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JANET NAPOLITANO  
Governor

CEDRIC DAVIS  
Board Chair

DEBRA RINAUDO  
Executive Director

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SOCIAL WORK CREDENTIALING COMMITTEE MEETING MINUTES  
Friday, August 11, 2006

Members Present: Cedric Davis, Douglas Mitchell, John Gutierrez,

Members Absent: Teresa Menchaca

Staff Present: Amy Shelton, Marc Harris, A.A.G., Sherry Blatner, Mary Wilson, Elma Brambila

**1. Call to Order**

The meeting was called to order on August 11, 2006, at 9:00 a.m. with Dr. Davis presiding.

**2. Roll Call**

See above.

**3. Review and Approval of Minutes**

Mr. Mitchell moved, seconded by Mr. Gutierrez, to approve the general meeting minutes from the June 9, 2006, meeting, as submitted. The motion passed unanimously.

Mr. Gutierrez moved, seconded by Mr. Mitchell, to rescind the motion to approve the June 9, 2006, general meeting minutes. The motion passed unanimously.

**4. Review, consideration and action of complaints and other disciplinary matters**

*Action by the committee on all disciplinary matters is a recommendation only. All final decisions are made by the Board.*

*A. 2003-0071, 2003-0081 and 2006-0109, Barbara Waldman, LCSW-3559*

Ms. Shelton summarized the results of the Board's investigation.

Dr. Waldman addressed the committee telephonically.

Mr. Stadelman, the professional's attorney, appeared in person and addressed the committee.

2003-0071

Following discussion, Mr. Gutierrez moved, seconded by Mr. Mitchell, to recommend to the Board to find a violation of A.R.S. §32-3251(10)(i), any conduct or practice that is contrary to recognized standards of ethics in the behavioral health profession as it relates to the NASW Code of Ethics:

- Section 1.03(a) Informed Consent: social workers should provide services to clients only in the context of a professional relationship based on valid informed consent,
- Section 3.04(a) Client Records: social workers should take reasonable steps to ensure that documentation is accurate and reflects services provided, and
- Section 3.04(b) Client Records: social workers include sufficient and timely documentation in records to facilitate the delivery of services and to ensure continuity of services provided to clients in the future, based on Dr. Waldman's failure to maintain adequate clinical documentation.

The motion passed unanimously.

2003-0081

Following discussion, Mr. Gutierrez moved, seconded by Mr. Mitchell, to recommend to the Board to find a violation of A.R.S. §32-3251(10)(i), any conduct or practice that is contrary to recognized standards of ethics in the behavioral health profession as it relates to the NASW Code of Ethics:

- Section 1.03(a) Informed Consent: social workers should provide services to clients only in the context of a professional relationship based on valid informed consent and
- Section 3.04(a) Client Records: social workers should take reasonable steps to ensure that documentation is accurate and reflects services provided and
- Section 3.04(b) Client Records: social workers include sufficient and timely documentation in records to facilitate the delivery of services and to ensure continuity of services provided to clients in the future.

based on a finding that the client file had inadequate documentation. The motion passed unanimously.

Mr. Mitchell moved, seconded by Mr. Gutierrez, to recommend to the Board to find a violation A.R.S. §32-3251(10)(i), any conduct or practice that is contrary to recognized standards of ethics as it relates to A.R.S. §12-2293, a certified individual should make client records promptly available to the client, based on Dr. Waldman's failure to release the client's records to the client upon written request. The motion passed unanimously.

2006-0109

The complainant addressed the committee telephonically.

Following discussion, Mr. Gutierrez moved, seconded by Mr. Mitchell, to recommend to the Board to find a violation of A.R.S. §32-3251(12)(p), failing to conform to minimum practice standards as developed by the Board, and A.R.S. §32-3251(12)(q), failing to maintain adequate records of behavioral health services to a client, based on Dr. Waldman's failure to maintain adequate clinical documentation. The motion passed unanimously.

