



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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JANET NAPOLITANO
Governor

CEDRIC DAVIS
Board Chair

DEBRA RINAUDO
Executive Director

SOCIAL WORK CREDENTIALING COMMITTEE MEETING MINUTES
Friday, June 13, 2008

Members Present: Douglas Mitchell, John Gutierrez, Teresa Menchaca
Members Absent: Cedric Davis
Staff Present: Debra Rinaudo, Kami Thur, Sherry Blatner, Mary Wilson

1. **Call to Order**

The meeting was called to order on June 13, 2008, at 9:06 a.m. with Ms. Menchaca presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Mr. Mitchell moved, seconded by Mr. Gutierrez, to approve the general meeting minutes from the May 9, 2008, meeting, as submitted. The motion passed unanimously.

4. **Review, consideration and action of complaints and other disciplinary matters**

Pending complaints represent unproven allegations. On investigation, many complaints are found to be without merit or not of sufficient seriousness to merit disciplinary action against the licensee and are dismissed. Action by the committee on all disciplinary matters is a recommendation only. All final decisions are made by the Board.

Ms. Menchaca reviewed procedures for conducting informal meetings.

A. *2006-0050, 2007-0034 and 2008-0050, Caecilia Winnubst, LCSW-2466*

2006-0050

Ms. Thur summarized the results of the Board's investigation.

The professional appeared in person and addressed the committee.

Following review and discussion by members, Mr. Mitchell moved, seconded by Mr. Gutierrez, to recommend to the Board to find a violation of A.R.S. §32-3251(12)(I), any conduct, practice or condition that impairs the ability of the licensee to safely and competently practice the licensee's profession. The motion passed unanimously.

Following further discussion, Mr. Gutierrez moved, seconded by Mr. Mitchell, to recommend to the Board to issue a letter of concern regarding the professional's failure to properly educate herself regarding appropriate billing procedures for licensed agencies. The motion passed unanimously.

2007-0034 and 2008-0050

Ms. Thur summarized the results of the Board's investigation.

The complainants appeared in person and addressed the committee.

The professional appeared in person and addressed the committee.

Following review and discussion by members, Mr. Mitchell moved, seconded by Mr. Gutierrez, to recommend to the Board to find a violation of A.R.S. §32-3251(12)(l), any conduct, practice or condition that impairs the ability of the licensee to safely and competently practice the licensee's profession and a violation of A.R.S. §32-3251(12)(p), failing to comply with minimum practice standards as developed by the Board, as it relates to A.A.C. R4-6-1101, A.A.C. R4-6-1102(1) and A.A.C. R4-6-1103(B)(9). The motion passed unanimously.

Following review and discussion by members, Mr. Mitchell moved, seconded by Mr. Gutierrez, to recommend to the Board to offer a consent agreement regarding Complaint Nos. 2006-0050, 2007-0034 and 2008-0050 that stipulates the following:

- The professional's license will be suspended for a minimum of 12 months.
- While on probation, the professional shall complete the following:
 1. A minimum of 12 months of work experience in psychotherapy in an agency licensed by the Office of Behavioral Health Licensure
 2. A minimum of 1 hour of clinical supervision for every 40 hours worked
 3. A minimum of 6 clock hours of NASW approved continuing education in ethics specifically addressing boundaries
 4. A minimum 3 clock hour course regarding HIPAA documentation requirements
- If the professional does not timely comply with all terms of the consent agreement, her license shall be automatically revoked

The motion passed unanimously.

The committee took a break at 10:42 a.m., reconvening its public meeting at 10:50 a.m.

B. 2008-0058, Gail Santilli-Gruver, LCSW-0280

Ms. Thur summarized the results of the Board's investigation.

The complainant appeared in person and addressed the committee.

The professional appeared in person and addressed the committee.

Following review and discussion by members, Mr. Mitchell moved, seconded by Mr. Gutierrez, to recommend to the Board to dismiss the complaint. The motion passed unanimously.

C. 2008-0091, Jacqueline Hartman, LCSW-2613

Ms. Blatner summarized the results of the Board's investigation.

The professional appeared in person and addressed the committee.

Following review and discussion by members, Mr. Mitchell moved, seconded by Mr. Gutierrez, to recommend to the Board to find the following violations:

- A.R.S. §32-3251(12)(f), active, habitual intemperance in the use of alcohol
- A.R.S. §32-3251(12)(l), any conduct, practice or condition that impairs the ability of the licensee to safely and competently practice the licensee's profession
- A.R.S. §32-3251(12)(c)(i) and (ii), any written misrepresentation of fact by a licensee to secure the renewal of a license

The motion passed unanimously.

