



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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JANICE K. BREWER
Governor

DEBRA RINAUDO
Executive Director

SOCIAL WORK CREDENTIALING COMMITTEE MEETING MINUTES
Friday, May 14, 2010

Members Present: Douglas Mitchell, Stephen Lankton, Vicki Dawson, Karla Foltz
Member Absent: Cedric Davis
Staff Present: Debra Rinaudo, Marc Harris, A.A.G., Mary Wilson, Elma Brambila

1. **Call to Order**

The meeting was called to order on May 14, 2010, at 9:00 a.m. with Mr. Mitchell presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Mr. Lankton moved, seconded by Ms. Dawson, to approve the general meeting minutes from the April 9, 2010, meeting as submitted. The motion passed unanimously.

4. **Review, consideration and action of complaints and other disciplinary matters**

Pending complaints represent unproven allegations. On investigation, many complaints are found to be without merit or not of sufficient seriousness to merit disciplinary action against the licensee and are dismissed. Action by the committee on all disciplinary matters is a recommendation only. All final decisions are made by the Board.

Mr. Mitchell reviewed the procedure for conducting informal meetings.

A. 2010-0077, Mary Pat Sullivan, LCSW-2315

Ms. Rinaudo summarized the results of the Board's investigation.

The complainant appeared in person and addressed the committee.

The professional and her attorney, Ronald Lehman, appeared in person and addressed the committee.

Following review and discussion by members, Mr. Lankton moved, seconded by Ms. Foltz, to recommend to the Board to find the following violations:

- A.R.S. §32-3251(12)(p), failing to conform to minimum practice standards as developed by the Board, as it relates to:
 - A.A.C. R4-6-1101(A)(3), a licensee shall obtain a dated and signed informed consent to treat before providing treatment
 - A.A.C. R4-6-1103(H)(2), a licensee shall ensure that a progress note includes the session duration
 - A.A.C. R4-6-1103(H)(4), a licensee shall ensure that a progress note includes the signature and date signed by the licensee who provided the service
- A.R.S. §32-3251(12)(v), any sexual contact between a licensee and a client or former client
- A.R.S. §32-3251(12)(w), providing behavioral health services to any person with whom the licensee has had sexual contact
- A.R.S. §32-3251(12)(y), engaging in a dual relationship

The motion passed unanimously.

Following further discussion by members, Ms. Dawson moved, seconded Mr. Mitchell, to recommend to the Board to accept a consent agreement for the voluntary surrender of the professional's license and, if not signed, to remand the matter to formal hearing. The motion passed unanimously.

The committee took a break at 10:15 a.m., reconvening its public meeting at 10:25 a.m.

B. 2010-0039, Danielle Reed, LCSW-12155

Ms. Rinaudo summarized the results of the Board's investigation.

The complainant appeared in person and addressed the committee.

The professional and her attorney, Faren Akins, appeared in person and addressed the committee.

Mr. Lankton moved, seconded by Ms. Foltz, to recommend to the Board to find the following violations:

- A.R.S. §32-3251(12)(p), failing to conform to minimum practice standards as developed by the Board, as it relates to:
 - A.A.C. R4-6-1105, confidentiality
 - A.A.C. R4-6-1105(E), confidentiality requirements when a licensee provides services to more than one family member
 - A.A.C. R4-6-1101(2), informed consent for treatment requirements
 - A.A.C. R4-6-1101(3), a licensee shall obtain a dated and signed informed consent for treatment before providing treatment
 - A.A.C. R4-6-1102, treatment plan requirements
 - A.A.C. R4-6-1104(4), a licensee shall truthfully represent financial and billing records
 - A.A.C. R4-6-1104(5), a licensee shall maintain separate electronic or written billing records that correspond with the client record
- A.R.S. §32-3251(12)(kk), failing to make client records promptly available upon request
- A.R.S. §32-3251(12)(ii), violating any federal or state law or rule applicable to the practice of behavioral health as it relates to:
 - A.R.S. §13-3620(A) and §13-3620(D), suspected child abuse reporting requirements
 - A.A.R.S. §32-3251(12)(y), engaging in a dual relationship

The motion passed unanimously.

