Ms. Suter-Downs appeared in person and addressed the committee. She stated that she did not attend any of the conferences that she documented on her renewal application.

Following review and discussion by committee members, Dr. Davis moved, seconded by Ms. Menchaca, to open a complaint based on a violation of A.R.S. §32-3251(10)(b), the use of fraud or deceit in connection with establishing qualifications pursuant to this chapter, and a violation of A.R.S. §32-3251(10)(l), violating any provision of this chapter or refusing or neglecting to comply with rules adopted pursuant to this chapter, as it relates to R4-6-802, the continuing education requirement for renewal of certification. The motion passed unanimously.

Dr. Davis moved, seconded by Ms. Menchaca, to deny the application for renewal of certification based upon the professional's intentional misrepresentations regarding continuing education. The motion failed for lack of a majority with Ms. Gastineau and Ms. Sawyer-Sinkbeil opposed.

Mr. Harris informed members that a renewal can be denied if they believe the outcome of the complaint will result in revocation of the certificate. Otherwise the renewal should be processed and the complaint investigation completed.

Ms. Gastineau moved, seconded by Ms. Sawyer-Sinkbeil, to recommend to the Board to renew the certificate and to offer a consent agreement that stipulates the following:

- One-year probation,
- Completion of 40 continuing education hours,
- Completion of a graduate level ethics course,
- Ms. Suter-Downs can request early termination upon completion of stipulations.

The motion failed for lack of a majority with Ms. Menchaca and Dr. Davis opposed.

Following further discussion, Ms. Gastineau moved, seconded by Ms. Sawyer-Sinkbeil, to continue the matter until the January meeting. The motion passed unanimously.

#### *B. Jessica Whitaker*

The professional is a former employee of a charter school. Ms. Sawyer-Sinkbeil indicated that she is an employee of the State Board of Charter Schools, but there is no reason why she cannot remain objective in this matter.

Ms. Thur summarized the investigation regarding background answers on the renewal application.

Following review and discussion by committee members, Ms. Sawyer-Sinkbeil moved, seconded by Ms. Gastineau, to authorize the renewal with no stipulations. The motion carried with Ms. Menchaca opposed.

#### *C. Charles Farrell*

Ms. Reynolds summarized the facts of the complaint and the results of her investigation. Mr. Farrell addressed the committee telephonically, stating that he claimed continuing education activities on his renewal application that he did not attend.

Following review and discussion by committee members, Ms. Gastineau moved, seconded by Ms. Sawyer-Sinkbeil, to open a complaint based on a violation of A.R.S. §32-3251(10)(b), the use of fraud or deceit in connection with establishing qualifications pursuant to this chapter, and a violation of A.R.S. §32-3251(10)(l), violating any provision of this chapter or refusing or neglecting to comply with rules adopted pursuant to this chapter, as it relates to R4-6-802, the continuing education requirement for renewal of certification. The motion passed unanimously.

Ms. Gastineau moved, seconded by Ms. Sawyer-Sinkbeil, to table consideration of disciplinary action until the January meeting. The motion carried with Dr. Davis opposed.

### **11. Review, consideration and action of consent agenda for applications for inactive, extension and exam extension requests**

Ms. Sawyer-Sinkbeil moved, seconded by Ms. Menchaca, to approve the consent agenda as reviewed by Ms. Gastineau granting 60-day deficiency extensions to Rivers Carpenter, Mary Acridge and Doris Kathy Logan. The motion passed unanimously.

### **12. Review, consideration and action regarding exam accommodations**

None

### **13. Review, consideration and action regarding applications for certification**

#### *A. Patricia Bonnay*

Ms. Rinaudo reviewed the supervised work experience and clinical supervision hours submitted by the professional. Ms. Bonnay and her attorney, Ms. Gieszal, addressed the committee.

Following review and discussion by committee members, Ms. Gastineau moved, seconded by Ms. Menchaca, to deny the application on the same grounds as the committee's previous denial. The motion passed unanimously.

