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BOARD OF BEHAVIORAL HEALTH EXAMINERS
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JANET NAPOLITANO
Governor

KATHLEEN PHILLIPS
Board Chair

DEBRA RINAUDO
Executive Director

SOCIAL WORK CREDENTIALING COMMITTEE MEETING MINUTES
Friday, April 8, 2005

Members Present: Cedric Davis, John Gutierrez, Teresa Menchaca, Manuel Medina
Members Absent: Traci Sawyer-Sinkbeil
Staff Present: Marc Harris, Kami Thur, Becky Edstrom, Mary Wilson
Public Present: Camille Drachman, Joanna Pearson, Gabriel Russo, Kristi Smith, Anthony Bass, Jeanelle Bernier, M. Carmen Anadazola, Tuanden Bosch, D. Gaona

1. **Call to Order**

The meeting was called to order on April 8, 2005, at 9:02 a.m. with Dr. Davis presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Mr. Gutierrez moved, seconded by Ms. Menchaca, to approve the general meeting minutes from March 11, 2005, as submitted. The motion carried with Dr. Medina abstaining.

4. **Review, consideration and action of complaints and other disciplinary matters**

A. *2005-0050, Carmen Andazola, LCSW-11552*

Mr. Harris summarized the facts of the complaint and the professional's request to dismiss the complaint based on the Board's lack of jurisdiction.

Ms. Andazola appeared in person. Ms. Andazola's attorney, David Gaona addressed the committee on her behalf. The complainant, JV*, appeared in person and addressed the committee.

Mr. Harris indicated that the Board has not yet investigated the matter and the committee cannot determine the appropriate action, including whether the board has jurisdiction, until the investigation is complete.

Mr. Gutierrez moved, seconded by Ms. Menchaca, to accept the motion to dismiss as a response to the complaint and to instruct staff to complete its investigation. The motion passed unanimously.

B. *Manuel Castillo, LMSW applicant*

Ms. Thur summarized the facts of the Board's investigation. Mr. Castillo was noticed, but did not appear.

Following discussion, Mr. Gutierrez moved, seconded by Ms. Menchaca, to open a complaint for further investigation based on the applicant's failure to respond to the Board's requests for information regarding his criminal history. The motion passed unanimously.

C. *H. Anthony Bass, LMSW-10352*

Ms. Thur summarized the facts of the Board's investigation. Mr. Bass appeared in person and addressed the committee.

Following discussion, Mr. Gutierrez moved, seconded by Ms. Menchaca, to open a complaint for further investigation based on the information in the investigative report and the professional's admission that he was in private practice without supervision as a Certified Master Social Worker. The motion passed unanimously.

**Complainants are identified by initials only*

5. Report from the Chair and items for review, consideration, and possible action

A. Elizabeth Roberts

Mr. Gutierrez moved, seconded by Ms. Menchaca, to go into executive session for the purpose of obtaining legal advice pursuant to A.R.S. §38-431-03(A)(3). The motion passed unanimously and the committee went into executive session at 9:40 a.m., reconvening its public meeting at 9:52 a.m.

Mr. Gutierrez moved, seconded by Ms. Menchaca, to open a complaint for a possible violation of A.R.S. §32-3251(12)(e), securing or attempting to secure the issuance of a license by knowingly taking advantage of the mistake of another person or the Board. The motion passed unanimously.

6. Report from the Executive Director and/or staff

General Agency Operations

7. Report from the Board and other committees

No report

8. National and regional trends and news regarding the profession(s)

None

9. Review, consideration and action of supervision/work experience and/or exemptions

A. Lauren Cook

Mr. Gutierrez moved, seconded by Ms. Menchaca, to approve the clinical supervision hours provided by Ms. Carr. The motion passed unanimously.

B. Maria Raine

Mr. Gutierrez recused himself from all matters involving Ms. Raine.

Ms. Menchaca moved, seconded by Dr. Medina, to approve the clinical supervision hours provided by Mr. Heath. The motion passed unanimously with Mr. Gutierrez recused.

C. Kristi Smith

Dr. Medina moved, seconded by Ms. Menchaca, to approve the clinical supervision hours provided by Ms. McGovern. The motion passed unanimously.

