



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
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JANET NAPOLITANO  
Governor

CEDRIC DAVIS  
Board Chair

DEBRA RINAUDO  
Executive Director

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SOCIAL WORK CREDENTIALING COMMITTEE MEETING MINUTES  
Friday, March 14, 2008

Members Present: Cedric Davis, Douglas Mitchell, John Gutierrez, Teresa Menchaca (out at 10:10 a.m.)

Staff Present: Patricia Reynolds, Kami Thur, Eleni Katerelos, Mary Wilson

1. **Call to Order**

The meeting was called to order on March 14, 2008, at 9: 05 a.m. with Dr. Davis presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Mr. Mitchell moved, seconded by Mr. Gutierrez, to approve the general meeting minutes from the February 8, 2008, meeting, as submitted. The motion passed unanimously.

4. **Review, consideration and action of complaints and other disciplinary matters**

*Pending complaints represent unproven allegations. On investigation, many complaints are found to be without merit or not of sufficient seriousness to merit disciplinary action against the licensee and are dismissed. Action by the committee on all disciplinary matters is a recommendation only. All final decisions are made by the Board.*

Dr. Davis reviewed the process for conducting informal meetings.

A. 2005-0063, Sharon Thwing, LCSW-0658

Ms. Thur summarized the results of the Board's investigation.

The complainant was properly noticed, but did not appear.

The professional was properly noticed, but did not appear.

Following review and discussion by members, Mr. Gutierrez moved, seconded by Ms. Menchaca, to recommend to the Board to dismiss the complaint. The motion passed unanimously.

B. 2005-0065, Cecelia Jones, LCSW-1002

Ms. Thur summarized the results of the Board's investigation.

The professional appeared in person and addressed the committee.

Following review and discussion by members, Dr. Davis moved, seconded by Mr. Mitchell, to dismiss the complaint as being without merit pursuant to A.R.S. §32-3281(D)(1) and A.R.S. §32-3281(E), and to remove it from the professional's complaint history. The motion passed unanimously.

C. 2006-0008, Dylan Machado, LMSW-10758

Ms. Katerelos summarized the results of the Board's investigation.

The professional appeared in person and addressed the committee.

Following review and discussion by members, Ms. Menchaca moved, seconded by Mr. Gutierrez, to recommend to the Board to make the following findings of unprofessional conduct:

- A.R.S. §32-3251(12)(d), any false, fraudulent or deceptive statement connected with the practice of behavioral health, including false or misleading advertising.

- A.R.S. §32-3251(12)(n), violating any provision of Title 32, Chapter 33, as it relates to A.R.S. §32-3286(B)(5), a person not licensed pursuant to this chapter shall not use the LCSW designation
- A.R.S. §32-3251(12)(n), violating any rule adopted by the Board, as it relates to A.A.C. R4-6-405(A), a LMSW shall not engage in the independent practice of clinical social work and shall only engage in the practice of clinical social work under direct supervision
- A.R.S. §32-3251(12)(hh), failing to retain records pursuant to A.R.S. §12-2297
- A.R.S. §32-3251(12)(p), failing to conform to minimum practice standards as developed by the Board, as it relates to A.A.C. R4-6-1103(H)

The motion passed unanimously.

Following further discussion by members, Dr. Davis moved, seconded by Ms. Menchaca, to recommend to the Board to offer a consent agreement for the voluntary surrender of the professional's license in lieu of revocation and, if not signed, to remand the matter to formal hearing. The motion passed unanimously.

**5. Report from the Chair and items for review, consideration, and possible action**

*A. ASWB Spring Education Meeting*

Dr. Davis reported regarding the ASWB Spring Education meeting in Montana in May. Dr. Davis will be attending as a member of the ASWB Nominating Committee

**6. Report from the Executive Director and/or staff**

*A. General Agency Operations*

None

*B. Update regarding proposed legislation*

Ms. Reynolds reported regarding HB2325.

