



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
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JANICE K. BREWER  
Governor

DEBRA RINAUDO  
Executive Director

SOCIAL WORK CREDENTIALING COMMITTEE MEETING MINUTES  
Friday, April 9, 2010

Members Present: Doug Mitchell, Stephen Lankton, Vicki Dawson, Karla Foltz  
Member Absent: Cedric Davis  
Staff Present: Patricia Reynolds, Debra Rinaudo, Marc Harris, A.A.G., Mary Wilson, Elma Brambila

1. **Call to Order**

The meeting was called to order on April 9, 2010, at 9:05 a.m. with Mr. Mitchell presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Ms. Foltz moved seconded by Ms. Dawson, to approve the general meeting minutes from the March 12, 2010, meeting, as submitted. The motion passed unanimously. Mr. Lankton abstained from the vote.

4. **Review, consideration and action of complaints and other disciplinary matters**

*Pending complaints represent unproven allegations. On investigation, many complaints are found to be without merit or not of sufficient seriousness to merit disciplinary action against the licensee and are dismissed. Action by the committee on all disciplinary matters is a recommendation only. All final decisions are made by the Board.*

Mr. Mitchell reviewed the procedure for conducting informal meetings.

A. 2010-0041, Mitzi Mackenzie, LMSW-12181 and LCSW applicant  
Ms. Rinaudo summarized the results of the Board's investigation.

The complainant was properly noticed, but did not appear.

The professional and her supervisor, Ellen Sohus, appeared in person and addressed the committee.

Following review and discussion by members, Ms. Dawson moved, seconded by Mr. Mitchell, to recommend to the Board to find the following violations:

- A.R.S. §32-3251(12)(p), failing to conform to minimum practice standards as developed by the Board, as it relates to:
  - A.A.C. R4-6-1101, informed consent for treatment requirements
  - A.A.C. R4-6-1103, client record requirements
  - A.A.C. R4-6-1102, written treatment plan requirements
  - A.A.C. R4-6-1103, progress note and documentation of contact requirements
  - A.A.C. R4-6-1103(B)(12) and R4-6-1104, financial and billing record requirements
  - A.A.C. R4-6-1105, written authorization to release confidential information requirements
- A.R.S. §32-3251(12)(ii), violating any federal or state law, rule or regulation as it relates to:
  - A.A.C. R4-6-405, a licensed master social worker shall only engage in the practice of clinical social work under direct supervision
- A.R.S. §32-3251(12)(l), any conduct, practice or condition that impairs the ability of the licensee to safely and competently practice

The motion passed unanimously.

Following further discussion by members, Mr. Mitchell moved, seconded Ms. Dawson, to recommend to the Board to accept a consent agreement that stipulates the following:

- The professional's LMSW license will be placed on 24 months probation
- The professional shall complete 24 months of supervised work experience in an OBHL licensed outpatient facility
- The professional shall obtain weekly clinical supervision by a pre-approved independently licensed supervisor
- Clinical supervision shall focus on scope of practice issues, clinical judgment, and record keeping as related to issues identified in the consent agreement
- The supervisor shall complete quarterly reports for Board approval
- The professional shall complete a 3-semester credit hour graduate level in-person behavioral health ethics course within the first 12 months
- The professional shall complete the NASW Staying Out of Trouble course, or a course with equivalent content, within the first 12 months. There is no requirement that the NASW course be completed in-person.

The motion passed unanimously.

Following further discussion, Mr. Mitchell moved, seconded by Ms. Foltz, to recommend to the Board to deny the professional's LCSW application based on failure to meet minimum licensure requirements and unprofessional conduct findings as set forth above pursuant to A.R.S. § 32-3275(6). The motion passed unanimously.

*B. 2010-0075, Linda Hudnall, LMSW-12384 and LCSW applicant*

Ms. Reynolds summarized the results of the Board's investigation.

The complainant was properly noticed, but did not appear.

The professional appeared in person and addressed the committee.

Following review and discussion by members, Ms. Dawson moved, seconded by Ms. Foltz, to recommend to the Board to find a violation of A.R.S. §32-3251(12)(nn), violating the security of a licensure exam. The motion failed with Mr. Mitchell and Mr. Lankton opposed.

Following further discussion by members, Ms. Dawson moved, seconded by Ms. Foltz, to recommend to the Board to find a violation of A.R.S. §32-3251(12)(nn), violating the security of a licensure exam. The motion passed unanimously.

Mr. Mitchell moved, seconded by Mr. Lankton, to recommend to the Board to accept a consent agreement that stipulates that the professional can not practice under her LMSW license until she passes the ASWB Master level exam. The motion passed unanimously.

*C. Joan Dudek, LMSW applicant*

Ms. Reynolds summarized the results of the Board's investigation.

The applicant was properly noticed, but did not appear.

Following review and discussion by members, Mr. Mitchell moved, seconded by Ms. Dawson, to open a complaint, to find the following violations:

- A.R.S. §32-3251(12)(l), any conduct, practice or condition that impairs the ability of the licensed behavioral health professional to safely and competently practice
- A.R.S. §32-3251(12)(o), failing to furnish information in a specified time to the Board or its investigators

and to recommend to the Board to deny the application for unprofessional conduct pursuant to A.R.S. §32-3275(6). The motion passed unanimously.

*The committee took a break at 9:55 a.m., reconvening its public meeting at 10:05 a.m.*

*D. Marianne Krivan, LCSW applicant*

Ms. Rinaudo summarized the results of the Board's investigation.

The applicant addressed the committee telephonically.

Following review and discussion by members, Ms. Dawson moved, seconded by Ms. Foltz, to open a complaint and find a violation of A.R.S. §32-3251(12)(l), any conduct, practice or condition that impairs the ability of the licensee to safely and competently practice.

