



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
1400 WEST WASHINGTON, SUITE 350  
PHOENIX, AZ 85007  
PHONE: 602.542.1882 FAX: 602.542.1830  
Arizona State Website: [www.az.gov](http://www.az.gov)  
Board Website: [www.bbhe.state.az.us](http://www.bbhe.state.az.us)  
Board E-mail Address: [azbbhe@bbhe.state.az.us](mailto:azbbhe@bbhe.state.az.us)

JANET NAPOLITANO  
Governor

DEBRA RINAUDO  
Executive Director

---

SOCIAL WORK CREDENTIALING COMMITTEE MEETING MINUTES  
Friday, April 4, 2003

Members Present: Roberta Gastineau, Cedric Davis, Joy Shearman, Laura Masters  
Staff Present: Debra Rinaudo, Marc Harris, A.A.G., Patricia Reynolds, Diane Williams, Mary Wilson  
Members absent: Peggy Schwartz

**1. Call to Order**

The meeting was called to order on April 4, 2003, at 1:55 p.m. with Ms. Gastineau presiding.

**2. Roll Call**

See above.

**3. Review and Approval of Minutes**

Dr. Davis moved, seconded by Ms. Shearman, to approve the general meeting minutes from March 7, 2003.  
The motion passed unanimously.

Dr. Davis moved, seconded by Ms. Shearman, to approve the executive session minutes from March 7, 2003.  
The motion passed unanimously.

**4. Review, consideration and action of complaints and other disciplinary matters**

A. 2002-0024, *Sharyl Cates*  
Tabled

B. 2002-0041, *Diane Anderson*  
Tabled

C. *David Friend, SW-2577M and CISW applicant*  
Tabled

**5. Report from the Chair and items for review, consideration, and possible action**

No report.

**6. Report from the Executive Director and/or staff**

A. *General Agency Operations*

Ms. Rinaudo reminded members to follow the sample form provided when completing mileage reimbursement forms.

B. *Update on licensure*

Ms. Rinaudo reported that HB2206 is pending third read in the Senate.

**7. Report from the Board and other committees**

A. *Board*

Ms. Rinaudo reported that the Board adopted a revised substantive policy statement specifying guidelines for committees to use when evaluating work experience for independent contractors.

The Board also adopted a substantive policy statement advising that school counselors endorsed or certified by the Department of Education who are providing services within the job description of a school counselor will be deemed not to be practicing psychotherapy.

**8. National and regional trends and news regarding the profession(s)**

None

**9. Review, consideration and action of supervision/work experience and/or exemptions**

*A. Susan Rheem*

Ms. Gastineau moved, seconded by Dr. Davis, to grant the exemption request for hours provided by Donald Schienle. The motion passed unanimously.

**10. Review, consideration and possible action regarding renewals**

*A. William Timmons*

Tabled

*B. Genie Hobbs*

Tabled

*C. Barbara Stone*

Tabled

*D. Verna Marion*

Tabled

**11. Review, consideration and action of consent agenda for applications for inactive, extension and exam extension requests**

Dr. Davis moved, seconded by Ms. Shearman, to approve the consent agenda as reviewed by Ms. Gastineau granting exam extensions to Alice Charleton, Christa Garcia, Lisa McKirchy and Cheryl Meloche, and granting a 60-day deficiency extension to Jane Angell. The motion passed unanimously.

**12. Review, consideration and possible action regarding exam accommodations**

None

**13. Review, consideration and action of applications for certification**

*Patricia Bonnay, CISW applicant*

Ms. Rinaudo briefly reviewed Ms. Bonnay's private practice and her clinical supervision arrangement. Ms. Bonnay was unable to attend this meeting, but indicated that she had no objection to a preliminary review of her work experience by the committee. Ms. Rinaudo advised members that, as a CMSW, Ms. Bonnay was advised of the independent practice prohibition.

Following discussion, committee members requested that this matter be reviewed again in May as a possible complaint.

Dr. Davis moved, seconded by Ms. Masters, to recommend the following five applicants to the Board for certification as Certified Master Social Workers after passing the required exam:

Cora Bruno  
Kristine Hyatt

Andrea Snyder  
Brian Collins

Marianne Mora

The motion passed unanimously.

Ms. Shearman moved, seconded by Dr. Davis, to recommend the following seven applicants to the Board for certification as Certified Independent Social Workers after passing the required exam:

Madge O. Haynes  
Henry Marquez  
Sharon Thwing

Sherry Whitener  
Stacey Matzkevich

Debra Forsythe  
Donna Yolanda

The motion passed unanimously.

Ms. Shearman moved, seconded by Dr. Davis, to recommend Erin Yasher and Elizabeth Mitchell to the Board for certification as Certified Independent Social Workers. The motion passed unanimously.

**14. Future agenda items**

None

**15. Call for public comment**

None

**16. Establishment of future meeting date(s)**

The next meeting is scheduled for May 2, 2003, at 1:30 a.m. in room B-2.

**17. Adjournment**

Dr. Davis moved, seconded by Ms. Shearman, to adjourn. The motion passed unanimously and the meeting was adjourned at 2:39 p.m.

---

Cedric Davis  
Secretary/Treasurer

---

Date