*C. Review, consideration and possible action regarding development of guidelines to review reciprocity.*

Mr. Mitchell moved, seconded by Mr. Gutierrez, that when reviewing a reciprocity application, 96 hours of clinical supervision from an LCSW may be considered the substantial equivalent of 100 hours of clinical supervision from an LCSW. The motion passed unanimously.

*D. Member attendance*

Tabled

**7. Report from the Board and other committees**

None

**8. National and regional trends and news regarding the profession(s)**

None

**9. Review, consideration and action of supervision/work experience and/or exemptions**

None

**10. Applications for reassessment**

None

**11. Review, consideration and action of consent agenda for applications for inactive, extension and exam extension requests**

Ms. Menchaca moved, seconded by Mr. Mitchell, to approve the consent agenda, as reviewed by Ms. Menchaca, granting 60-day extensions to Joseph Little, Richard Janney and Cynthia Klatte, and inactive status to Michael Joseph, Nancy Zimbardo and Robert Digirolano. The motion passed unanimously.

**12. Review, consideration and action regarding exam accommodations and extensions**

None

**13. Review, consideration and action regarding applications for licensure**

Appeal

*Tracy Christensen*

Members reviewed information submitted in support of the appeal.

The applicant addressed the committee telephonically.

Following review and discussion by members, Mr. Mitchell moved, seconded by Ms. Menchaca, to deny the appeal based on the applicant's failure to establish that her degree meets minimum licensure requirements. The motion passed unanimously.

*The committee reviewed files from 10:00 a.m. through 10:18 a.m.*

Mr. Gutierrez moved, seconded by Mr. Mitchell, to recommend to the Board to approve Erick Lear, Terri Kidd and Beverly Hansen as Licensed Master Social Workers upon receipt of a favorable fingerprint report. The motion passed unanimously.

Mr. Gutierrez moved, seconded by Mr. Mitchell, to recommend to the Board to approve Cynthia Klatte as a Licensed Clinical Social Worker upon receipt of a favorable fingerprint report. The motion passed unanimously.

Mr. Gutierrez moved, seconded by Mr. Mitchell, to recommend to the Board to approve Nicole Bennett and David Ward as Licensed Master Social Workers. The motion passed unanimously.

Mr. Gutierrez moved, seconded by Mr. Mitchell, to recommend to the Board to approve Carol Ramsay-Scott, Judith Entwistle, Gary Beitel and Debra Stutz-Middleton as Licensed Clinical Social Workers. The motion passed unanimously.

Mr. Gutierrez moved, seconded by Mr. Mitchell, to recommend to the Board to approve the following ten applicants as Licensed Master Social Workers after receiving a passing score on the required exam:

Lori Wilson	Erin Yoxall	Delores Sutton	Rosalyn Williams
Steven Schor	Tracey Jean Santorro	Celeste Lopez	Helena Weisl
Barbara Cosolito	Lisa Hamilton-Clark		

The motion passed unanimously.

Mr. Gutierrez moved, seconded by Mr. Mitchell, to recommend to the Board to approve Elisha Bregman, Molly Cook, Susan Weimer and David Burke as Licensed Clinical Social Workers after receiving a passing score on the required exam. The motion passed unanimously.

Mr. Gutierrez moved, seconded by Mr. Mitchell, to recommend to the Board to deny Cynthia Johnson based on her failure to establish that her supervision meets minimum licensure requirements. The motion passed unanimously.

**14. Future agenda items**

None

**15. Call for public comment**

None

**16. Establishment of future meeting date(s)**

The next meeting is scheduled for Friday, April 11, 2008, at 9:00 a.m. at 3443 North Central Avenue, 9<sup>th</sup> floor conference room.

**17. Adjournment**

Mr. Mitchell moved, seconded by Mr. Gutierrez, to adjourn. The motion passed unanimously and the meeting was adjourned at 10:22 a.m.

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Teresa Menchaca  
Secretary/Treasurer

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Date