



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
3443 NORTH CENTRAL AVENUE, SUITE 1700  
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Board Website: [www.azbbhe.us](http://www.azbbhe.us)  
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DOUGLAS A. DUCEY  
Governor

TOBI ZAVALA  
Executive Director

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### AzBBHE Fee Structure Effective November 1, 2015

|     |   |                        |
|-----|---|------------------------|
| 1.  | Application for license by examination  | \$ 250.00              |
| 2.  | Application for license by endorsement  | \$ 250.00              |
| 3.  | Issuance of license for non-independent level of practice (LBSW, LMSW, LAC, LSAT, LASAC, and LAMFT) | \$ 100.00              |
| 4.  | Issuance of license for independent level of practice (LCSW, LPC, LISAC, and LMFT)                  | \$ 250.00              |
| 5.  | Application for a temporary license   | \$ 50.00               |
| 6.  | Application for approval of educational program   | \$ 500.00              |
| 7.  | Application for approval of an educational program change   | \$ 250.00              |
| 8.  | Biennial renewal of first area of licensure   | \$ 350.00              |
| 9.  | Biennial renewal of each additional area of licensure if all licenses are renewed at the same time  | \$ 175.00 <sup>1</sup> |
| 10. | Late renewal penalty (in addition to the biennial renewal fee)                                      | \$ 100.00              |
| 11. | Inactive status request   | \$ 100.00              |
| 12. | Late inactive status request (in addition to the inactive status request fee)                       | \$ 100.00              |
| 13. | Issuing a duplicate license   | \$ 25.00               |
| 14. | Criminal history background check   | \$ 40.00               |
| 15. | Paper copy of records (per page after the first four pages)   | \$ .50                 |
| 16. | Electronic copy of records  | \$ 25.00               |
| 17. | Copy of a Board meeting audio recording   | \$ 20.00               |
| 18. | Verification of licensure per discipline (free if downloaded from Board's website)                  | \$ 20.00 <sup>2</sup>  |
| 19. | Board's rules and statutes book (free if downloaded from the Board's website)                       | \$ 10.00               |
| 20. | Mailing list of licensees   | \$ 150.00              |
| 21. | Returned check due to insufficient funds  | \$ 50.00               |

#### **The Board does NOT accept cash.**

Fees less than \$40.00 may be paid by personal check. Fees over \$40.00 MUST be paid by certified check or money order. Credit card payments will also be accepted and can be made on the Board's website for all fees above with the exception of items 6, 7, 15, 19, and 21.

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<sup>1</sup> The cost of an individual renewal is \$350. If an individual with multiple licenses (even with different expiration dates) renews the licenses at the same time, the first renewal is \$350. Each additional renewal is \$175 if renewed at the same time. License expiration dates can now be synchronized by paying a prorated fee which is outlined on the License Synchronization Request form found on our website at [www.azbbhe.us](http://www.azbbhe.us).

<sup>2</sup> All requests for written verifications must be in writing and include the \$20 fee for each license verification requested. Verbal verifications of an individual's license may be obtained by calling (602) 542-1864. Printed verifications can be done from the website.