Following further discussion, Mr. Mitchell moved, seconded by Ms. Foltz, to recommend to the Board to deny the application for unprofessional conduct pursuant to A.R.S. §32-3275(6). The motion passed unanimously.

*E. Robert Collette, LMSW-12469*

Ms. Reynolds summarized information obtained during the Board's background investigation.

The professional was properly noticed, but did not appear.

Following review and discussion by members, Ms. Dawson moved, seconded by Ms. Foltz, to open a complaint for further investigation. The motion passed unanimously.

*The committee took a break at 12:00 p.m., reconvening its public meeting at 12:05 p.m.*

**5. Report from the Chair and items for review, consideration, and possible action**

No report.

**6. Report from the Executive Director and/or staff**

*A. General Agency Operations*

No report.

**8. National and regional trends and news regarding the profession(s)**

None

**9. Review, consideration and action of supervision/work experience and/or exemptions**

*A. Sandra Lax (Michael Graham, LPC)*

Members reviewed information submitted in support of the request for a supervisor exemption.

Following review and discussion by members, Mr. Mitchell moved, seconded by Ms. Foltz, to approve the exemption request for clinical supervision hours provided by Michael Graham, LPC. The motion passed unanimously.

*B. Patricia Bishop (Laura Kandel, LCSW-MD)*

Members reviewed information submitted in support of the request for a supervisor exemption.

Following review and discussion by members, Mr. Mitchell moved, seconded by Mr. Lankton, to approve the exemption request for clinical supervision hours provided by Laura Kandel, LCSW-MD. The motion passed unanimously.

**10. Applications for renewal: review, consideration and action**

*A. Dawn Toth*

Members reviewed the professional's request for a reduction in continuing education hours.

The professional was properly noticed, but did not appear.

Following review and discussion by members, Mr. Lankton moved, seconded by Ms. Foltz, to deny the request for a reduction of continuing education hours. The motion passed unanimously.

**11. Review, consideration and action of consent agenda for applications for inactive status and deficiency extension requests**

Mr., Mitchell moved, seconded by Mr. Lankton, to approve the consent agenda as reviewed by Mr. Lankton granting 60-day extensions to Jennifer Netzky, Stephani Norwood-Thompson and Sean McCarthy. The motion passed unanimously.

**12. Review, consideration and action regarding exam accommodations, exam extensions and inactive extensions**

*A. Marilyn Dooline-Begay, Exam extension request*

Members reviewed information submitted in support of the request for an exam extension.

Following review and discussion by members, Ms. Dawson moved, seconded by Mr. Mitchell, to approve the applicant's request for an exam extension. The motion passed unanimously.

*B. Robert Di Girolamo, Inactive status extension request*

Mr. Mitchell was recused from all matters involving the professional

Members reviewed information submitted in support of the request for an extension of inactive status.

Following review and discussion by members, Ms. Dawson moved, seconded by Mr. Lankton, to approve the applicant's request for an extension of inactive status based on a showing of good cause. The motion passed unanimously. Mr. Mitchell was recused from the vote.

**13. Review, consideration and action regarding applications for licensure**

Independent Contractor

*Mitzi Mackenzie (Arcadia Counseling)*

Members reviewed information submitted in support of the work experience acquired as an independent contractor at Arcadia Counseling.

The applicant appeared in person and addressed the committee.

Following review and discussion by members, Mr. Mitchell moved, seconded by Mr. Lankton, to find that the work experience at Arcadia Counseling was not supervised work experience. The motion passed unanimously.

Appeals

*Rosemarie Nichols*

Members noted that no new information was submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion by members, Mr. Mitchell moved, seconded by Mr. Lankton, to deny the appeal for the reasons previously stated. The motion passed unanimously.

*Linda Hudnall*

Tabled

*The committee took a break to review files at 12:25 p.m., reconvening its public meeting at 1:20 p.m.*

Ms. Dawson moved, seconded by Mr. Lankton, to recommend to the Board to approve Kathryn Mendoza and Angela McWilliams as Licensed Master Social Workers upon receipt of the required license issuance fee. The motion passed unanimously.

Ms. Dawson moved, seconded by Mr. Lankton, to recommend to the Board to approve the following 4 applicants as Licensed Clinical Social Workers upon receipt of the required license issuance fee:

Christopher Jaeckel	James Tuttle
Peggy Oliveira	Angela Hernandez

The motion passed unanimously.

Ms. Dawson moved, seconded by Mr. Lankton, to recommend to the Board to approve the following 5 applicants as Licensed Clinical Social Workers upon receipt of a passing score on the required exam and upon receipt of the required license issuance fee:

Patricia Bishop	Christine Widener	Lisa McKirchy
Sarah Bacon	Kathryn Grayson Williams	

The motion passed unanimously.

Mr. Mitchell moved, seconded by Ms. Dawson, to recommend to the Board to approve the following 6 applicants as Licensed Master Social Workers upon receipt of a passing score on the required exam and upon receipt of the license issuance fee:

Charlene Ben	Kelly Bucher	Donita Robinson
Sandra Lax	Jade Guerrero	Dora Hearne

The motion passed unanimously.

**14. Future agenda items**

Consideration regarding opening a complaint against Ellen Sohus

**15. Call for public comment**

None

**16. Establishment of future meeting date(s)**

The next meeting is scheduled for Friday, May 14, 2010, at 9:00 a.m. at 3443 North Central Avenue, 9<sup>th</sup> floor conference room.

**17. Adjournment**

Ms. Dawson moved, seconded by Mr. Lankton, to adjourn. The motion passed unanimously and the meeting was adjourned at 1:22 p.m.

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Steve Lankton  
Secretary/Treasurer

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Date