



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
1400 WEST WASHINGTON, SUITE 350
PHOENIX, AZ 85007
PHONE: 602.542.1882 FAX: 602.542.1830
Website: www.az.gov
Website: www.bbhe.state.az.us
E-mail address: azbbhe@bbhe.state.az.us

JANET NAPOLITANO
Governor

DEBRA RINAUDO
Executive Director

SOCIAL WORK CREDENTIALING COMMITTEE MEETING MINUTES
Friday, August 8, 2003

Members Present: Roberta Gastineau, Cedric Davis, Teresa Menchaca, Laura Masters, Traci Sawyer ????

Staff Present: Debra Rinaudo, Marc Harris, A.A.G., Patricia Reynolds, Diane Williams, Kami Thur

Public Present: Scott Anderson, Anna Maria Anderson, Gretchen Barber-Lindstrom, Frances M. Ortiz, Jean Sokol, Teri L. Geier, Celia Boone, LW

Public by telephone: Rochelle Speare, Miriam DeLevie

1. **Call to Order**

The meeting was called to order on August 8, 2003, at 9:05 a.m. with Ms. Gastineau presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Tabled.

4. **Review, consideration and action of complaints and other disciplinary matters**

A. *2003-0001, Rochelle Speare, SW-101101*

Ms. Masters recused herself from all matters involving Ms. Speare.

Ms. Reynolds summarized the facts of the complaint and her investigation. Ms. Gastineau reviewed committee procedures for conducting informal meetings. The professional participated by telephone. The complainant was noticed, but did not appear.

Following review and discussion by committee members, Dr. Davis moved, seconded by Ms. Menchaca, to recommend to the Board to dismiss the complaint. The motion passed unanimously.

B. *2003-0003, Teri Geier, SW-101761*

Ms. Reynolds summarized the facts of the complaint and her investigation. Ms. Gastineau reviewed committee procedures for conducting informal meetings. Betty Ferrier and Suzanne Osborn appeared on behalf of the complainant, Mohave Mental Health Clinic (MMHC). The professional and her attorney, Kathleen Hunt, appeared in person.

Following review and discussion by committee members, Ms. Masters moved, seconded by Dr. Davis, to recommend to the Board to find a violation of A.R.S. §32-3251(10)(i) occurred as it relates to the NASW Code of Ethics 2.05(a), social workers should seek the advice and counsel of colleagues whenever such consultation is in the best interests of clients, based upon the professional's unilateral decision to deviate from the decision of the treatment team to pursue substance abuse counseling for the minor client before obtaining a psychiatric evaluation or prescribing medication. The motion passed unanimously.

Following review and discussion by committee members, Ms. Gastineau moved, seconded by Ms. Masters, to recommend to the Board to find a violation of A.R.S. §32-3251(10)(f) occurred, making use of statements of a

**clients are identified by initials only*

character tending to deceive or mislead the public, based upon the professional's use of a MMHC form for her recommendation for a prescription for the minor client, which created the misleading impression that this was MMHC's recommendation when, in fact, the MMHC treatment plan as recorded in the progress notes was to delay any psychiatric evaluation pending substance abuse therapy. The motion passed unanimously.

Following review and discussion by committee members, Ms. Masters moved, seconded by Dr. Davis, to recommend to the Board to find a violation of A.R.S. §32-3251(10)(i) as it relates to the NASW Code of Ethics 1.04(a), social workers should provide services and represent themselves as competent only within the boundaries of their education, training, license, certification, consultation received, supervised experience, or other relevant professional experience, based upon the professional's unilateral decision to refer the minor child to his PCP with a recommendation for medication where such recommendation was inconsistent with the treatment plan developed by the treatment team and inconsistent with the professional's education, training and experience. The motion passed unanimously.

Following review and discussion by committee members, Ms. Masters moved, seconded by Dr. Davis, to recommend to the Board to offer a consent agreement with the following terms:

- The professional's certificate will be placed on probation for one year.
- The professional will receive monthly supervision by a pre-approved supervisor who is a CISW or higher.
- Supervision will cover the need to consult with colleagues and supervisors, following agency procedures, appropriate communication, crisis intervention and working within one's competency boundaries.
- The supervisor will submit quarterly reports to the Board.
- Completion of a pre-approved 3-semester graduate level course in direct practice.