#### *B. Ronald Bowen, clinical supervision*

Ms. Rinaudo advised the committee that after the committee recommended approval of this application the agency received information questioning the legitimacy of the professional's clinical supervision. The application was then removed from the Board approval list. The agency requested and received documentation from Ms. Holden regarding the clinical supervision that she attested to in Mr. Bowen's application.

Doug Mitchell, Chair of the Social Work Department at the Veteran's Administration Hospital (VA), appeared in person and addressed the committee.

Ms. Holden, a social worker at the VA, addressed the committee on behalf of Mr. Bowen.

Mr. Bowen appeared and addressed the committee regarding his clinical supervision.

Ms. Gastineau moved, seconded by Ms. Sawyer-Sinkbeil, to allow the professional 60 days to submit additional documentation to establish that he meets supervised work experience and clinical supervision requirements. The motion passed unanimously.

#### *C. Mark Walker, background questions*

Ms. Rinaudo summarized the facts of the application. The professional was noticed, but did not appear. He submitted a letter explaining his refusal to provide additional information regarding his 1991 conviction.

Mr. Harris advised members regarding options available in this case.

Ms. Gastineau moved, seconded by Ms. Sawyer-Sinkbeil, to send Mr. Walker a letter requesting a complete description of his "judicial interference" conviction. The motion passed unanimously.

Ms. Sawyer-Sinkbeil moved, seconded by Ms. Menchaca, to recommend the following 11 applicants to the Board for certification as Certified Master Social Workers after passing the required exam:

Christy Boric	Heidi Bruder	Michele Edmiston	Virginia Poag
Mahlon Roun	Jeffrey Troutman	Jennifer Hood	Kimberly Parlee
Robin Opp	Charles Reichel	Julee Gell	

The motion passed unanimously.

Ms. Sawyer-Sinkbeil moved, seconded by Ms. Menchaca, to recommend the following 27 applicants to the Board for certification as Certified Independent Social Workers after passing the required exam:

Shirin Maneshni	Jane Wenk	Carey Creps	Lynette Himmelberger
Donna Weisman	Elizabeth Short	Mary Horton	Helen McCallum
Maria Lopez	Janet Sperry	Rebecca Southwick	Catherine Brummet-Peterson
Douglas Mitchell	Colleen Kolski	Terry Vasquez	Michael Eyer
Annamarie Zelmanovits	Carol Kopsco	Bobbi Vogelsang	Mary Bliss
Shari Erickson-Young	Jack Silver	Kathleen Clarke	Edmundo Preciado
Efrain Carrillo	Georgiana Bejarano	Denise Carlton	

The motion passed unanimously.

Ms. Sawyer-Sinkbeil moved, seconded by Ms. Menchaca, to recommend the following 13 applicants to the Board for certification as Certified Independent Social Workers:

Alfred Dodini  
Cherise Hovis  
Barbara Hadden  
Patti Moers

Angela Roberson  
Leora Sanders  
Lori Groenewold

Lori Lanoue  
Christine Cunningham  
Annamarie Ricci

Janice Sielewicki  
Michael Harmon  
Patricia Liwang

The motion passed unanimously.

Ms. Sawyer-Sinkbeil moved, seconded by Ms. Menchaca, to recommend Annette Newman to the Board for certification as a Certified Master Social Worker. The motion passed unanimously.

Ms. Sawyer-Sinkbeil moved, seconded by Ms. Menchaca, to recommend Maria Schmunk to the Board for certification as a Certified Baccalaureate Social Worker. The motion passed unanimously.

**14. Future agenda items**

*Election of Chair and Secretary/Treasurer*

**15. Call for public comment**

None

**16. Establishment of future meeting date(s)**

The next meeting is scheduled for January 30, 2004, at 9:00 a.m. in room B-2.

**17. Adjournment**

Ms. Gastineau moved, seconded by Ms. Sawyer-Sinkbeil, to adjourn. The motion passed unanimously and the meeting was adjourned at 2:30 p.m.

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Cedric Davis  
Secretary/Treasurer

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Date