Mr. Gutierrez moved, seconded by Mr. Mitchell, to recommend to the Board to find a violation of A.R.S. §32-3251(12)(kk), failing to make client records in the licensee's possession promptly available to a minor client's parent, as it relates to A.R.S. §25-403.06, unless otherwise provided by court order or law, on reasonable request both parents are entitled to have access to documents and other information regarding the child's mental or emotional condition, based on Dr. Waldman's failure to timely produce her minor client's records to the father of that minor client. The motion passed unanimously.

Mr. Mitchell moved, seconded by Mr. Gutierrez, to recommend to the Board to find a violation of A.R.S. §32-3251(12)(k), any conduct, practice or condition that is contrary to recognized standards of ethics in the behavioral health profession, as it relates to the following sections of the NASW Code of Ethics:

- Section 1.06(a), social workers should be alert to and avoid conflicts of interest that interfere with the exercise of professional discretion and impartial judgment, and
- Section 1.06(c), social workers should not engage in multiple or dual relationships with clients or former clients in which there is a risk of exploitation or potential harm to the client,

based on Dr. Waldman's failure to maintain appropriate professional boundaries. The motion passed unanimously.

Mr. Mitchell moved, seconded by Mr. Gutierrez, to recommend to the Board to consolidate the findings of the three complaints and offer a consent agreement that stipulates:

- 12 months probation
- Completion of a pre-approved 3-semester credit hour graduate level ethics course
- Clinical supervision by a pre-approved LCSW for a minimum of 12 months
- Supervision twice a month
- Focus of supervision will be documentation and boundary issues

- Quarterly reports and final summary
- 4 hours of continuing education in recordkeeping and documentation in addition to the continuing education required for renewal of her license
- No early release
- All costs borne by the professional

The motion passed unanimously.

*The committee took a break at 11:07 a.m., reconvening its public meeting at 11:18 a.m.*

*B. 2005-0037, Emily Nickerson, LCSW-1637*

Ms. Shelton summarized the results of the Board's investigation.

The professional addressed the committee telephonically.

The complainant addressed the committee telephonically.

Following review and discussion by members, Mr. Mitchell moved, seconded by Mr. Gutierrez, to recommend to the Board to dismiss the complaint. The motion passed unanimously.

*C. Susan Livingston, LCSW-11160*

Ms. Blatner summarized the information regarding the professional's failure to disclose criminal history on her renewal.

Ms. Livingston appeared in person and addressed the committee.

Following discussion by members, Mr. Gutierrez moved, seconded by Mr. Mitchell, to open a complaint for further investigation. The motion passed unanimously.

*D. Joanne Rosenberg, LCSW-1087*

Ms. Blatner summarized the facts regarding the professional's background.

The professional addressed the committee telephonically.

Following discussion by members, Mr. Gutierrez moved, seconded by Mr. Mitchell, to open a complaint for further investigation. The motion passed unanimously.

**5. Report from the Chair and items for review, consideration, and possible action**

No report

**6. Report from the Executive Director and/or staff**

*A. General Agency Operations*

No report.

*B. Guidelines to review reciprocity applications*

None

**7. Report from the Board and other committees**

None

**8. National and regional trends and news regarding the profession(s)**

None

**9. Review, consideration and action of supervision/work experience and/or exemptions**

*A. Brian Collins (Howard Skram, LPC)*

Mr. Gutierrez moved, seconded by Mr. Mitchell, to approve the clinical supervision hours provided by Mr. Skram. The motion passed unanimously.

*B. Douglas Halpern (David Harvey, LPC, PhD)*

Mr. Gutierrez moved, seconded by Mr. Mitchell, to approve the clinical supervision hours provided by Mr. Harvey. The motion passed unanimously.

C. Victor Gilbert (David Anderson, PhD)

Mr. Gutierrez moved, seconded by Mr. Mitchell, to approve the clinical supervision hours provided by Mr. Anderson. The motion passed unanimously.

