



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
1400 WEST WASHINGTON, SUITE 350  
PHOENIX, AZ 85007  
PHONE: 602.542.1882 FAX: 602.542.1830  
Arizona State Website: [www.az.gov](http://www.az.gov)  
Board Website: [www.bbhe.state.az.us](http://www.bbhe.state.az.us)  
Board E-mail Address: [azbbhe@bbhe.state.az.us](mailto:azbbhe@bbhe.state.az.us)

JANET NAPOLITANO  
Governor

GAIL CHASE  
Board Chair

DEBRA RINAUDO  
Executive Director

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SOCIAL WORK CREDENTIALING COMMITTEE MEETING MINUTES  
Friday, March 12, 2004

Members Present: Roberta Gastineau, Laura Masters, Cedric Davis, Traci Sawyer-Sinkbeil  
Members Absent: Teresa Menchaca  
Staff Present: Debra Rinaudo, Marc Harris, A.A.G., Kami Thur, Jason Martin, Diane Williams, Becky Edstrom  
Public Present: Deborah Laurie  
Public by Telephone: Alexandra Fortune

1. **Call to Order**

The meeting was called to order on March 12, 2004 at 9:05 a.m. with Ms. Gastineau presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Ms. Masters moved, seconded by Ms. Gastineau, to approve the general meeting minutes from February 13, 2004. The motion carried with Dr. Davis and Ms. Sawyer-Sinkbeil abstaining.

Ms. Sawyer-Sinkbeil moved, seconded by Dr. Davis, to approve the executive session minutes from January 30, 2004. The motion passed unanimously.

4. **Review, consideration and action of complaints and other disciplinary matters**

A. *Debra Laurie, SW applicant*

Ms. Gastineau recused herself.

No action taken.

B. *2002-0028, 2002-0029 and 2002-0030, William Snellgrove, SW-38691*

Mr. Martin summarized the professional's non-compliance with the consent agreement.

Following review and discussion, Dr. Davis moved, seconded by Ms. Masters, to open up a complaint based on the professional's failure to comply with his consent agreement.

C. *Karl Monical, SW-10214*

Ms. Thur summarized the facts of the case. Mr. Monical self-disclosed a DUI in February 2004. He also disclosed a termination resulting from two positive drug tests. Ms. Thur stated that Mr. Monical started a new job and was unable to attend the hearing in person or by telephone.

Following review and discussion, Dr. Davis moved, seconded by Ms. Sawyer-Sinkbeil, to open a complaint based on the professional's answer to the background question on the renewal application. The motion passed unanimously.

Ms. Sawyer-Sinkbeil moved, seconded by Ms. Masters, to open a complaint based on the self-disclosure of the DUI and to combine the two complaints for investigative purposes. The motion passed unanimously.

D. *Alexandra Fortune*

Ms. Thur summarized the events leading up to Ms. Fortune's request to address the committee regarding her continued ability to practice social work.

Ms. Fortune appeared telephonically and addressed the committee.

Following review and discussion, Ms. Masters moved, seconded by Ms. Sawyer-Sinkbeil, to recommend to the Board to offer a consent agreement that stipulates that, based on the professional's self-reporting of her inability to practice, Ms. Fortune will agree not to practice at this time and her certification will be placed on inactive status. To maintain the certification, she must renew in a timely manner, complete 40 hours of continuing education during the 24 months prior to renewal and produce a written statement from her doctor confirming her ability to practice safely and competently. The motion passed unanimously.

5. **Report from the Chair and items for review, consideration, and possible action**

No report.

6. **Report from the Executive Director and/or staff**

A. *General Agency Operations*

Agency resources are being concentrated on the timely processing of certification applications.

B. *Development of licensure rules*

The Rules Subcommittee has been meeting to make changes and corrections to the draft rules. There is a notice on the website regarding the public comment period on the rules package. Public comment meetings are being held in Phoenix, Tucson and Flagstaff between February 15, 2004 and April 15, 2004. There is a public hearing scheduled for April 16, 2004 before the Rules Subcommittee which will allow people to address their comments directly to the subcommittee. The goal is final Board adoption of the rules in June 2004.