Following further discussion by members, Mr. Mitchell moved, seconded by Ms. Dawson, to recommend to the Board to accept a consent agreement with the following stipulations:

- The professional's license will be placed on probation for 24 months
- The professional shall only practice at an OBHL licensed facility
- The professional shall receive clinical supervision on a weekly basis from a pre-approved independently licensed behavioral health professional for the first 12 months of probation
- The professional shall complete 4-clock hours of continuing education addressing HIPAA requirements within the first 12 months of probation
- The professional shall complete 4-clock hours of continuing education addressing current behavioral health documentation requirements within the first 12 months of probation

The motion passed unanimously.

Following further discussion, Mr. Mitchell moved, seconded by Ms. Dawson, that Board acceptance of the proposed consent agreement will supercede the pending consent agreement regarding Complaint No. 2007-0132, which will be deemed complete. The motion passed unanimously.

C. 2009-0059, Gary Miller, LMSW-12279

Ms. Rinaudo summarized the results of the Board's investigation.

The professional appeared in person and addressed the committee.

Following review and discussion by members, Ms. Dawson moved, seconded by Ms. Foltz, to open a new complaint based on a possible violation of A.R.S. §32-3251(12)(n), failure to comply with a consent agreement. The motion passed unanimously.

Following further discussion by members, Ms. Dawson moved, seconded by Ms. Foltz, to do the following:

- Lift the stay on payment of investigative costs and issuance a letter to the professional requiring that he pay all current and past investigative costs.
- Recommend to the Board to dismiss the complaint with a letter of concern addressing the professional's failure to ensure timely compliance with his pending consent agreement and indicating that further non-compliance issues may lead to a lifting of the stay of suspension, resulting in the immediate suspension of the professional's license.

D. 2010-0075, Linda Hudnall, LMSW-12384 and LCSW applicant

Ms. Rinaudo summarized issues that were not resolved during the committee's prior consideration of this matter.

The professional appeared in person, but chose not to address the committee.

Following review and discussion by members, Ms. Dawson moved, seconded by Mr. Lankton, to recommend to the Board that the proposed consent agreement shall allow the professional 12 months or 2 attempts to pass the ASWB Master level exam and, if not passed, the professional shall surrender her license. The motion passed unanimously.

E. Ellen Sohus, LPC-10584 and LISAC-10362

Ms. Rinaudo summarized information regarding clinical supervision provided by the professional to an applicant with a pending complaint.

The professional appeared in person and addressed the committee regarding changes she has made to ensure her practice complies with appropriate standards.

Following review and discussion, members agreed that no further action is necessary.

5. Report from the Chair and items for review, consideration, and possible action

No report.

6. Report from the Executive Director and/or staff

A. General Agency Operations

No report.

8. National and regional trends and news regarding the profession(s)

None

9. Review, consideration and action of supervision/work experience and/or exemptions

A. Janet Hardin (Jennifer Williamson, LPC)

Members reviewed information submitted in support of the request for a supervisor exemption.

Following review and discussion by members, Ms. Dawson moved, seconded by Mr. Mitchell, to approve the exemption request for clinical supervision hours provided by Jennifer Williamson, LPC. The motion passed unanimously.

10. Applications for renewal: review, consideration and action

None

11. Review, consideration and action of consent agenda for applications for inactive status and deficiency extension requests

Ms. Dawson moved, seconded by Mr. Mitchell, to approve the consent agenda as reviewed by Mr. Lankton granting 60-day extensions to Cordelia Holbert, Jameson Lowden and Garron Griffitts. The motion passed unanimously.

12. Review, consideration and action regarding exam accommodations, exam extensions and inactive extensions

A. Nora Louis, Exam extension request

Members reviewed information submitted in support of the request for an exam extension.

Following review and discussion by members, Mr. Lankton moved, seconded by Ms. Dawson, to approve the applicant's request for an exam extension of 90 days. The motion passed unanimously.

B. Rosemary Martinez, Exam extension request

Members reviewed information submitted in support of the request for an exam extension.

Following review and discussion by members, Ms. Dawson moved, seconded by Ms. Foltz, to approve the applicant's request for an exam extension of 90 days. The motion passed unanimously.

C. Tonya Thompson, Exam accommodation request

Members reviewed information submitted in support of the request for an exam accommodation.