10. Review, consideration and action regarding renewals

None

11. Review, consideration and action of consent agenda for applications for inactive, extension and exam extension requests

Mr. Gutierrez moved, seconded by Ms. Menchaca, to approve the consent agenda, as reviewed by Dr. Davis, granting 60-day extensions to Patricia Lopez, Lauren Vogini and Benjamin Duncan and second 60-day extensions to Amy Littler and Randy Vogelsang. The motion passed unanimously.

12. Review, consideration and action regarding exam accommodations

None

13. Review, consideration and action regarding applications for licensure

Appeals

1. Deborah Woodard

Tabled

2. Heidi Jo Zinda

Ms. Edstrom summarized the information submitted in support of the appeal. The professional was noticed, but did not appear.

Dr. Davis moved, seconded by Ms. Menchaca, to deny the appeal based on deficiencies in supervised work experience. The motion passed unanimously.

3. *Gabriel Russo*

Ms. Edstrom summarized the information submitted in support of the appeal. Mr. Russo appeared in person and addressed the committee.

Following review and discussion, the committee agreed that the professional meets minimum requirements.

4. *Leonard Sanchez*

Ms. Edstrom summarized the information submitted in support of the appeal. The professional was noticed, but did not appear.

Following review and discussion, the committee agreed that the professional meets minimum requirements.

5. *Kristi Smith*

Ms. Edstrom summarized the information submitted in support of the appeal. Ms. Smith appeared in person and addressed the committee.

Following review and discussion, the committee agreed that the professional meets minimum requirements.

The committee reviewed files from 10:45 a.m. through 11:20 a.m.

Mr. Gutierrez moved, seconded by Dr. Medina, to recommend to the Board to approve the following nine applicants as Licensed Master Social Workers after receiving a passing score on the required exam:

| | | | |
|-------------------|----------------|--------------------|--------------|
| Allison Christner | Laura Merritt | Victoria Woods | Diana Kyrish |
| James Downey | James Thompson | Barbara Rattenborg | Mui-Joo Wee |
| Kathleen Linden | | | |

The motion passed unanimously.

Ms. Menchaca moved, seconded by Mr. Gutierrez, to recommend to the Board to approve Sara Warren as a Licensed Baccalaureate Social Worker after receiving an acceptable fingerprint report. The motion passed unanimously.

Mr. Gutierrez moved, seconded by Ms. Menchaca, to recommend to the Board to approve Nancy Fried as a Licensed Baccalaureate Social Worker after receiving a passing score on the required exam. The motion passed unanimously.

Mr. Gutierrez moved, seconded by Dr. Medina, to recommend to the Board to approve Jean West and Mary Mack as a Licensed Master Social Workers. The motion passed unanimously.

Mr. Gutierrez moved, seconded by Ms. Menchaca, to recommend to the Board to approve the following seven applicants as Licensed Clinical Social Workers after receiving a passing score on the required exam:

| | | | |
|-------------------------|----------------|------------------|-----------------|
| Lauren Cook | Brenda Patrana | Christine Hughes | Benjamin Duncan |
| Louise Mills-Dumonceaux | Kimberly Romen | Leonard Sanchez | |

The motion passed unanimously.

Mr. Gutierrez moved, seconded by Dr. Medina, to recommend to the Board to approve Janice Beck, Kristi Smith and Gabriel Russo as Licensed Clinical Social Workers. The motion passed unanimously.

Mr. Gutierrez moved, seconded by Ms. Menchaca, to recommend to the Board to deny Gail Garcia, Danny Goldman, Sloane Smith and Julia Frazier based on uncorrectable deficiencies. The motion passed unanimously.

14. **Future agenda items**

None

15. **Call for public comment**

None

16. Establishment of future meeting date(s)

The next meeting is scheduled for May 13, 2005, at 9:00 a.m. in room B-2.

17. Adjournment

Mr. Gutierrez moved to adjourn. The motion passed unanimously and the meeting was adjourned at 11:40 a.m.

Traci Sawyer-Sinkbeil
Secretary/Treasurer

Date