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JANET NAPOLITANO
Governor

KATHLEEN PHILLIPS
Board Chair

DEBRA RINAUDO
Executive Director

SOCIAL WORK CREDENTIALING COMMITTEE MEETING MINUTES
Friday, May 13, 2005

Members Present: Cedric Davis, John Gutierrez, Traci Sawyer-Sinkbeil
Members Absent: Teresa Menchaca, Manuel Medina
Staff Present: Debra Rinauado, Lisa Thornton, Sherry Blatner, Kami Thur, Becky Edstrom, Mary Wilson
Public Present: James Henry, Randie Campbell, L.D. Lumpkin, Stephanie Arastasia, Emilio Gonzales, Nanette Gerber, Deborah Suter-Downs, Deborah Woodard, Shoshana Green-Jacobson, Cheryl Cuyler

1. **Call to Order**

The meeting was called to order on May 13, 2005, at 9:11 a.m. with Dr. Davis presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

General meeting and executive session minutes from the April 8, 2005, meeting were tabled due to lack of quorum.

4. **Review, consideration and action of complaints and other disciplinary matters**

A. *2003-0073, Deborah Suter-Downs, LMSW-0055*

Ms. Blatner summarized the facts regarding the professional's non-compliance with the terms of the consent agreement.

Ms. Suter-Downs appeared in person and addressed the committee.

Following review and discussion, Ms. Sawyer-Sinkbeil moved, seconded by Mr. Gutierrez, to open a complaint based on the professional's violation of A.R.S. §32-3251(12)(n), failure to comply with the terms of a consent agreement. The motion passed unanimously.

Mr. Gutierrez moved, seconded by Ms. Sawyer-Sinkbeil, to offer a consent agreement for the revocation of the professional's license. The motion passed unanimously.

B. *2004-0011, Shoshana Green-Jacobson, LCSW-0694*

Ms. Thur summarized the facts regarding the professional's non-compliance with the terms of the consent agreement.

Ms. Green-Jacobson appeared in person and addressed the committee.

Following review and discussion, Mr. Gutierrez moved, seconded by Ms. Sawyer-Sinkbeil, to open a complaint based on a violation of A.R.S. §32-3251(12)(n), failure to comply with the terms of the consent agreement, and a possible violation of A.R.S. §32-3251(12)(l), any conduct, practice or condition that impairs the ability of the licensee to safely and competently practice the licensee's profession. The motion passed unanimously.

C. *L.D. Lumpkin, LCSW-4026*

Ms. Blatner summarized the results of the investigation resulting from the professional's failure to answer the application background question correctly with regard to his criminal history.

Mr. Lumpkin appeared in person and addressed the committee.

Following review and discussion, Mr. Gutierrez moved, seconded by Ms. Sawyer-Sinkbeil, to open a complaint and find a violation of A.R.S. §32-3251(10)(b), the use of fraud or deceit in establishing qualifications, based on the professional's failure to disclose past criminal history. The motion passed unanimously.

Following further discussion, Ms. Sawyer-Sinkbeil moved, seconded by Mr. Gutierrez, to recommend to the Board to issue a Letter of Concern and dismiss the complaint. The motion passed unanimously.

D. Frank Cassa, LCSW-3574

Ms. Blatner summarized the results of the investigation resulting from the professional's failure to answer the application background question correctly with regard to his criminal history.

Mr. Cassa was noticed, but did not appear.

Following review and discussion, Dr. Davis moved, seconded by Ms. Sawyer-Sinkbeil, to open a complaint and find a violation of A.R.S. §32-3251(10)(b), the use of fraud or deceit in establishing qualifications, based on the professional's failure to disclose past criminal history, and to recommend to the Board to issue a Letter of Concern and dismiss the complaint. The motion passed unanimously.

E. James Henry, LMSW applicant

Ms. Rinaudo summarized the background investigation resulting from the disclosure that the professional was the subject of two previous disbarments by the Arizona Supreme Court. Ms. Rinaudo also reviewed disciplinary actions against Mr. Henry by his current employer. Mr. Henry appeared in person and addressed the committee.

