



STATE OF ARIZONA
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JANET NAPOLITANO
Governor

GAIL CHASE
Board Chair

DEBRA RINAUDO
Executive Director

SOCIAL WORK CREDENTIALING COMMITTEE
NOTICE OF AGENDA & PUBLIC MEETING
Scheduled for Friday, February 13, 2004 at 9:00 AM
1400 West Washington, Room B-2, Phoenix, Arizona

1st amended (2/12/04)

Pursuant to A.R.S. Sec. 38-431.02, notice is hereby given to the general public and to members of the Social Work Credentialing Committee that the Committee will hold a regular meeting open to the public on the date and at the time indicated above. (The meeting room is located in the basement of the building.)

The Committee reserves the right to change the order of items on the agenda, except for those matters set for a specific time.

The Committee, upon majority vote of a quorum of the members, may hold an Executive Session on any item on the agenda, where applicable, for purposes of reviewing and discussing confidential records, to obtain legal advice and/or to consider its position and instruct its attorneys pursuant to A.R.S. § 38-431.03(A)(2), (3) and (4). Executive Sessions are not open to the public.

Americans with Disabilities Act: Persons with a disability may request a reasonable accommodation, such as a sign language interpreter or a copy of this document in alternative format, by contacting Mary Wilson at 602-542-1832 or the TDD number at 800-367-8939.

The agenda for the meeting is as follows:

1. **Call to order** (Gastineau, Chair)
2. **Roll call** (staff)
3. **Review and approval of minutes**
 - A. *January 30, 2004, general meeting minutes*
4. **Review, consideration, and action of complaints and other disciplinary matters**

The Committee may go into Executive Session to discuss records exempt from public inspection pursuant to A.R.S. Sec. 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. Sec. 38-431.03(A)(3)

 - A. *2003-0073, Deborah Suter-Downs, SW-0055M*
Continued meeting for review, consideration and action regarding continuing education documentation submitted by the professional.
5. **Report from the Chair**

The Committee may go into executive session to obtain legal advice pursuant to A.R.S. Sec. 38-431.03(A)(3).
6. **Report from the Executive Director and/or staff**

The Committee may go into executive session to obtain legal advice pursuant to A.R.S. Sec. 38-431.03(A)(3).

 - A. *General Agency Operations*
 - B. *Review, consideration and action regarding development of licensure rules*
 - C. *Licensure update*
 - D. *Appointment of delegate to ASWB Education meeting*
7. **Committees and other committee reports/matters**
 - A. *Board*
8. **National and regional news regarding the profession(s)**

9. Review, consideration and action of supervision/work experience exemptions

- A. *Lynn Liebling*
- B. *Colleen Honch*

10. Review, consideration and action of renewals

The Committee may go into executive session to obtain legal advice pursuant to A.R.S. Sec. 38-431.03(A)(3).

- A. *Shoshana Green-Jacobson, SW-0694I*

For review, consideration and action regarding the professional answering “yes” to questions (g) and (h) on her renewal application.

11. Review, consideration and action of consent agenda for inactive, deficiency extension and exam extension requests

Any item on this consent agenda can be removed for independent discussion by committee members.

- A. *Jennifer Seagle, Exam extension*
- B. *Aubrie Gordon, Exam extension*
- C. *Katherine Ohler-Romines, Exam extension*
- D. *Sheila Moore, 60-day extension*

12. Review, consideration and action regarding exam accommodations

13. Review, consideration and action of applications for certification

Names of applicants to be reviewed are posted in the main lobby of 1400 West Washington, Phoenix, AZ at least twenty-four hours (24) prior to the meeting

- A. *Catherine Braman, independent contractor*
- B. *Cathy Drucker, independent contractor*
- C. *Patricia Bonnay, appeal of June 6, 2003, CISW application denial*
- D. *Mark Walker*

For review, consideration and action regarding the professional answering “yes” to questions (7) on his certification application.

14. Future agenda items

15. Call for public comment

Those wishing to address the Committee do not need to request permission in advance; however, the Committee may limit those persons speaking during this time to a reasonable number on any given public matter. In addition, each person wishing to address the Committee will be given five (5) minutes to do so. Pursuant to A.R.S. § 38-431.02(H), the Committee can only take action on matters listed on the agenda. Action on public comment matters that are not listed on the agenda will be limited to directing staff to study the matter or to schedule the matter for further discussion at a later date.

16. Establishment of future meeting dates

- A. *The next meeting is scheduled for March 12, 2004, at 9:00 a.m.*

17. Adjournment

February 5, 2004

Debra Rinaudo
Executive Director