Following further discussion, Mr. Mitchell moved, seconded by Mr. Gutierrez, to recommend to the Board to offer a consent agreement that stipulates the following:

- License will be placed on probation for a minimum of 12 months
- Therapy twice monthly focusing on self-development and coping skills
- Therapist will be independently licensed and pre-approved by the Board
- Therapist can recommend monthly sessions upon demonstration of appropriate progress
- Participation in AA once a week with sponsor submitting quarterly reports regarding attendance and participation

- The professional will not treat clients with substance abuse/dependency issues
- Random monthly drug and alcohol screening

The motion passed unanimously.

5. Report from the Chair and items for review, consideration, and possible action

A. ASWB Annual Delegate Assembly

No report.

6. Report from the Executive Director and/or staff

A. General Agency Operations

None

B. Review, consideration and possible action regarding development of guidelines to review reciprocity.

None

7. Report from the Board and other committees

None

8. National and regional trends and news regarding the profession(s)

None

9. Review, consideration and action of supervision/work experience and/or exemptions

A. Laura Merritt (Sandra Gallagher, PhD-AZ)

Members reviewed information submitted in support of the request for a supervisor exemption.

Following review, Mr. Mitchell moved, seconded by Mr. Gutierrez, to grant the request for a supervisor exemption for the clinical supervision hours provided by Sandra Gallagher, PhD. The motion passed unanimously.

B. Cecelia Graham (Mary Perdue, LPC)

Members reviewed information submitted in support of the request for a supervisor exemption.

Following review, Mr. Mitchell moved, seconded by Mr. Gutierrez, to grant the request for a supervisor exemption for the clinical supervision hours provided by Mary Perdue, LPC. The motion passed unanimously.

C. Ronald Paul (Trisha McMahan, LPC)

Members reviewed information submitted in support of the request for a supervisor exemption.

Following review, Mr. Mitchell moved, seconded by Mr. Gutierrez, to grant the request for a supervisor exemption for the clinical supervision hours provided by Trisha McMahan, LPC. The motion passed unanimously.

D. Ronald Paul (Konrad Kaserer, LPC)

Members reviewed information submitted in support of the request for a supervisor exemption.

Following review, Mr. Mitchell moved, seconded by Mr. Gutierrez, to grant the request for a supervisor exemption for the clinical supervision hours provided by Konrad Kaserer, LPC. The motion passed unanimously.

10. Applications for reassessment

None

11. Review, consideration and action of consent agenda for applications for inactive, extension and exam extension requests

Ms. Menchaca moved, seconded by Mr. Mitchell, to approve the consent agenda, as reviewed by Ms. Menchaca, granting a 60-day extension to Katherine Freeman and inactive status to Deborah Andrews, Ann Dinkleman, Melinda Miller and Tracey Taylor. The motion passed unanimously.

12. Review, consideration and action regarding exam accommodations and extensions

A. Willie Denard, accommodation request

Following review, Mr. Mitchell moved, seconded by Mr. Gutierrez, to approve the request for exam accommodations. The motion passed unanimously.

13. Review, consideration and action regarding applications for licensure

The committee reviewed files from 11:50 a.m. through 12:15 p.m.

Mr. Mitchell moved, seconded by Mr. Gutierrez, to recommend to the Board to approve Victoria Riendeau as a Licensed Bachelor Social Worker. The motion passed unanimously.

Mr. Mitchell moved, seconded by Mr. Gutierrez, to recommend to the Board to approve Laura Merritt and Cecelia Graham as Licensed Clinical Social Workers upon receipt of a passing score on the required exam. The motion passed unanimously.

Mr. Mitchell moved, seconded by Mr. Gutierrez, to recommend to the Board to approve the following fifteen applicants as Licensed Master Social Workers after receiving a passing score on the required exam:

Salina Hancock	Joseph Little	Daniel Rock	Joshua Plosker
Cristy Moore	David Hudson	Sharon Killen	Gordon Redhouse
Meggan Brownell	Charlene Ben	Amanda Russell	Keith Bradshaw
Lynne MacNeil	Vanessa Carpenter	Carol Chase	

The motion passed unanimously.

Mr. Mitchell moved, seconded by Mr. Gutierrez, to recommend to the Board to approve the following seven applicants as Licensed Master Social Workers:

Christopher Jaeckel	Alan Brankline	Tina Laird	Karri Macri
Anita Miller	Richard Gates	Dena Barbush	

The motion passed unanimously.

Mr. Mitchell moved, seconded by Mr. Gutierrez, to recommend to the Board to approve Lori Park, Robin Robler, Lorena Lashway, Emily Cox and Florence Rosiello as Licensed Clinical Social Workers. The motion passed unanimously.

14. Future agenda items

None

15. Call for public comment

None

16. Establishment of future meeting date(s)

The next meeting is scheduled for Friday, July 11, 2008, at 9:00 a.m. at 3443 North Central Avenue, 9th floor conference room.

17. Adjournment

Mr. Mitchell moved, seconded by Mr. Gutierrez, to adjourn. The motion passed unanimously and the meeting was adjourned at 12:17 a.m.

Teresa Menchaca
Secretary/Treasurer

Date