The motion passed unanimously.

The committee took a break from 11:15 a.m. until 11:22 a.m.

C. 2003-0007, Jean Sokol, SW-24771

Ms. Reynolds summarized the facts of the complaint and her investigation. The professional and the complainant, LW, were present and addressed the committee.

Following review and discussion by committee members, Dr. Davis moved, seconded by Ms. Menchaca, to recommend to the Board to dismiss the complaint. The motion passed unanimously.

D. 2002-0042, Celia Boone, SW-3400M

Ms. Reynolds summarized the facts of the complaint and her investigation. The professional was present and addressed the committee. Gretchen Barber-Lindstrom and Frances Ortiz were present on behalf of Jewish Family and Children's Services (JFCS), the complainant.

Following review and discussion by committee members, Ms. Gastineau moved, seconded by Dr. Davis, to recommend to the Board to find a violation of A.R.S. §32-3251(10)(i) as it relates to the NASW Code of Ethics 1.07(l) and (n), social workers should protect the confidentiality of clients' written records and take reasonable steps to ensure the records are stored in a secure location and not available to others not authorized to have access and social workers should transfer and dispose of clients' records in a manner that protects clients' confidentiality and is consistent with state statutes governing records, based upon the committee's finding that there is a preponderance of evidence that, in violation of a directive from her supervisor not to remove any client related records from her office, the professional took home client related records after her termination that belonged to JFCS. The motion passed unanimously.

Following review and discussion by committee members, Dr. Davis moved, seconded by Ms. Menchaca, to recommend to the Board to find a violation of A.R.S. §32-3251(10)(i), any conduct that constitutes a danger to the health, welfare or safety of a client, based upon the committee's finding that there is a preponderance of evidence that the professional made inappropriate statements that were understood by a minor client, his mother and the professional's peers as tolerating the minor's consumption of beer to help him sleep. The motion passed unanimously.

Following review and discussion by committee members, Ms. Gastineau moved, seconded by Ms. Masters, to recommend to the Board to refer this complaint to formal hearing for disciplinary action. The motion passed unanimously.

The committee took a lunch break from 1:00 p.m. to 2:05 p.m.

E. 2002-0046, Miriam de Levie, SW-1778I

Ms. Reynolds summarized the facts of the complaint and her investigation. The professional addressed the committee by telephone. The complaint attended the committee meeting, but left before this matter was heard.

Following review and discussion by committee members, Dr. Davis moved, seconded by Ms. Masters, to recommend to the Board to modify the conclusions of law in the proposed consent agreement to find that the professional violated the following:

- A.R.S. §32-3251(10)(i) as it relates to the NASW Code of Ethics 1.03(a), social workers should provide services to clients only in the context of a professional relationship based, when appropriate, on valid informed consent, based upon finding of fact 2 in the consent agreement.
- A.R.S. §32-3251(10)(i) as it relates to the NASW Code of Ethics 2.06(b), social workers who refer clients to other professionals should take appropriate steps to facilitate an orderly transfer of responsibility, based upon findings of fact 3 and 4 in the consent agreement.
- A.R.S. §32-3251(10)(i) as it relates to the NASW Code of Ethics 3.04(a), social workers should take reasonable steps to ensure that documentation in records is accurate and reflect the services provided, based upon finding of fact 5 in the consent agreement.

The motion passed unanimously.

F. 2001-0002, Sharon Katz, SW-2257I

Ms. Reynolds summarized the facts of the professional's failure to comply with the terms of the Board order. The professional was noticed, but failed to appear.

Following review and discussion by committee members, Ms. Gastineau moved, seconded by Dr. Davis, to open a complaint based upon the professional's failure to comply with a Board order. The motion passed unanimously.

G. Roy Franklin, SW-2813I

Mr. Franklin sent a letter to the committee asking the committee to consider his continued competence to practice social work. Ms. Gastineau moved, seconded by Ms. Masters, to table this matter pursuant to the professional's request. The motion passed unanimously.