Following review and discussion by members, Mr. Mitchell moved, seconded by Ms. Dawson, to approve the applicant's request for an exam accommodation. The motion carried with Mr. Lankton opposed.

D. Ying-lan Yang, Exam accommodation request

Members reviewed information submitted in support of the request for an exam accommodation.

Following review and discussion by members, Mr. Mitchell moved, seconded by Ms. Dawson, to approve the applicant's request for an exam accommodation. The motion passed unanimously.

E. Polliana Peterson, Inactive extension request

Members reviewed information submitted in support of the request for an extension of inactive status.

Following review and discussion by members, Mr. Mitchell moved, seconded by Ms. Foltz, to approve the applicant's request for an extension of inactive status based on a showing of good cause. The motion passed unanimously.

F. Melinda Miller, Inactive status extension request

Members reviewed information submitted in support of the request for an extension of inactive status.

Following review and discussion by members, Mr. Mitchell moved, seconded by Mr. Lankton, to approve the applicant's request for an extension of inactive status based on a showing of good cause. The motion passed unanimously.

13. Review, consideration and action regarding applications for licensure

Independent Contractor

Melyssa Roderick (Healthy Futures)

Members reviewed information submitted in support of the work experience completed as an independent contractor at Healthy Futures.

Following review and discussion by members, Mr. Mitchell moved, seconded by Ms. Dawson, to find that the work at Healthy Futures was supervised work experience. The motion passed unanimously.

Appeals

Linda Hudnall

Members reviewed information submitted in support of the appeal.

The applicant was available for questions.

Following review and discussion by members, Ms. Dawson moved, seconded by Ms. Foltz, to deny the appeal based on the professional's failure to establish that she completed appropriate supervised work experience. The motion carried with Mr. Mitchell opposed.

Ms. Dawson moved, seconded by Ms. Foltz, to deny the appeal based on the professional's failure to establish that she completed appropriate supervised work experience. The motion passed unanimously.

The committee took a break to review files at 12:47 p.m., reconvening its public meeting at 1:28 p.m.

Ms. Dawson moved, seconded by Mr. Lankton, to recommend to the Board to approve Rose Takyuka-Johnson as a Licensed Master Social Worker upon receipt of the required license issuance fee. The motion passed unanimously.

Ms. Dawson moved, seconded by Mr. Lankton, to recommend to the Board to approve the following 6 applicants as Licensed Clinical Social Workers upon receipt of a passing score on the required exam and upon receipt of the required license issuance fee:

Alan Nesbitt	Charles Hurt	Tonya Thompson
Melyssa Roderick	Janet Hardin	Elizabeth Sarchet

The motion passed unanimously.

Ms. Dawson moved, seconded by Mr. Lankton, to recommend to the Board to approve the following 19 applicants as Licensed Master Social Workers upon receipt of a passing score on the required exam and upon receipt of the license issuance fee:

Caroline Eggert	Erica Wagner	Sean McCarthy	Mika Kondo
Anny Vereshchatsky	Memory Seltzer	Michelle Franklin	Steven Schor
Joel Thompson	Rachel Barcelo	Tania Rivera	Alexis Romen
Zita Kabok	Laura Janikowski	Ketzy Hernandez	Evelyn Vazquez
Sharon Killen	Makisha Guntz	Amanda Perpich	

The motion passed unanimously.

Ms. Dawson moved, seconded by Mr. Lankton, to recommend to the Board to approve the following 6 applicants as Licensed Clinical Social Workers upon receipt of the required license issuance fee:

Tina Pitts	Jaimee Huseman	Carrie Malachowski
Cheryl Wingate	Cynthia Dodge	Jameson Lowden

The motion passed unanimously.

14. Future agenda items

None

15. Call for public comment

None

16. Establishment of future meeting date(s)

The next meeting is scheduled for Friday, June 11, 2010, at 9:00 a.m. at 3443 North Central Avenue, 9th floor conference room.

17. Adjournment

Ms. Dawson moved, seconded by Mr. Lankton, to adjourn. The motion passed unanimously and the meeting was adjourned at 1:30 p.m.

Steve Lankton
Secretary/Treasurer

Date