C. *Licensure update*

Same as above.

7. **Report from the Board and other committees**

A. *Board*

No report.

8. **National and regional trends and news regarding the profession(s)**

None

9. **Review, consideration and action of supervision/work experience exemptions**

A. *Charles Atkinson*

Ms. Gastineau moved, seconded by Ms. Masters, to accept supervision hours by Dr. Edward Cialella, Ed.D. The motion passed unanimously.

B. *Myra Caldarelli*

Dr. Davis moved, seconded by Ms. Sawyer-Sinkbeil, to accept supervision hours by Elizabeth Younger. The motion passed unanimously.

C. *Rivers Carpenter*

Ms. Gastineau moved, seconded by Ms. Masters, to accept supervision hours by Maurice Miller. The motion passed unanimously.

D. *Edna Jameson*

Ms. Gastineau moved, seconded by Ms. Sawyer-Sinkbeil, to accept supervision hours by Sherry Henson. The motion passed unanimously.

E. *Sharon Keltz*

Ms. Gastineau moved, seconded by Ms. Sawyer-Sinkbeil, to accept supervision hours by Clarence Cramer. The motion passed unanimously.

F. *Har Kaur Khalsa*

Dr. Davis moved, seconded by Ms. Sawyer-Sinkbeil, to accept supervision hours by both Dr. Marilyn Stomsness and Dr. Arnold Farley. The motion passed unanimously.

G. *Sally Risinger*

Dr. Davis moved, Ms. Masters seconded, to accept supervision hours by Michael Clapman. The motion passed unanimously.

**10. Review, consideration and action of renewals**

*A. Karl Monical*

Ms. Thur summarized the facts of the case. Mr. Monical self-disclosed a DUI in February, 2004. He also disclosed a termination resulting from two positive drug tests. Ms. Thur stated that Mr. Monical had started a new job and was unable to attend the hearing in person or by telephone.

Following review and discussion, Dr. Davis moved, seconded by Ms. Sawyer-Sinkbeil, to open a complaint based on the professional's answer to the background question on the renewal application. The motion passed unanimously.

Ms. Sawyer-Sinkbeil moved, seconded by Ms. Masters, to open a complaint based on the self-disclosure of the DUI and to combine the two complaints for investigative purposes. The motion passed unanimously.

**11. Review, consideration and action of consent agenda for inactive, deficiency extension and exam extension requests.**

Ms. Sawyer-Sinkbeil moved, seconded by Dr. Davis, to approve the consent agenda as reviewed by Ms Gastineau granting a 60-day deficiency extension to Kelly Brown and exam extensions to Andrea Cuc, Kristen Bayne and Francesca Velez. The motion passed unanimously.

**12. Review, consideration and action regarding exam accommodations.**

None

**13. Review, consideration and action of applications for certification**

*A. Debra Laurie*

Mr. Martin summarized the facts of the professional's responses to background questions on previous and current renewal and certification applications.

Ms. Laurie appeared in person and addressed the committee.

Following review and discussion, members agreed that no further information from the professional is necessary regarding this matter.

*The committee took a break from 10:42 a.m. – 11:43a.m. to review files.*

Ms. Sawyer-Sinkbeil moved, seconded by Ms. Masters, to recommend Dawn Cagan and Christopher Foris to the Board for certification as Certified Baccalaureate Social Workers after passing the required exam. The motion passed unanimously.

Ms. Sawyer-Sinkbeil moved, seconded by Ms. Masters, to recommend Violet Ojeda to the Board for certification as a Certified Baccalaureate Social Worker. The motion passed unanimously.

Dr. Davis moved, seconded by Ms. Masters, to recommend David Jacobson to the Board for certification as a Certified Master Social Worker. The motion passed unanimously.