Following review and discussion, Ms. Sawyer-Sinkbeil moved, seconded by Mr. Gutierrez, to recommend to the Board to find a violation of A.R.S. §32-3251(12)(l), any conduct, practice or condition that impairs the ability of the licensee to safely and competently practice the licensee's profession, and a violation of A.R.S. §32-3251(12)(k), any conduct contrary to recognized standards of ethics as it relates to the NASW Code of Ethics 4.05, social workers should not allow their own personal problems, psychosocial distress, legal problems, or mental health difficulties to jeopardize the best interests of people for whom they have a professional responsibility, based on the information presented in the investigative summary. The motion passed unanimously.

Ms. Sawyer-Sinkbeil moved, seconded by Mr. Gutierrez, to recommend to the Board to offer a consent agreement that stipulates the following:

- Issuance of the Licensed Master Social Worker license to the professional
- Probation for one year with no opportunity for early release
- The professional's failure to comply with any term of the consent agreement in a timely manner will result in its termination and the Board will immediately seek to revoke the license.
- Supervisor and therapist must advise the Board within 5 days of the violation of any terms of the consent agreement.
- Clinical supervision twice a month
- Focus of clinical supervision will be ethical issues and best practices
- Clinical supervisor will be a LMSW or LCSW
- Supervisor will file quarterly reports
- Therapy twice a month
- Therapist will be independently licensed in Arizona
- Therapist will file quarterly reports
- All costs will be borne by the professional

The motion passed unanimously.

Ms. Sawyer-Sinkbeil moved, seconded by Mr. Gutierrez, to amend the previous motion to recommend to the Board to approve Mr. Henry as a Licensed Master Social Worker upon receipt of a passing score on the required exam and Board acceptance of a signed consent agreement. The motion passed unanimously.

The committee took a break from 10:30 a.m., reconvening its public meeting at 10:37 a.m.

F. *Mary Jo Whitfield, LBSW-0355*

Tabled

G. *Abraham Barton, LCSW-3651*

Tabled

5. Report from the Chair and items for review, consideration, and possible action

A. *June election for Chair and Secretary*

Ms. Rinaudo reported regarding June elections for Chair and Secretary.

B. *Candidate suggestions for ASWB positions*

Following discussion, Dr. Davis moved, seconded by Ms. Sawyer-Sinkbeil, to nominate Ms. Sawyer-Sinkbeil and Mr. Gutierrez for the nominating committee and Ms. Sawyer-Sinkbeil as a Director at Large. The motion passed unanimously.

C. *Elizabeth Roberts*

Ms. Rinaudo summarized the facts regarding the committee's decision to open a complaint against Ms. Roberts at its April 8, 2005, meeting.

Mr. Gutierrez moved, seconded by Ms. Sawyer-Sinkbeil, to rescind the committee's April 8, 2005, motion to open a complaint. The motion passed unanimously.

Committee members directed staff to contact Ms. Roberts to obtain additional information regarding her work experience in assessment, diagnosis and treatment.

6. Report from the Executive Director and/or staff

A. *Member attendance*

Tabled

B. *File review training*

Tabled

7. Report from the Board and other committees

No report

8. National and regional trends and news regarding the profession(s)

None

9. Review, consideration and action of supervision/work experience and/or exemptions

A. *Judith Cruz*

Tabled

B. *Julie James*

Ms. Sawyer-Sinkbeil moved, seconded by Mr. Gutierrez, to approve the clinical supervision hours provided by Mr. Morrison, LPC. The motion passed unanimously.

10. Review, consideration and action regarding renewals

None

11. Review, consideration and action of consent agenda for applications for inactive, extension and exam extension requests

Mr. Gutierrez moved, seconded by Dr. Davis, to approve the consent agenda, as reviewed by Ms. Sawyer-Sinkbeil, granting 60-day extensions to Veronica Bradley, Tyrone Copeland, Alice Dionesio, Tamera Edwards, Jane Boland, Amira El-Ahmadiyyah, Vern Throop, Donna Pietrewicz, Jondra Cowley, Andrea Cuc and Kim Morris, second 60-day extensions to Dolores Reid, Tom Singer and Veronica Mouton-Moore, inactive status to Judith Ann Longo and second inactive status to Bruce Dashiell. The motion passed unanimously.

