



STATE OF ARIZONA
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JANET NAPOLITANO
Governor

KATHLEEN PHILLIPS
Board Chair

DEBRA RINAUDO
Executive Director

SOCIAL WORK CREDENTIALING COMMITTEE MEETING MINUTES
Friday, December 9, 2005

Members Present: Cedric Davis, John Gutierrez, Teresa Menchaca, Traci Sawyer-Sinkbeil

Staff Present: Debra Rinauado, Amy Shelton, Mary Wilson

Public Present: Mark Madison

Public by telephone: Michael Orr, Ruth Lee, Carl Washington

1. Call to Order

The meeting was called to order on December 9, 2005, at 9:00 a.m. with Dr. Davis presiding.

2. Roll Call

See above.

3. Review and Approval of Minutes

Ms. Sawyer-Sinkbeil moved, seconded by Mr. Gutierrez, to approve the general meeting minutes from the November 10, 2005, meeting, as submitted. The motion passed unanimously.

4. Review, consideration and action of complaints and other disciplinary matters

Action by the committee on all disciplinary matters is a recommendation only. All final decisions are made by the Board.

A. Mark Madison, LMSW applicant

Ms. Shelton summarized the background investigation that resulted from the applicant's answer to a background question on his licensure application.

Mr. Madison appeared in person and addressed the committee.

Following discussion, Ms. Menchaca moved, seconded by Mr. Gutierrez, to open a complaint for further investigation. The motion carried with Ms. Sawyer-Sinkbeil opposed.

5. Report from the Chair and items for review, consideration, and possible action

A. Review of Attorney General's opinion regarding e-mail communication by members of a public body
Tabled

Members agreed that the ASWB Annual Meeting should be attended by one of the professional members on the committee. They also agreed that attendance at the ASWB Education Meeting should remain open to any member and all members should attend one of the ASWB new member training sessions.

6. Report from the Executive Director and/or staff

A. General Agency Operations

No report.

B. Guidelines to review reciprocity applications

On any reciprocity application, the committee will first determine whether the applicant meets reciprocity requirements. If so, members must review all documentation submitted by the applicant to determine if the applicant's current qualifications are the substantial equivalent of current Arizona requirements.

Members reviewed and discussed reciprocity applications as a group.

The committee took a break at 10:05 a.m., reconvening its public meeting at 10:20 a.m.

7. **Report from the Board and other committees**

None

8. **National and regional trends and news regarding the profession(s)**

None

9. **Review, consideration and action of supervision/work experience and/or exemptions**

A. Michael Cooter

Following review and discussion, Mr. Gutierrez moved, seconded by Ms. Sawyer-Sinkbeil, to approve the clinical supervision hours provided by Dr. Baron. The motion passed unanimously.

10. **Review, consideration and action regarding renewals**

None

11. **Review, consideration and action of consent agenda for applications for inactive, extension and exam extension requests**

Ms. Sawyer-Sinkbeil moved, seconded by Ms. Menchaca, to approve the consent agenda, as reviewed by Dr. Davis granting 60-day extensions to Carol Watters, Mark Madison, Alice Dionisio and Althea Glasper, second 60-day extensions to Yvonne Juve and Marilyn Driss and an exam extension to Angela Cause. The motion passed unanimously.

12. **Review, consideration and action regarding exam accommodations**

None

13. **Review reassessment**

None

14. **Review, consideration and action regarding applications for licensure**

A. Clarice Lowe

Ms. Rinaudo reported that this application was recommended for licensure at the November meeting. Information in the application does not establish that the applicant obtained any clinical work experience.

Following discussion, members agreed that the applicant must establish that her post-masters work experience was in clinical practice.

Following discussion, Mr. Gutierrez moved, seconded by Ms. Menchaca, to rescind the November 10, 2005, motion to recommend to the Board to approve Ms. Lowe as a Licensed Clinical Social Worker. The motion passed unanimously.

Appeals

Michael Orr

Ms. Rinaudo summarized the information submitted in support of the appeal.

Mr. Orr addressed the committee telephonically.

Following review and discussion by members, Ms. Menchaca moved, seconded by Mr. Gutierrez, to deny the appeal based on the applicant's failure to establish that he meets minimum requirements for supervised work experience in assessment, diagnosis and treatment. The motion passed unanimously.

Gary Lenzo

Ms. Rinaudo reviewed the documentation submitted to correct deficiencies regarding supervised work experience.

Following review and discussion, members agreed that the applicant does not meet minimum licensure requirements.

The committee began reviewing files at 10:55 a.m., reconvening its public meeting at 11:25 a.m.

Ms. Sawyer-Sinkbeil moved, seconded by Mr. Gutierrez, to recommend to the Board to approve the following eleven applicants as Licensed Master Social Workers after receiving a passing score on the required exam:

Celeste Chervenka	Shannon Cotton	Laura Blackman	Tabitha Weaver
Peter Kelly	Timothy Spence	Geri Macias	Shana Schenck
Rebecca Marianetti	Karen Tomlinson	Kim Stout	

The motion passed unanimously.

Ms. Sawyer-Sinkbeil moved, seconded by Mr. Gutierrez, to recommend to the Board to approve Angela Holmquist as a Licensed Baccalaureate Social Worker after receiving a passing score on the required exam. The motion passed unanimously.

Ms. Sawyer-Sinkbeil moved, seconded by Mr. Gutierrez, to recommend to the Board to approve the following five applicants as Licensed Clinical Social Workers after receiving a passing score on the required exam:

Michael Burke	Shanna Howald	Michael Cooter
Lisa Daniels	Patricia Bonnay	

The motion passed unanimously.

Ms. Sawyer-Sinkbeil moved, seconded by Mr. Gutierrez, to recommend to the Board to approve Deborah Mayer as a Licensed Master Social Worker. The motion passed unanimously.

Ms. Sawyer-Sinkbeil moved, seconded by Mr. Gutierrez, to recommend to the Board to approve Barbara Gluck as a Licensed Clinical Social Worker. The motion passed unanimously.

Ms. Sawyer-Sinkbeil moved, seconded by Mr. Gutierrez, to recommend to the Board to approve Jennifer Turek as a Licensed Master Social Worker upon receipt of a favorable fingerprint report. The motion passed unanimously.

Ms. Sawyer-Sinkbeil moved, seconded by Mr. Gutierrez, to recommend to the Board to deny Kim Morris and Gary Lenzo based on their failure to establish that they meet minimum requirements. The motion passed unanimously.

14. Future agenda items

None

15. Call for public comment

None

16. Establishment of future meeting date(s)

The next meeting is scheduled for Friday, January 13, 2005, at 9:00 a.m. at 3443 North Central Avenue, 9th floor conference room.

17. Adjournment

Mr. Gutierrez moved, seconded by Ms. Sawyer-Sinkbeil, to adjourn. The motion passed unanimously and the meeting was adjourned at 11:35 a.m.

Traci Sawyer-Sinkbeil
Secretary/Treasurer

Date