5. Report from the Chair and items for review, consideration, and possible action

A. A.A.G. training regarding committee discussion and motion procedures

Mr. Harris reviewed appropriate procedures form reviewing complaints and making motions.

6. Report from the Executive Director and/or staff

A. General Agency Operations

No report.

B. Development of licensure rules

The committee agreed to schedule additional time for the September meeting, if needed, to allow time for review of draft licensure rules.

C. Review of HB 2361

Tabled.

7. Report from the Board and other committees

A. Board

8. National and regional trends and news regarding the profession(s)

None

9. Review, consideration and action of supervision/work experience and/or exemptions

A. Michael Adams

Ms. Gastineau moved, seconded by Ms. Masters, to grant an exemption for 100 percent of the hours provided by Sarah Kirkpatrick, ACSW. The motion passed unanimously.

B. Aubrey Gordon

Ms. Gastineau moved, seconded by Ms. Masters, to grant an exemption for 100 percent of the hours provided by Donna Eisenberg Andresen, ACSW. The motion passed unanimously.

C. Julie La Monte

Ms. Gastineau moved, seconded by Dr. Davis, to grant an exemption for 100 percent of the hours provided by Mary Nolan, ACSW. The motion passed unanimously.

D. Jane Meier

Ms. Gastineau moved, seconded by Ms. Masters, to grant an exemption for 75 hours provided by Mark Nelson, LMHC. The motion passed unanimously.

10. Review, consideration and action regarding renewals

None

11. Review, consideration and action of consent agenda for applications for inactive, extension and exam extension requests

Dr. Davis moved, seconded by Ms. Menchaca, to approve the consent agenda as reviewed by Ms. Gastineau granting exam extensions to Cheryl Morning and Kendal Rhodes, and granting a 60-day deficiency extension to Patricia Liwanag. The motion passed unanimously.

12. Review, consideration and action regarding exam accommodations

None

13. Review, consideration and action regarding applications for certification

Dr. Davis moved, seconded by Ms. Menchaca, to recommend Joan Ryan to the Board for certification as a Certified Baccalaureate Social Worker after passing the required exam. The motion passed unanimously.

Dr. Davis moved, seconded by Ms. Menchaca, to recommend the following fourteen applicants to the Board for certification as Certified Master Social Workers after passing the required exam:

Elizabeth Jaquez	Evelyn Lynch	Nicole Dorsey	Diana Bool
Jennifer Segal	Marilyn Dooling-Begay	Daleen Quintana	Sharon Duckworth
John Shebek	John Telles	Ann Meyer	Tiffany Ohler
Esther Atempa	Jenny Madrid-Smith		

The motion passed unanimously.

Dr. Davis moved, seconded by Ms. Menchaca, to recommend the following thirteen applicants to the Board for certification as Certified Independent Social Workers after passing the required exam:

Michael Adams	Katherine Ohler-Romines	Aubrie Gordon	Amity Haddon
Julie LaMantia	Awilda Dinon	Maria Justice	Bobbie Anderson
Mary Gindhart	Nicolas Baldwin	Kimberly Schammel	Molly Ivie
Juanita Elzey			

The motion passed unanimously.

Dr. Davis moved, seconded by Ms. Menchaca, to recommend Mary Carney and Dylan Machado to the Board for certification as Certified Master Social Workers. The motion passed unanimously.

Dr. Davis moved, seconded by Ms. Menchaca, to recommend Heidi Donniaquo, Laurie Pintar, Cassandre Rush and Karyl Williams to the Board for certification as Certified Independent Social Workers. The motion passed unanimously.

14. Future agenda items

None

15. Call for public comment

None

16. Establishment of future meeting date(s)

The next meeting is scheduled for September 12, 2003, at 9:00 a.m. in room B-2.

17. Adjournment

Ms. Gastineau moved, seconded by Ms. Menchaca, to adjourn and the meeting was adjourned at 3:25 p.m.

Cedric Davis
Secretary/Treasurer

Date