12. Review, consideration and action regarding exam accommodations

A. *Gail Jaffe*

Mr. Gutierrez moved, seconded by Ms. Sawyer-Sinkbeil, to approve the exam accommodation request. The motion passed unanimously.

13. Review, consideration and action regarding applications for licensure

Appeals

Mary Francis Aragon

Ms. Rinaudo reviewed the appeal request submitted by the applicant.

Following review and discussion, Mr. Gutierrez moved, seconded by Ms. Sawyer-Sinkbeil, to deny the appeal based on the professional's failure to establish that she meets minimum requirements. The motion passed unanimously.

Elizabeth Smith

Ms. Rinaudo summarized the information submitted in support of the appeal. The professional was noticed, but did not appear.

Committee members agreed that the applicant meets licensure requirements.

Brenda Cochran

The professional was noticed, but did not appear.

Dorothy Anderson

Ms. Anderson appeared in person and addressed the committee.

Ms. Rinaudo summarized the information submitted in support of both Ms. Anderson's and Ms. Cochran's appeals.

A decision on both appeals was tabled pending a Board decision regarding the level of evidence of assessment, diagnosis and treatment required under licensure requirements.

The consensus of the committee is to recommend to the Board that assessment, diagnosis and "ongoing treatment" be required to qualify an applicant for independent licensure.

Michael Orr

Ms. Rinaudo summarized the information submitted in support of the appeal. The applicant was noticed, but did not appear.

Following review, members agreed that Mr. Orr has failed to demonstrate that his work experience is in psychotherapy. Members requested objective verifiable information regarding the professional's work experience involving assessment, diagnosis and treatment.

Deborah Woodard

Ms. Rinaudo summarized the information submitted in support of the appeal. Ms. Woodard and her clinical supervisor, Cheryl Cuyler, appeared in person and addressed the committee.

The committee accepted documentation submitted to establish that the professional's work experience included assessment, diagnosis and treatment. Because the professional's job also included non-psychotherapy responsibilities, members requested objective verifiable information regarding the professional's work experience hours in assessment, diagnosis and treatment.

Mr. Gutierrez moved, seconded by Ms. Sawyer-Sinkbeil, to recommend to the Board to approve the following six applicants as Licensed Master Social Workers after receiving a passing score on the required exam:

Jennifer Allen	Ashley Bridwell	Karen Ellington	Melanie Judd
Dena Williams	Millie Bushman		

The motion passed unanimously.

Mr. Gutierrez moved, seconded by Ms. Sawyer-Sinkbeil, to recommend to the Board to approve the following six applicants as Licensed Clinical Social Workers after receiving a passing score on the required exam:

Julie James	Dawn Malone	Marianne Mora	Admika Smith
Randall Vogelsang	Ann Cone-Sevi		

The motion passed unanimously.

Mr. Gutierrez moved, seconded by Ms. Sawyer-Sinkbeil, to recommend to the Board to approve Michael Buck and Elizabeth Smith as Licensed Clinical Social Workers. The motion passed unanimously.

Mr. Gutierrez moved, seconded by Ms. Sawyer-Sinkbeil, to recommend to the Board to deny Sharon Smith based on uncorrectable deficiencies. The motion passed unanimously.

14. Future agenda items

None

15. Call for public comment

None

16. Establishment of future meeting date(s)

The next meeting is scheduled for June 10, 2005, at 9:00 a.m. in room B-2.

17. Adjournment

Ms. Sawyer-Sinkbeil moved, seconded by Mr. Gutierrez, to adjourn. The motion passed unanimously and the meeting was adjourned at 2:28 p.m.

Traci Sawyer-Sinkbeil
Secretary/Treasurer

Date