



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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KATIE HOBBS
Governor

TOBI ZAVALA
Executive Director

COUNSELING ACADEMIC REVIEW COMMITTEE MEETING MINUTES
Friday, August 23, 2024

Members Present: Patricia Kerstner, Angel Branch Moore, and Janet O'Connor

Staff Present: Elma Brambila, Assistant Director, Karime Gordillo, Credentialist

1. Call to Order

The meeting was called to order on July 12, 2024, at 10:01a.m. at 1740 West Adams Street, Board Room B, Phoenix, Arizona 85007 with Dr. Kerstner presiding.

2. Roll Call

See above.

3. Review and Approval of Minutes

A. July 12, 2024, general meeting minutes

Ms. O'Connor moved, seconded by Ms. Branch Moore, to approve the general meeting minutes for the July 12, 2024, meeting as submitted. The motion passed unanimously.

4. Report from Chair

The Committee may go into executive session to discuss confidential medical records pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

A. Discussion regarding program evaluation pursuant to R4-6-501(C)(8)(b)
Tabled

5. Report from the Executive Director and/or staff

The Committee may go into executive session to discuss confidential medical records pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

A. General agency operations

6. Assistant Attorney General's Report:

No report.

7. Supervisor exemption requests: review, consideration, and action

None

8. Consent agenda: review, consideration, and action regarding requests for deficiency extensions and examination

None

10. Applications for licensure: review, consideration, and possible action

A. Review, consideration, and possible action regarding applications for licensure

Mrs. O'Connor moved, seconded by Ms. Branch Moore, to recommend to approve Tyler Smith-Coppes as Licensed Associate Counselor upon receipt of a passing score on the required exam. The motion passed unanimously.

Mrs. O'Connor moved, seconded by Ms. Kerstner, to recommend to approve Kathryn Crook as a Licensed Associate Counselor. The motion passed unanimously.

Mrs. O'Connor moved, seconded by Ms. Branch Moore, to recommend to the Board to deny the following 5 on their failure to establish that they meet the minimum licensure requirements. The motion passed unanimously.

Katharine Dodge
Brent Johnson

Einer Ojeda Verdugo

Lawrena Meach

B. Appeals

1. Douglas Winter, LAC Applicant

Members reviewed information regarding the appeal.

The applicant appeared and addressed the committee.

Following review and discussion, Ms. O'Connor moved, seconded by Dr. Kerstner, to accept HSV 505 Human Development and Sexuality through the Life Cycle to meet the area of Human growth and development, PCN 610 Diagnostics, Assessment, and Treatment to meet the area of Assessment, HSV 558 Testing and Appraisal of Individuals and Groups to meet the area of Research and program evaluation, and to deny the appeal based continued curriculum deficiencies. The Motion passed unanimously.

2. Melanie Byrd, LAC Applicant

Members reviewed information regarding the appeal.

The applicant was properly noticed but did not appear.

Following review and discussion, Ms. O'Connor moved, seconded by Dr. Kerstner, to accept CSPU 513 Group Leadership and Intervention to meet the area of Group work and deny the appeal based on continued curriculum deficiencies. The Motion passed unanimously.

3. Ria Flanagan, LAC Applicant

Members reviewed information regarding the appeal.

The applicant was properly noticed but did not appear.

Following review and discussion, Ms. O'Connor moved, seconded by Ms. Branch Moore, to accept PSY 7210 Adult Psychology and Treatment I to meet 3 semester credit hours of counseling-related coursework and to deny the appeal based on continued curriculum deficiencies. The Motion passed

unanimously.

11. Applications for educational programs: review, consideration, and possible action.

None

12. Future agenda items

13. Call for public comment

No one was present to respond to the call for public comment.

14. Establishment of future meeting dates

The next regular meeting is scheduled for October 04, 2024, at 10:00 a.m., at 1740 West Adams St., Board Room B, Phoenix, AZ 85007.

15. Adjournment

Ms. Kerstner moved, seconded by Mrs. O'Connor to adjourn. The motion passed unanimously and the meeting was adjourned at 12:33 p.m.

Cornelia Angel Branch Moore
Cornelia Angel Branch Moore (Nov 20, 2024 17:36 MST)

Angel Branch Moore
Secretary/Treasurer

11/20/2024

Date