Ms. Sawyer-Sinkbeil moved, seconded by Dr. Davis, to recommend the following thirteen applicants to the Board for certification as Certified Master Social Workers after passing the required exam.

Heidi Eccleston	Coley Argue	Brenda Tomlin
Kristen Pavlicek	Melissa Mazzeo	Shari Kirschner
Pamela Habyan	Benjamin Gitler	Carol Reiman
Gwendolyn Phillips-Sykes	Frances Marable	Clemmer Hamby
Terri Lindenmeier		

The motion passed unanimously.

Ms. Sawyer-Sinkbeil moved, seconded by Dr. Davis, to recommend the following twenty-one applicants to the Board for certification as Certified Independent Social Workers.

James Williams  
Mary Acridge  
Janelle Jarnigan  
Mark Walker  
Debra Hunt  
Consuelo Hidalgo  
Beverly Ritland

Susan Dulaney  
Linda Donofrio  
Lakshmi Nollette  
Susan Waters  
Marina Chabolla  
Dr. Manuel Medina  
Suzanne Emam

Dawn Vucetich  
Cathy Drucker  
Lynn Pacheco  
Donna Baker  
Margaret Lothian  
Myra Caldarelli  
Tracy Morris

The motion passed unanimously.

Dr. Davis moved, seconded by Ms. Masters, to recommend the following twenty-nine applicants to the Board for certification as Certified Independent Social Workers after passing the required exam.

Dorothy Pierce  
Stacie Ortega  
Charles Atkinson  
Debra Laurie  
Kathleen Yakaitis  
Nancy Stehle  
Norma Magdaleno-Girijalva  
Yael Neuman  
Diane Velasquez-Peralta  
John Kelty

Elaine Cusey  
Debra Myers  
Sharon Kelty  
Nancy Williams  
Sheryl Baker  
Carla Kirchner  
Sally Risinger  
Edna Jameson  
Jon Reardon  
Michael Boylan

Michelle Ruttinger  
Marjorie Swift  
Tamara Lockett  
Sheila Moore  
Debra Humphreys  
Har Kaur Khalsa  
Sheila May  
Rivers Carpenter  
Susan Parnell

The motion passed unanimously.

Dr. Davis moved, seconded by Ms. Masters, to rescind the previous motion recommending twenty-nine applicants as Certified Independent Social Workers. Ms. Gastineau abstained. The motion passed unanimously.

Dr. Davis moved, seconded by Ms. Masters, to recommend Debra Laurie to the Board for certification as a Certified Independent Social Worker after passing the required exam. Ms. Gastineau abstained. The motion passed unanimously.

Dr. Davis moved, seconded by Ms. Masters to recommend the following twenty-eight applicants to the Board for certification as Certified Independent Social Workers after passing the required exam.

Dorothy Pierce  
Stacie Ortega  
Charles Atkinson  
Michael Boylan  
Kathleen Yakaitis  
Nancy Stehle  
Norma Magdaleno-Girijalva  
Yael Neuman  
Diane Velasquez-Peralta  
John Kelty

Elaine Cusey  
Debra Myers  
Sharon Kelty  
Nancy Williams  
Sheryl Baker  
Carla Kirchner  
Sally Risinger  
Edna Jameson  
Jon Reardon

Michelle Ruttinger  
Marjorie Swift  
Tamara Lockett  
Sheila Moore  
Debra Humphreys  
Har Kaur Khalsa  
Sheila May  
Rivers Carpenter  
Susan Parnell

The motion passed unanimously.

14. **Future agenda items**

None

15. **Call for public comment**

None

16. **Establishment of future meeting date(s)**

The next meeting is scheduled for April 9, 2004, at 9:00 a.m. in room B-2.

17. **Adjournment**

Ms. Gastineau moved, seconded by Ms. Sawyer-Sinkbeil, to adjourn. The motion passed unanimously and the meeting was adjourned at 11:50 a.m.

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Cedric Davis  
Secretary/Treasurer

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Date