**10. Review, consideration and action regarding renewals**

None

**11. Review, consideration and action of consent agenda for applications for inactive, extension and exam extension requests**

Mr. Gutierrez moved, seconded by Mr. Mitchell, to approve the consent agenda, as approved by Dr. Davis, granting 60-day extensions to Dawn Kosnoski, Cathy Kelley and Kathleen Pickrel and inactive status to Carole Braszky and Roberto Torres. The motion passed unanimously.

**12. Review, consideration and action regarding exam accommodations and extensions**

A. Mary Ellen Passaro

Mr. Mitchell moved, seconded by Mr. Gutierrez, to approve the request for an exam extension. The motion passed unanimously.

**13. Review, consideration and action regarding applications for reassessment**

None

**14. Review, consideration and action regarding applications for licensure**

*The committee began reviewing files at 12:05 p.m., reconvening its public meeting at 12:15 p.m.*

Mr. Gutierrez moved, seconded by Mr. Mitchell, to recommend to the Board to approve Marilyn Kurns as a Licensed Bachelor Social Worker upon receipt of a passing score on the required exam. The motion passed unanimously.

Mr. Mitchell moved, seconded by Mr. Gutierrez, to recommend to the Board to approve Oleg Topolev, Laura Hale, Andrea Alfred and Sharon Manuelito as Licensed Master Social Workers. The motion passed unanimously.

Mr. Gutierrez moved, seconded by Mr. Mitchell, to recommend to the Board to approve Beverlee McQuarrie and Amy Nielsen as Licensed Clinical Social Workers. The motion passed unanimously.

Mr. Gutierrez moved, seconded by Mr. Mitchell, to recommend to the Board to approve the following 17 applicants as Licensed Master Social Workers after receiving a passing score on the required exam:

Jason Carpenter	Andrea Polidori	Kathleen Pickrel	Tandie Myles
Neal Holden	Stephanie Shipman	Jessica Serensca	Nicole Casey
Erika Martinez	Ciara Stern	Carol Hirschberg-James	Chris Christy
Laura Henry	Ana Tomecek-Weinberg	Raquel Mrozowski	Jason Forquer
Gecole Harley			

The motion passed unanimously.

Mr. Gutierrez moved, seconded by Mr. Mitchell, to recommend to the Board to approve the following applicants as Licensed Clinical Social Workers upon receipt of a passing score on the required exam:

Teresa Hare	Charles Reichel	Keith Allen	Jennifer Gunderson
Frazier Wilson, Jr.	Jody Dean		

The motion passed unanimously.

Mr. Gutierrez moved, seconded by Mr. Mitchell, to recommend to the Board to approve Fayette Barbour as a Licensed Clinical Social Worker upon receipt of a favorable fingerprint report. The motion passed unanimously.

Mr. Gutierrez moved, seconded by Mr. Mitchell, to recommend to the Board to approve Joanne Castrechino as a Licensed Master Social Worker upon receipt of a favorable fingerprint report. The motion passed unanimously.

Mr. Gutierrez moved, seconded by Mr. Mitchell, to recommend to the Board to deny Tracey Ceurvels based on her failure to establish that she meets minimum licensure requirements. The motion passed unanimously.

Mr. Gutierrez moved, seconded by Mr. Mitchell, to recommend to the Board to approve Dawn Baker as a Licensed Clinical Social Worker upon receipt of a reciprocity work experience verification. The motion passed unanimously.

**14. Future agenda items**

None

**15. Call for public comment**

None

**16. Establishment of future meeting date(s)**

The next meeting is scheduled for Friday, September 15, 2006, at 9:00 a.m. at 3443 North Central Avenue, 9<sup>th</sup> floor conference room.

**17. Adjournment**

Mr. Gutierrez moved, seconded by Mr. Mitchell, to adjourn. The motion passed unanimously and the meeting was adjourned at 12:20 p.m.

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Teresa Menchaca  
Secretary/Treasurer

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Date