



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
3443 NORTH CENTRAL AVENUE, SUITE 1700
PHOENIX, AZ 85012
PHONE: 602.542.1882 FAX: 602-364-0890
Website: www.az.gov
Website: www.bbhe.state.az.us
E-mail address: azbbhe@bbhe.state.az.us

JANET NAPOLITANO
Governor

KATHLEEN PHILLIPS
Board Chair

DEBRA RINAUDO
Executive Director

SOCIAL WORK CREDENTIALING COMMITTEE MEETING MINUTES
Friday, August 12, 2005

Members Present: Cedric Davis, Teresa Menchaca, Traci Sawyer-Sinkbeil

Members Absent: John Gutierrez

Staff Present: Debra Rinaudo, Marc Harris, Mary Wilson

Public Present: Stephen White, Zoe Folts, Lisa Kaczewski

1. Call to Order

The meeting was called to order on August 12, 2005, at 9:06 a.m. with Dr. Davis presiding.

2. Roll Call

See above.

3. Review and Approval of Minutes

Ms. Sawyer-Sinkbeil moved, seconded by Dr. Davis, to approve the general meeting minutes from the May 13, 2005, meeting as submitted. The motion carried with Ms. Menchaca abstaining.

Ms. Sawyer-Sinkbeil moved, seconded by Ms. Menchaca, to approve the general meeting minutes from the June 10, 2005, meeting as submitted. The motion passed unanimously.

Ms. Sawyer-Sinkbeil moved, seconded by Dr. Davis, to approve the general meeting minutes from the July 15, 2005, meeting as submitted. The motion carried with Ms. Menchaca abstaining.

4. Review, consideration and action of complaints and other disciplinary matters

None

5. Report from the Chair and items for review, consideration, and possible action

A. Review of Attorney General's opinion regarding e-mail communication by members of a public body
Tabled

Dr. Davis reported that, during recent Board meetings, the public members appear not to understand fully the function or operation of the credentialing committees. He suggested that this committee extend an invitation to the public members of the Board to attend a credentialing committee meeting.

Ms. Menchaca moved, seconded by Ms. Sawyer-Sinkbeil, to direct staff to draft an invitation letter to Board members for approval by Dr. Davis. The motion passed unanimously.

6. Report from the Executive Director and/or staff

A. General Agency Operations

Ms. Rinaudo reported that members will be receiving a letter regarding the move, including directions to the new office location and parking instructions.

B. Annual 2005 CLEAR Conference

Ms. Sawyer-Sinkbeil moved, seconded by Ms. Menchaca, to appoint Dr. Davis to represent this committee at the CLEAR 2005 Annual Conference. The motion passed unanimously.

7. Report from the Board and other committees

Ms. Rinaudo reported regarding the Marriage and Family Therapy Credentialing Committee's recent experience with reciprocity applications. The committee receives a large percentage of applications for reciprocity from California where licensure requirements are very different from Arizona's. The committee is developing guidelines to be used when considering the substantial equivalence of a reciprocity application.

8. National and regional trends and news regarding the profession(s)

None

9. Review, consideration and action of supervision/work experience and/or exemptions

A. Shanna Howald

Ms. Menchaca moved, seconded by Dr. Davis, to pend consideration to allow the applicant to submit the clinical supervision notes kept by Lisa Gold. The motion passed unanimously.

B. Jane Boland

Ms. Sawyer-Sinkbeil moved, seconded by Ms. Menchaca, to pend consideration to allow the applicant to submit additional information regarding her supervisors. The motion passed unanimously.

10. Review, consideration and action regarding renewals

None

11. Review, consideration and action of consent agenda for applications for inactive, extension and exam extension requests

Ms. Menchaca moved, seconded by Ms. Sawyer-Sinkbeil, to approve the consent agenda, as reviewed by Dr. Davis, granting a 60-day extension to Vernon Throop and second 60-day extensions to Alice Dionisio and Miriam Korobkin. The motion passed unanimously.

12. Review, consideration and action regarding exam accommodations

A. Mika Kondo

Ms. Sawyer-Sinkbeil moved, seconded by Ms. Menchaca, to grant the exam accommodation request for a Japanese-English dictionary. The motion passed unanimously

13. Review reassessment

A. Peggy James

Ms. Sawyer-Sinkbeil moved, seconded by Ms. Menchaca, to deny the request for reassessment. The motion passed unanimously

14. Review, consideration and action regarding applications for licensure

Appeals

Deborah Woodard

Ms. Rinaudo reviewed the information submitted in support of the appeal.

Ms. Woodard was noticed, but did not appear.

Following review, members agreed that the applicant meets minimum requirements.

Ms. Menchaca moved, seconded by Ms. Sawyer-Sinkbeil, to recommend to the Board to approve the following 13 applicants as Licensed Master Social Workers after receiving a passing score on the required exam:

Brian Straub	Donald Allen	Elaine Stein	Nicole Early
Yolanda Shoemaker	Edward Walwork	Jeanette Swaim	Patricia Bruce
Melissa Styles	Sonya Chambliss-Alexander	Cheryl Mowen	Lisa Lahaie
Nicole Valdez			

The motion passed unanimously.

Ms. Menchaca moved, seconded by Ms. Sawyer-Sinkbeil, to recommend to the Board to approve the following 11 applicants as Licensed Clinical Social Workers after receiving a passing score on the required exam:

Nancy Ryba	Patricia Gardner	Mary Ellen Passaro	Deborah Woodard
Barbara Colon	Nicholas Zubiak	Clemmer Hamby	Elizabeth Powers-Tolman
Jennifer Zwirek	Sharon McIver	Kathleen Golden	

The motion passed unanimously.

Ms. Menchaca moved, seconded by Ms. Sawyer-Sinkbeil, to recommend to the Board to approve Robin Bryne, Daniel Buse, Margaret Borden, James Nagi and Jolene Miller as Licensed Clinical Social Workers. The motion passed unanimously.

Ms. Menchaca moved, seconded by Ms. Sawyer-Sinkbeil, to recommend to the Board to approve Deborah Behrendt, Valerie Westbrooke and Nancy Aley as Licensed Master Social Workers upon receipt of a favorable fingerprint report. The motion passed unanimously.

Ms. Menchaca moved, seconded by Ms. Sawyer-Sinkbeil, to recommend to the Board to approve Sandra Moss as a Licensed Clinical Social Worker upon receipt of a favorable fingerprint report. The motion passed unanimously.

Ms. Menchaca moved, seconded by Ms. Sawyer-Sinkbeil, to recommend to the Board to deny Victor Rivera and Valerie Perrone based on their failure to establish that they meet minimum licensure requirements. The motion passed unanimously.

14. Future agenda items

None

15. Call for public comment

None

16. Establishment of future meeting date(s)

The next meeting is scheduled for September 16, 2005, at 9:00 a.m. at 3443 North Central Avenue, 9th floor conference room.

17. Adjournment

Ms. Menchaca moved, seconded by Ms. Sawyer-Sinkbeil, to adjourn. The motion passed unanimously and the meeting was adjourned at 11:30 a.m.

Traci Sawyer-Sinkbeil
Secretary/Treasurer

Date